

BOGGY CREEK IMPROVEMENT DISTRICT BOARD OF SUPERVISORS' MEETING MINUTES

FIRST ORDER OF BUSINESS

The Board of Supervisors' Meeting for the Boggy Creek Improvement District was called to order on Tuesday, May 21, 2019 at 4:00 p.m. at 6900 Tavistock Lakes Blvd., Suite 200, Orlando, FL 32827. Members listed below constituted a quorum.

Richard Levey
Damon Ventura
Thad Czapka
Heather Isaacs

Chair
Vice-Chair
Assistant Secretary
Assistant Secretary

Also, attending:

Jennifer Walden
Lynne Mullins
Amanda Lane
Tucker Mackie
Jeff Newton
Larry Kaufmann
Scott Thacker
Troy Davidson
Stephen Flint

PFM
PFM
PFM (via phone)
Hopping Green & Sams
Donald W. McIntosh Associates
Construction Supervisor
Construction Committee
Construction Committee
Tavistock

SECOND ORDER OF BUSINESS

Public Comment Period

Dr. Levey called for any public comments on any agenda items.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the April 16, 2019 Board of Supervisors' Meeting

Board Members reviewed the minutes from the April 16, 2019 Board of Supervisors' Meeting.

On Motion by Ms. Isaacs, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Minutes of the April 16, 2019 Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

Consideration of the Minutes of the May 6, 2019 RFP Meeting to Open Responses for Landscaping and Irrigation Maintenance Services

Board Members reviewed the minutes from the May 6, 2019 RFP Meeting.

On Motion by Ms. Isaacs, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Minutes of the May 6, 2019 RFP Meeting to Open Responses for Landscaping and Irrigation Maintenance Services.

FIFTH ORDER OF BUSINESS

Letter from Supervisor of Elections – Orange County

Ms. Walden stated that the District is required to state on the record the number of registered voters living within the District. She noted that there is one individual living within the District. Dr. Levey requested that District staff go back to the Supervisor of Elections and have proof of who that individual is or to provide a corrected letter as he doesn't believe this is correct.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2019-05, Election of Officers

Ms. Walden noted that the current slate of officers is as follows: Dr. Levey as Chair, Mr. Ventura as Vice-Chair, Ms. Walden as Secretary, Ms. Mullins, Dr. Fishkind, Mr. Czapka, Mr. Gasaway and Ms. Isaacs as Assistant Secretaries, Dr. Fishkind as Treasurer, and Ms. Glasgow as Assistant Treasurer. Ms. Walden recommended keeping the same slate of officers but removing Dr. Fishkind as Assistant Secretary and putting Ms. Lane in place of Dr. Fishkind as Treasurer.

On Motion by Ms. Isaacs, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved Resolution 2019-05, Election of Officers with Dr. Richard Levey as Chair, Mr. Damon Ventura as Vice-Chair, Ms. Jennifer Walden as Secretary, Ms. Lynne Mullins, Mr. Thad Czapka, Mr. Scott Gasaway and Ms. Heather Isaacs as Assistant Secretaries, Ms. Amanda Lane as Treasurer and Ms. Jennifer Glasgow as Assistant Treasurer.

SEVENTH ORDER OF BUSINESS

Consideration of Conveyance of Nemours Parkway Phase 7 a. Special Warranty Deed b. Closing Statement

Ms. Mackie stated that the District has been requested to acquire the portion of the right-of-way for Nemours Parkway Phase 7 located within the Boggy Creek Improvement District, which contains 0.836 acres. The

deed, which is included in the agenda book, is in the form that the District normally uses to accept right-of-way conveyances. Also included is the closing statement for the acquisition with the cash due to the Developer at \$62,700.00 for the 0.836 acres at the \$75,000 per acre price. Ms. Isaacs asked if the work was completed. Mr. Newton stated that it should be finalized in July or August. He added that platting is needing to take place but that cannot happen until the District owns the right-of-way. Ms. Isaacs recommended that the District staff acquire the acceptance letters from the City of Orlando. Ms. Mackie noted that the District has been getting letters and will continue to stay up on that. She also reminded the Board that there will be a maintenance bond in place for the first two years once final acceptance is given.

On Motion by Ms. Isaacs, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the acquisition of Nemours Parkway Phase 7 at a not-to-exceed cost of \$62,700.00.

EIGHTH ORDER OF BUSINESS

Consideration of District Website Agreement

Ms. Walden asked the Board to table this item until the next meeting.

NINTH ORDER OF BUSINESS

Consideration of ADA Auditing Services Agreement

Ms. Walden asked the Board to table this item until the next meeting.

TENTH ORDER OF BUSINESS

Consideration of Award of Landscape and Irrigation Maintenance Services – State Road 417 (Central Florida Greenway) & Lake Nona Boulevard Interchange a. Construction Committee Recommendation

Mr. Thacker stated that the evaluation criteria as well as the backup documentation for each of the proposers is included behind Tab 8 and Tab A has the recommendations from the Construction Committee. He noted that the bid prices are included along with the points awarded. Helping Hand Lawn Care was awarded zero points based on their bid being incomplete as they did not provide information that was required to adequately evaluate their ability to perform the scope of work. The Construction Committee is recommending Down to Earth as #1, Omega Scapes as #2, Carol King as #3, and BrightView as #4 with Down to Earth being awarded the contract.

Ms. Walden noted that with the Interchange proposals there were additional questions asked of the proposers and Omega Scapes did not answer those questions. One of those questions asked if the proposer would be able to obtain approval from CFX to work within the right-of-way. She also noted that the CFX documents state the contractor will need to have one fulltime employee holds a FNGLA Landscape Contractor certification. District staff was able to verify that one employee from each proposer with the

exception of Helping Hand Lawn Care had that certification. The documentation provided does not state who holds that certification so it's possible another employee not listed in their proposal holds that certification and until it is stated who that individual is we are unable to verify certification.

On Motion by Mr. Ventura, second by Ms. Isaacs, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District adopted the rankings provided by the Construction Committee for the Landscape and Irrigation Maintenance Services – State Road 417 (Central Florida Greeneway) & Lake Nona Boulevard Interchange as Down 2 Earth ranked as #1, Omega Scapes ranked as #2, Carol King ranked as #3, BrightView ranked as #4 and Helping Hand Lawn Care deemed non-responsive and authorized District staff to send out the notice of award letters.

ELEVENTH ORDER OF BUSINESS

Consideration of Award of Landscape and Irrigation Maintenance Services – Lake Nona Boulevard South and Roadways b. Construction Committee Recommendation

Mr. Thacker stated that the evaluation criteria as well as the backup documentation for each of the proposers is included behind Tab 9 and Tab A has the recommendations from the Construction Committee. He noted that the bid prices are included along with the points awarded. For this one, the bids and points were broken out by section and as all sections combined as the District is able to award each section individually or all together. Helping Hand Lawn Care was awarded zero points based on their bid being incomplete as they did not provide information that was required to adequately evaluate their ability to perform the scope of work. The Construction Committee is recommending Cepra as #1, Down 2 Earth as #2, Carol King as #3, BrightView as #4, and Omega Scapes as #5 for the rankings for section 1. The Construction Committee is recommending Cepra as #1, Down 2 Earth as #2, BrightView as #3, Omega Scapes as #4, and Carol King as #5 for the rankings for section 2. The Construction Committee is recommending Cepra as #1, Down 2 Earth as #2, BrightView as #3, Carol King as #4, and Omega Scapes as #5 for the rankings for the combined sections. So Cepra is being recommended to be awarded the contract for the combined sections. Mr. Ventura asked which section included which areas. Mr. Thacker responded that section 1 includes Lake Nona Boulevard and section 2 includes all of the side streets.

On Motion by Ms. Isaacs, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District adopted the rankings provided by the Construction Committee for the Landscape and Irrigation Maintenance Services – Lake Nona Boulevard South and Roadways as Cepra as #1, Down 2 Earth as #2, BrightView as #3, Carol King as #4, and Omega Scapes as #5 and Helping Hand Lawn Care deemed non-responsive and authorized District staff to send out the notice of award letters.

TWELFTH ORDER OF BUSINESS

Consideration of Resolution 2019-06, Approving a

**Preliminary Budget for Fiscal
Year 2020 and Setting a Public
Hearing Date**

Ms. Walden stated that the budget process is a two-step process where the Board will approve a preliminary budget today and set the public hearing date to adopt the final budget. District staff is recommending an increase in the expenses for FY 2020 to \$920,555.44 which would also result in an increase in assessments. Ms. Mullins passed around the estimated assessment increase per product type (Minutes Exhibit A). Ms. Walden added that District staff is recommending a public hearing date of August 20, 2019 at the Lake Nona Lakehouse.

On Motion by Ms. Isaacs, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved Resolution 2019-06, Approving a Preliminary Budget for Fiscal Year 2020 and Setting a Public Hearing Date for August 20, 2019 at 4:00 p.m. at the Lake Nona Lakehouse, 13623 Sachs Avenue, Orlando, FL 32827.

THIRTEENTH ORDER OF BUSINESS

**Review and Acceptance of
Fiscal Year 2018 Audit**

Ms. Walden stated that this a standard and clean audit. There were no deficiencies in internal controls that would be considered material weaknesses. District Counsel has reviewed and provided edits which are included.

On Motion by Mr. Ventura, second by Ms. Isaacs, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District accepted the Fiscal Year 2018 audit.

FOURTEENTH ORDER OF BUSINESS

**Ratification of Requisition
Nos. 2018-78 – 2018-80
Approved in April 2019 in an
amount totaling \$68,691.20**

Board Members reviewed Requisition Nos. 2018-78 – 2018-80 approved in April 2019 in an amount totaling \$68,691.20. Ms. Walden noted that these have already been approved and paid and just need to be ratified by the Board.

On Motion by Mr. Ventura, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified Requisition Nos. 2018-78 – 2018-80 approved in April 2019 in an amount totaling \$68,691.20.

FIFTHTEENTH ORDER OF BUSINESS**Ratification of Operation and
Maintenance Expenditures
Paid in April 2019 in the
amount totaling \$82,975.53**

Board Members reviewed the Operation & Maintenance expenditures paid in April 2019 in the amount totaling \$82,975.53. Ms. Walden noted that these have already been approved and paid and just need to be ratified by the Board.

On Motion by Mr. Ventura, second by Ms. Isaacs, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified the Operation and Maintenance expenditures paid in April 2019 in the amount totaling \$82,975.53.

SIXTEENTH ORDER OF BUSINESS**Recommendation of Work
Authorizations/Proposed
Services**

Mr. Kaufmann presented the work authorization from VHB for the investigation into the existing pole foundations which were installed in approximately 2010 to see if the foundations could be reused for the new system design. He stated they could not be reused. Ms. Isaacs asked how much savings would have been had they been able to reuse them. Mr. Kaufmann responded approximately \$30,000.00.

On Motion by Ms. Isaacs, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Work Authorization from VHB in the amount of \$6,700.00.

SEVENTEENTH ORDER OF BUSINESS**Review of District's Financial
Position and Budget to Actual
YTD**

Ms. Walden stated that no action is required. District staff is continuing to monitor the cash flow situation and the expenses each month.

EIGHTHTEENTH ORDER OF BUSINESS**Staff Reports****District Counsel -**

Ms. Mackie stated that District staff will work on sending out the notice of award letters for the Landscape and Irrigation Maintenance Services. She wanted to make the Board aware that the District has had prior conversations with Helping Hand Lawn Care, LLC who was deemed non-responsive and they may send in a protest letter. The Board will be made aware at the next meeting if the District does receive such letter.

District Manager -

Ms. Walden noted that the next meeting is scheduled for Tuesday, June 18, 2019. She also noted that District staff found that landscaping expenses related to Gateway Road were not being split appropriately with the Myrtle Creek Improvement District. This item has been resolved and is reflected in the budget moving forward.

District Engineer –

Mr. Newton distributed the Construction Status Memorandum (Minutes Exhibit B). Nemours West and Lift Station 10 is in project close out. Certification of completion to the City will be submitted once as-builts are done. The same can be said for the turn lane improvements at Tavistock Lakes Boulevard and Veteran's Way.

The traffic signal improvement at Nemours Parkway is now complete. Change Order #3 is needed for this item in the amount of \$24,284.90 as the plans that TCD bid were changed by VHB in response to City comments after TCD was awarded the contract.

Nemours Parkway Phase 7 is proceeding and should be completed in July or August. Attached to the report is a price from Jr. Davis concerning the curb ramps and cross walks. The estimated cost of the connections is \$7,085.18, subject to final design and permitting. Mr. Newton stated that at the last meeting it was asked what the price would be per ramp. Since the northern ramps have to be connected, the southern ramps were the only ones broken out. Those ended up being \$1,850.40 of the total. He recommends to connect all of the ramps with the anticipated cost of \$7,085.18 subject to final engineering design and permitting.

On Motion by Ms. Isaacs, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved and authorized the District Engineer to execute Change Order #3 for \$24,284.90 for the Lake Nona Boulevard Traffic Signals and to proceed with the connection of all the ramps for Nemours Parkway Phase 7.

Construction Supervisor -

No Report

Irrigation Specialist-

No Report

NINETEENTH ORDER OF BUSINESS

**Supervisor and Audience
Comments & Adjournment**

There were no Supervisor requests or audience comments. Dr. Levey requested a motion to adjourn.

On Motion by Ms. Isaacs, second by Mr. Czapka, with all in favor, the May 21, 2019 Meeting of the Board of Supervisors for the Boggy Creek Improvement District was adjourned.


Secretary/Assistant Secretary


Chair/Vice Chair

EXHIBIT A

EXHIBIT A

EXHIBIT A

EXHIBIT A

EXHIBIT A

**Boggy Creek Improvement District
FY 2019-2020 Assessment Roll**

Parcel ID	New Acreage	Old Acreage	Owner	Asmt. Method	Units	Unit Type	FY 19-20 O&M Assessment	FY 18-19 O&M Assessment	Increase/(Decrease)
22-24-30-0000-00-006	185.22	186.89	Lake Nona Land Co., LLC	Acreage	N/A	N/A	\$135,086		\$12,912
27-24-30-0000-00-008 (new)	1.67	0.00	Central Florida Expressway Authority	Acreage	N/A	N/A	\$1,333.57	\$0	\$1,333.57
25-24-30-0000-00-008	13.56	13.56	Lake Nona Land Co., LLC	Acreage	N/A	N/A	\$10,836.40	\$9,799	\$1,037
23-24-30-0000-00-009	12.82	12.82	Lake Nona Land Co., LLC	Acreage	N/A	N/A	\$10,245.03	\$9,266	\$979
23-24-30-4937-00-001	0.57	0.57	Lake Nona Land Co., LLC	Acreage	N/A	N/A	\$455.51	\$412	\$44
26-24-30-0000-00-014	317.48	319.33	Lake Nona Land Co., LLC	Acreage	N/A	N/A	\$253,712.33	\$230,814	\$22,898
26-24-30-4972-02-000 (new)	88.58		Lake Nona Land Co., LLC	Acreage	N/A	N/A	\$70,788.20	\$0	\$70,788
26-24-30-0000-00-010	0.84	0.84	Lake Nona Land Co., LLC	Acreage	N/A	N/A	\$671.28	\$607	\$64
25-24-30-0000-00-013	2.84	2.84	Lake Nona Land Co., LLC	Acreage	N/A	N/A	\$2,269.57	\$2,053	\$217
26-24-30-4932-02-000	11.4	11.40	Central Florida Health Services	Acreage	N/A	N/A	\$9,110.24	\$8,240	\$870
26-24-30-0000-00-023	36.75	36.75	Lake Nona Research I, LLC	Acreage	N/A	N/A	\$29,368.55	\$26,563	\$2,805
26-24-30-0000-00-018	4.66	8.91	Lake Nona Land Co., LLC	Acreage	N/A	N/A	\$3,724.01	\$6,440	(\$2,716)
26-24-30-4980-01-000 (new)	4.25		Ln Paxon LLC	SPMP	104	Multi family	\$7,356.50	\$0	\$7,356
26-24-30-0000-00-022	21.03	136.71	Lake Nona Land Co., LLC	Acreage	N/A	N/A	\$16,806.00	\$98,815	(\$82,009)
26-24-30-4961-01-000	12.17	12.17	Lake Nona Innovation Center I, LLC	SPMP	92,210	Research/Campus (Sq Ft.)	\$9,059.01	\$8,000	\$1,059
26-24-30-4956-01-001*	1.06	4.69	LN Towncenter I, LLC	SPMP	204	Hotel (Rooms)	\$18,037.50	\$15,930	\$2,108
26-24-30-4956-01-000*		2.34	LN Towncenter I, LLC	SPMP	76,231	Office (Sq Ft.)	\$8,987.00	\$7,937	\$1,050
26-24-30-4956-01-000*	3	0.36	LN Towncenter I, LLC	SPMP	9,333	Retail (Sq Ft.)	\$1,375.36	\$1,215	\$161
26-24-30-4956-01-000*		0.26	LN Towncenter I, LLC	SPMP	6,700	Retail (Sq Ft.)	\$987.55	\$872	\$115
26-24-30-4956-01-000*		0.27	LN Towncenter I, LLC	SPMP	7,000	Retail (Sq Ft.)	\$1,031.56	\$911	\$121
26-24-30-4972-01-000	20.7		LN Towncenter II, LLC	Acreage	N/A	N/A	\$16,542.29	\$0	\$16,542
26-24-30-4956-01-003	11.345		LNT Office II LLC	SPMP	162,843	Office (Sq Ft.)	\$19,197.84	\$0	\$19,198
26-24-30-4956-01-002			LNT Office I LLC	SPMP	34,822	Office (Sq Ft.)	\$4,105.19	\$0	\$4,105
30-24-26-4972-01-001	2.1	51.58	LNT Hotel II LLC	Acreage	N/A	N/A	\$1,678.20	\$0	\$1,678
23-24-30-0000-00-006	22.49		Landport Land Holding, Inc.	Acreage	N/A	N/A	\$17,972.76	\$37,282	(\$19,310)
30-24-23-4973-000-10 (new)	1.29		Landport Land Holding, Inc.	Acreage	N/A	N/A	\$1,040.90	\$0	\$1,041
30-24-23-4968-02-000 (new)	9.61		Landport Land Holding, Inc.	Acreage	N/A	N/A	\$7,679.78	\$0	\$7,680
30-24-23-4973-00-001 (new)	0.21		Landport Land Holding, Inc.	Acreage	N/A	N/A	\$169.82	\$0	\$168
30-24-23-4968-01-000 (new)	15		Landport Land Holding, Inc.	SPMP	61,102	Retail (Sq Ft.)	\$9,004.33	\$0	\$9,004
26-24-30-4932-02-001	25.23	25.23	University of Central Florida	Acreage	N/A	N/A	\$20,162.41	\$18,237	\$1,925
26-24-30-8601-01-000	5.25	5.25	University of Florida Foundation, Inc.	SPMP	105,482	Research/Campus (Sq Ft.)	\$10,362.90	\$9,152	\$1,211
26-24-30-7650-02-000	22.51	22.51	UCF Real Estate Foundation, LLC	Acreage	N/A	N/A	\$17,988.74	\$16,270	\$1,718
26-24-30-7650-01-000**	18.27	18.27	UCF Real Estate Foundation, LLC	Acreage	N/A	N/A	\$14,600.37	\$13,203	\$1,397
26-24-30-7650-01-000**	9.22	9.22	UCF Real Estate Foundation, LLC	SPMP	369,000	Research/Campus (Sq Ft.)	\$36,251.77	\$32,016	\$4,236
25-24-30-6052-01-000***	31.9	31.90	Nemours Foundation	Acreage	N/A	N/A	\$28,492.70	\$23,057	\$2,436
25-24-30-6052-01-000***	26.67	26.67	Nemours Foundation	SPMP	631,219	Hospital & Medical Office (Sq Ft.)	\$93,019.90	\$82,149	\$10,871
25-24-30-6052-01-000***	1.43	1.43	Nemours Foundation	SPMP	40	Hotel (Rooms)	\$3,336.76	\$3,123	\$213
26-24-30-1445-01-000	12	12.00	University of Central Florida Real Estate Foundation LLC	SPMP	178,000	Research/Campus (Sq Ft.)	\$17,487.30	\$15,444	\$2,044
Grand Total	953.13	954.77			1,734,290		\$920,455.44	\$812,895	\$107,561

*The total acreage count for Parcel ID 26-24-30-4956-01-000 is 7.91. The split of these 7.91 acres among the three identified unit types planned for this parcel is estimated.

**An SPMP has been approved for this property that includes 18.45% of the property owner's entitlements as evidenced by recorded deed(s) and/or development agreement(s) between the property owner and the Developer. Thus, 18.45% of the acreage owned by this property owner will be considered developed and assessed based on the square footage outlined in an SPMP and the balance will be assessed on an acreage basis.

***This parcel has been split between the developed and undeveloped areas for purposes of assigning assessments. The developed portion will be assessed based on the development planned for this portion. The developed portion includes 631,219 square feet of hospital space and 40 hotel rooms. The undeveloped acreage will be assessed on an equal per-acre basis along with all other undeveloped lands within the District.



**DONALD W. MCINTOSH
ASSOCIATES, INC.**

MEMORANDUM

EXHIBIT B

DATE: May 21, 2019

TO: Boggy Creek Improvement District
Board of Supervisors

FROM: Donald W. McIntosh Associates, Inc.
District Engineer

RE: Construction Contract Status

Dear Board Members,

Please accept this correspondence as a current summary of our construction contract status. Listed below by project is a brief summary of recent contract activity. Copies of the latest Change Order logs are attached.

CIVIL ENGINEERS

LAND PLANNERS

SURVEYORS

Lake Nona Nemours Parkway West and Lift Station No. 10 – Jon M. Hall Company

Construction Status: The Contractor has substantially completed the project. The project is in close-out, with the engineer's certification of completion pending receipt of City ESM compliant as-builts.

Change Order (C.O.) Status: None at this time.

Recommended Motion: None at this time.

Lake Nona Boulevard Intersection Modifications: Tavistock Lakes Boulevard and Veterans Way – Jon M. Hall Company

Construction Status: This project is in close-out, with the engineer's certification of completion pending receipt of City ESM compliant as-builts.

Change Order (C.O.) Status: None at this time.

Recommended Motion: None at this time.

2200 Park Ave. North

Winter Park, FL

32789-2355

Fax 407-644-8318

407-644-4068

Lake Nona Boulevard Traffic Signals: Tavistock Lakes Boulevard, Veterans Way, and Nemours Parkway – Traffic Control Devices

Construction Status: The traffic signal at the intersection of Nemours Parkway and Lake Nona Boulevard has been installed.

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Memorandum

*Re: Boggy Creek Improvement District
Construction Contract Status*

May 21, 2019

Page 2

Change Order (C.O.) Status: Change Order No. 3 in the additive amount of \$24,284.90 for Additional Items shown in the Final Plans as prepared by VHB and approved by the City of Orlando (Revision 2).

Recommended Motion: Approve Change Order No. 3 in the additive amount of \$24,284.90.

Nemours Parkway Phase 7 – Jr. Davis Construction, Inc.

Construction Status: Installation of underground storm and sanitary sewer systems and pressure utilities (i.e., potable and reclaimed water systems) have been completed and pressure tested. Video inspection of the sanitary sewers is anticipated by the first week of June and video inspection of the storm sewers has been completed. Contractor has completed installation of curb and gutter and lime rock base. Application of prime coat is complete, and the first lift of asphalt is scheduled to be placed beginning June 3, 2019.

There are existing curb ramps and cross walks that were constructed with the initial phase of Nemours Parkway, west of Barish Avenue, that are not currently connected to the sidewalk/trail system (see attached aerial photograph). JDC estimate for all connections is \$7,085.18, with \$1,850.40 being the cost to connect the ramps on the south side of the western intersection. This work is subject to final engineering design and permitting with Board direction.

Change Order (C.O.) Status: *(Informational only - Change Order No. 2 in the additive amount of \$12,879.00 to add sanitary and reclaim service laterals intended to serve the Nemours Children's Hospital was presented to the Greenway Improvement District Board. This change order amount is to be reimbursed to the District by Nemours Hospital.)*

Recommended Motion: None at this time.

Should there be any questions, please advise.

Thank you.

End of memorandum.

c: Larry Kaufmann
Scott Thacker
Troy Davidson
Rene Schneider
Lance Jackson
James C. Nugent
Tarek Fahmy

LAKE NONA SOUTH
Boggy Creek Improvement District
Nemours Parkway West and Lift Station No. 10
Jon M. Hall Company
Change Order Log

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date 1/5/18	To Board	Approval Date	Notes
						\$9,231,392.00			
1 (RCO 1)	2/20/2018	Change Order per revised plans 12/18/17 - 1/4/18, and add 15 days	15	\$14,124.25	Approved	\$9,245,516.25	2/20/2018	2/20/2018	
2 (RCO 2)	2/23/2018	Add Turn Lane Modifications at Tavistock Blvd and at Veterans Way	15	\$132,054.00	Approved	\$9,377,570.25	2/20/2018	2/20/2018	
3 (RCO 5)	3/22/2018	Direct Owner Purchase Materials - Mack \$172,274.38, Ferguson \$854,545.14, Rinker \$279,532.54	0	(\$1,306,352.06)	Approved	\$8,071,218.19	4/17/2018	4/17/2018	
4 (RCO 3)	2/20/2018	Change order Per Plan Revision dated 2/19/18. (For City requested changes to access road and precast materials.)	10	\$132,157.52	Approved	\$8,203,375.71	6/19/2018	6/19/2018	
5 (RCO 7)	5/4/2018	Change Subcontractor for Telecom Conduit (telecom conduit to be funded by developer)	0	(\$103,532.32)	Approved	\$8,099,843.39	6/19/2018	6/19/2018	
6 (RCO 4)	4/3/2018	Off-site road modifications per City plan review comments.	15	\$75,421.10	Approved	\$8,175,264.49	6/19/2018	6/19/2018	
7 (RCO 6)	5/4/2018	Utility stub-outs requested by the Town Center engineer.	5	\$27,142.20	Approved	\$8,202,406.69	7/17/2018	7/17/2018	
8 (RCO 8)	6/8/2018 revised on 7/31/18	Addition of median to Nemours West and associated changes.	55	\$263,540.66	Approved	\$8,465,947.35	8/23/2018	8/23/2018	
9 (RCO 11)	8/14/2018	Landscape / Irrigation revised irrigation fittings	0	\$20,126.64	Approved	\$8,486,073.99	8/23/2018	8/23/2018	
10 (RCO 12)	8/15/2018	Forcemain Wet Relocation	3	\$10,187.40	Approved	\$8,496,261.39	8/23/2018	8/23/2018	
11 (RCO 10)	7/17/2018	Landscape / Irrigation revised Landscape plans	20	\$25,717.62	Approved	\$8,521,979.01	10/16/2018	10/16/2018	
12 (RCO 13)	8/24/2018	Add paving per revision #6, Add water per RFI #26, Add sleeving per Owners request.	2	\$6,262.80	Approved	\$8,528,241.81	10/16/2018	10/16/2018	
13 (RCO 16)	10/16/2018	Earthwork - Soil Fracturing	10	\$14,141.28	Approved	\$8,542,383.09	10/16/2018	10/16/2018	
14 (email)	11/9/2018	Add Stop Bar	0	\$1,600.00	Approved	\$8,543,983.09	11/19/2018	11/19/2018	

LAKE NONA SOUTH
Boggy Creek Improvement District
Nemours Parkway West and Lift Station No. 10
Jon M. Hall Company
Change Order Log

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date 1/5/18	To Board	Approval Date	Notes
15 (RCO 19)	2/21/2019	Install HC Ramps at lift station drive per RFI #38	2	\$3,570.00	Approved	\$8,547,553.09	3/19/2019	3/19/2019	
16 (RCO 20)	4/11/2019	Option 1: Hardwired electrical service at Lift Station	40	\$15,582.54	Pending	\$8,563,135.63	4/16/2019		

LAKE NONA SOUTH
Boggy Creek Improvement District
Lake Nona Blvd. Traffic Signal Modification at Tavistock Lakes Blvd and Veterans Way Roadway
Change Order Log
Jon M. Hall Company

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes

LAKE NONA SOUTH
Boggy Creek Improvement District
Lake Nona Blvd. Traffic Signal Modification at Tavistock Lakes Blvd and Veterans Way - Signal
Change Order Log
Traffic Control Devices

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
						\$40,025.00			
CO#1		Lake Nona Boulevard and Nemours Parkway Traffic Signal Modifications		\$126,124.30	Approved	\$166,149.30	8/23/2018	8/23/2018	
CO#2		Temporary Signal		\$14,185.50	Approved	\$180,334.80	9/18/2018	9/18/2018	
CO#3		Revision 2 - Additional Items to Final Plans		\$24,284.90	Pending	\$204,619.70	5/21/2019		

Boggy Creek Improvement District
Lake Nona Boulevard Traffic Signal Modifications
CONTRACT CHANGE ORDER

Change Order No. 3

Project: Lake Nona Boulevard Traffic Signal Modifications

Date 5/1/2019

Engineer: Donald W. McIntosh Associates, Inc.
Contractor: Traffic Control Devices, Inc.

ITEM NO.	WORK PERFORMED	DESCRIPTION OF CHANGE	AMOUNT / (-) +
1	Revision 2 - Additional Items to Final Plans	ADD	\$24,284.90

Net Change Order Amount \$ 24,284.90

Contract Amount Prior to Change Order \$ 180,334.80

Revised Contract Amount \$ 204,619.70

COMMENTS:

See backup provided by Traffic Control Devices

Acceptable To:


Traffic Control Devices, Inc.

Date: 5/1/2019

Approved By:

Boggy Creek Improvement District

Date:

c: Jeffery J. Newton, PE



Corporate Office
242 North Westmonte Drive
Altamonte Springs, FL 32714

Phone - 407.869.5300
Fax - 407.682.0076
www.TCD-USA.com

Local Offices

Altamonte Springs, FL Sarasota, FL
Clermont, FL Tampa, FL
Deland, FL Dallas, TX
Jacksonville, FL Houston, TX
Pompano, FL San Antonio, TX
Punta Gorda, FL Salisbury, NC
Rockledge, FL

To:	Boggy Creek Improvement District	Contact:	
Address:	12051 Corporate Blvd, 12051 Corporate Blvd Orlando, FL 32817	Phone:	(407) 382-3256
		Fax:	

Project Name:	18006107-02 - Prop 02 - Additional Items	Bid Number:	
Project Location:	Nemours Pkwy And Lake Nona Blvd, Orlando, FL	Bid Date:	4/19/2019

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
0630 2 12	CONDUIT, F&I, DIRECTIONAL BORE	366.000	LF	\$39.00	\$14,274.00
0635 2 11	PULL & SPLICE BOX, F&I, 13" X 24" COVER SIZE	2.000	EACH	\$750.00	\$1,500.00
0635 2 12	PULL & SPLICE BOX, F&I, 24" X 36" COVER SIZE	3.000	EACH	\$1,395.00	\$4,185.00
0646 1 30	ALUMINUM SIGNALS POLE, INSTALL	1.000	EACH	\$1,335.00	\$1,335.00
0650 1 14	TRAFFIC SIGNAL, F&I, ALUMINUM, 3 SECTION, 1 WAY	1.000	AMBY	\$1,000.00	\$1,000.00
0711 11141	THERMOPLASTIC, STANDARD, WHITE, 2-4 DOTTED/GUIDELINE/ 6-10 GAP EXTENSION, 6"	0.026	GLMI	\$46,300.00	\$1,203.80
0711 11241	THERMOPLASTIC, STANDARD, YELLOW, 2-4 DOTTED / GUIDELINE /6-10 GAP EXTENSION, 6"	0.017	GLMI	\$46,300.00	\$787.10


Total Bid Price: \$24,284.90

Notes:

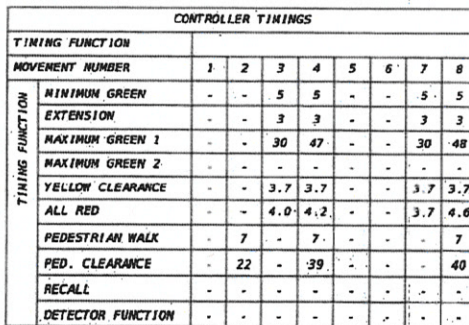
- This proposal is a unit price proposal. The total sum is an approximate sum based on the estimated quantities on the attached proposal (which is an integral part of this proposal) at the unit prices depicted thereon. The final contract amount of any contract resulting from this proposal shall be based on the quantities actually installed and field verified by the Owner's architect/engineer at these unit prices.
- No items quoted herein may be "broken out" without prior approval in writing.
- All survey & layout work is to be performed by others.
- This proposal is valid for thirty (30) days from bid date.

Payment Terms:

Payments are to be made to us by the tenth day of the month for all work installed and materials placed on the job site during the preceding month. Final Payment including retainage, if any, will be due not more than thirty (30) days after completion and acceptance of the work. Any contract resulting from this proposal shall be on the terms and conditions mutually acceptable to the Purchaser and Traffic Control Devices, Inc.

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Traffic Control Devices, Inc.</p> <p style="text-align: right;">  Authorized Signature: </p> <p>Estimator: Rob Rebert 407-869-5300 robrebert@tcd-usa.com</p>
---	--

PEDESTRIAN HEAD DETAILS



NOTE: EXISTING CONTROLLER TIMINGS SHALL REMAIN EXCEPT AS NOTED

VIDEO DETECTORS		
CAMERA DETECTOR	DETECTION ZONE	DELAY TIME (SEC.)
CD 1	VDZ 7	5
	VDZ 4	-
	VDZ 4R	5
CD 2	VDZ 1	-
	VDZ 6	-
CD 3	VDZ 3	-
	VDZ 8	-
CD 4	VDZ 2	-
	VDZ 5	-

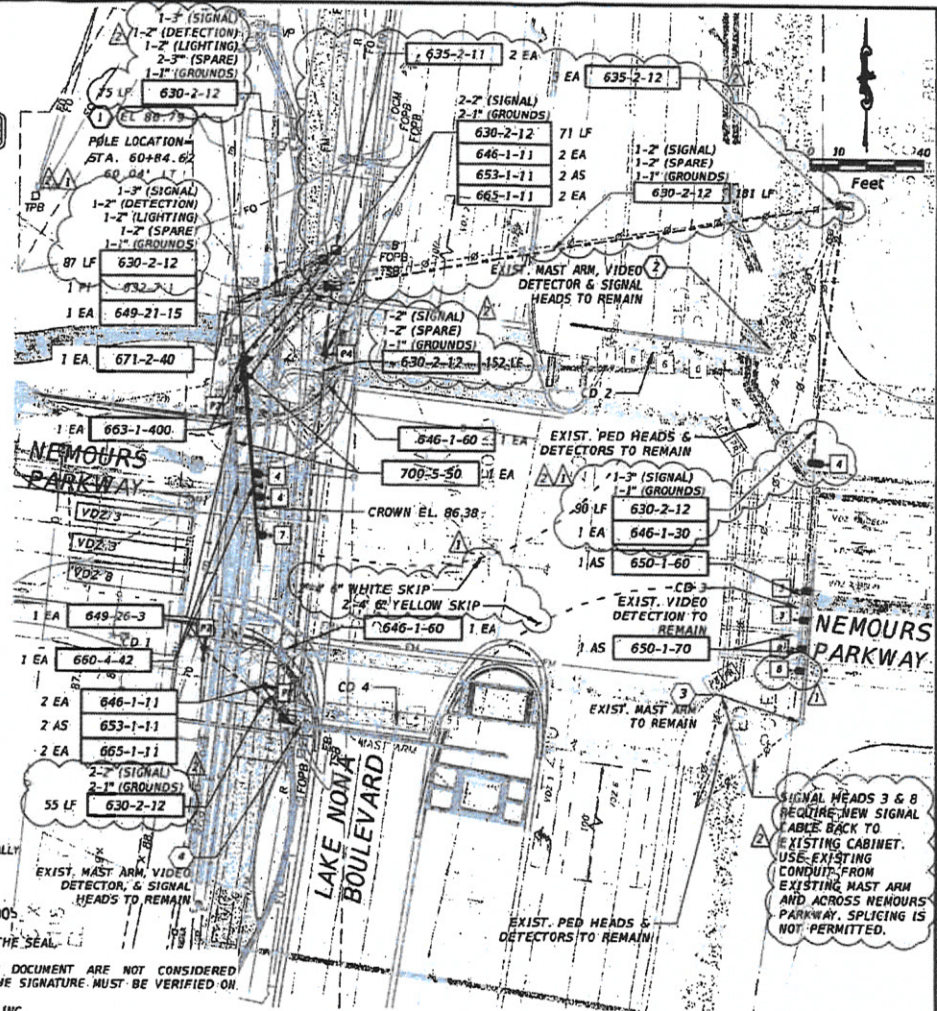
THIS ITEM HAS BEEN DIGITALLY
SIGNED AND SEALED BY

Dante A Gabriel
2018.11.06 12:18:41 -05'00s

ON THE DATE ADJACENT TO THE SEAL

PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED
SIGNED AND SEALED AND THE SIGNATURE MUST BE VERIFIED ON

ANY ELECTRONIC COPIES.
VANASSE HANGEN BRUSTLIN, INC.
225 E. ROBINSON ST., SUITE 300
ORLANDO, FLORIDA
CERTIFICATE OF AUTHORIZATION NO. 3932
DANTE A. GABRIEL, P.E. NO. 37271



SIGNAL HEADS 3 & 8
REQUIRE NEW SIGNAL
CABLE BACK TO
EXISTING CABINET.
USE EXISTING
CONDUIT FROM
EXISTING MAST ARM
AND ACROSS NEMOURS
PARKWAY. SPLICING IS
NOT PERMITTED.

NOTES:

1. MAJOR ROADWAY 15 LAKE NONA BOULEVARD (MOVEMENTS 2 & 6) AND MINOR ROADWAY 15 NEMOURS PARKWAY (MOVEMENTS 3 & 8).
2. THE POSTED SPEED LIMIT ON LAKE NONA BOULEVARD IS 30 MPH AND THE POSTED SPEED LIMIT ON NEMOURS PARKWAY IS 30 MPH.
3. EXISTING CONDUIT SHALL BE USED FOR PROPOSED SIGNAL WIRE AND WIRE RUNS TO EXISTING TRAFFIC CONTROL CABINET.
4. 1/2" SIGNAL CABLE INCLUDE A OVER TRUSITE SHIELD TYPE LUMINAIRE (MODEL NUMBER TRUSZ53WB34) WITH A TOP-MOUNTED TWIST-LOCK PHOTOCELL. SEE GENERAL NOTE 9C FOR ADDITIONAL DETAILS.
5. NEW SIGNAL CABLE FROM THE SIGNAL CABINET IS REQUIRED FOR ALL PEDESTRIAN AND VEHICLE SIGNALS. NO SPLICING WILL BE PERMITTED.

A circular professional engineer seal for Dant E Almeida Gabriel, No. 37271, State of Florida. The seal features the text "DANT E ALMEIDA GABRIEL" at the top, "No. 37271" in the center, and "STATE OF FLORIDA" and "PROFESSIONAL ENGINEER" at the bottom. There are three stars around the central text. In the bottom left corner, there is a small logo consisting of two triangles.

REVISIONS			
DATE	DESCRIPTION	DATE	DESCRIPTION
9/28/18	CHANGE TO LEAD-LAG OPERATION		
11/6/18	CITY OF ORLANDO COMMENTS		



Engineers / Scientists
Planners / Designers
225 E. Robinson Street, Suite 300
Orlando, FL 32801. (407) 839-4006
Certificate of Authorization # 3932
David A. Gabriel, P.E.
PE # 37271

CITY OF ORLANDO
PUBLIC WORKS

SIGNALIZATION PLAN

SHEET
NO.
T-4

Lisa Toney

Subject: FW: [External] FW: 18006107 Inv. 6437 Partial Billing
Attachments: 18006107-02 - Prop #2 - Price Proposal for Additional Items_VHB Review.pdf;
PLANS01 s&s.pdf

From: DiStefano, Jennifer <JDiStefano@VHB.com>
Sent: Friday, April 26, 2019 10:20 AM
To: Jeffrey J. Newton, PE <jjnewton@dwma.com>
Cc: 'Larry Kaufmann' <lkaufmann@Tavistock.com>; Gabriel, Dante <DGabriel@VHB.com>
Subject: RE: [External] FW: 18006107 Inv. 6437 Partial Billing

Good Morning,

See attached for approved change order. The quantities included are in line with the Revision 2 changes made, which are reflected in the attached plans from December 2018.

Please let me know if you have any questions.

Thank you.

Jennifer DiStefano, PE
Project Engineer

Licensed in FL/RI

P 407.893.4727
www.vhb.com

From: Jeffrey J. Newton, PE <jjnewton@dwma.com>
Sent: Monday, April 22, 2019 7:49 AM
To: DiStefano, Jennifer <JDiStefano@VHB.com>; Gabriel, Dante <DGabriel@VHB.com>
Cc: 'Larry Kaufmann' <lkaufmann@Tavistock.com>
Subject: [External] FW: 18006107 Inv. 6437 Partial Billing

Can you please review this change order and let us know if it makes sense? Some kind of graphic showing the added items would be helpful to District staff and the Board.

Thank you,

Jeffrey J. Newton, P.E.
Senior Vice President
DONALD W. MCINTOSH ASSOCIATES, INC.
2200 Park Avenue North
Winter Park, Florida 32789-2355
Telephone: 407-644-4068 ext. 127
Fax: 407-644-8318
Email: jjnewton@dwma.com

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From: Mark A. Jimenez <maj@tcd-usa.com>

Sent: Monday, April 22, 2019 7:07 AM

To: Jeffrey J. Newton, PE <jjnewton@dwma.com>; Crystal Dixon <crystaldixon@tcd-usa.com>; Lisa Toney <ltoney@dwma.com>

Cc: George Hamil <g.hamil@tcd-usa.com>; 'Tina Lay' <tinalay@tcd-usa.com>; Amanda Lane <amandal@fishkind.com>; Larry Kaufmann <lkaufmann@tavistock.com>; Eric Schultze <e.schultze@tcd-usa.com>; Rob Rebert <R.Rebert@tcd-usa.com>

Subject: RE: 18006107 Inv. 6437 Partial Billing

Good morning,

Please see attached price proposal for the additional items that got added from Revision 1 to final plans. Please review and approve at your earliest convenience.

If you have any questions please let me know.

Thanks,

Mark A. Jimenez

Project Manager

Altamonte Branch



Traffic Control Devices, Inc.

580 W. Franklin Ave
Altamonte Springs, FL 32714
o. 407-869-8225
c. 407-448-8768
www.tcd-usa.com

-----Original Message-----

From: Jeffrey J. Newton, PE [mailto:jjnewton@dwma.com]

Sent: Friday, April 12, 2019 9:39 AM

To: Crystal Dixon <crystaldixon@tcd-usa.com>; Lisa Toney <ltoney@dwma.com>

Cc: Mark A. Jimenez <maj@tcd-usa.com>; George Hamil <g.hamil@tcd-usa.com>; 'Tina Lay' <tinalay@tcd-usa.com>; Amanda Lane <amandal@fishkind.com>; Larry Kaufmann <lkaufmann@tavistock.com>

Subject: RE: 18006107 Inv. 6437 Partial Billing

This looks good to me. It has been forwarded to VHB for approval and will then be submitted the District Manager for payment.

Thank you,

**LAKE NONA SOUTH
Greenway Improvement District
Nemours Parkway Phase 7
Change Order Log
Jr. Davis**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
						\$6,312,276.78			
1	2/8/2019	Contract adjustment for revision to include scope of work for addendums/plans issued after bid date.		\$ 161,445.97	Approved	\$ 6,473,722.75	2/19/2019	2/19/2019	
2	5/20/2019	Add sanitary and reclaim service laterals intended to serve the Nemours Children's Hospital.		\$ 12,879.00	Pending	\$ 6,486,601.75	5/21/2019		

NEMOURS PARKWAY SIDEWALK CONCRETE CONNECTING TO EXISTING CURB RAMPS



JR. DAVIS CONSTRUCTION

210 S. HOAGLAND BLVD.

KISSIMMEE, FL 34741

Contact: CONOR MACNAMARA

Phone: 407-870-0066

Email: CONOR.MACNAMARA@JR-DAVIS.COM

Quote To:

Greenway Improvement District

Proposal Date:

5/20/19

Date of Plans:

Revision Date:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	GENERAL CONDITIONS				
110	GENERAL CONDITIONS	1.00	LS	1,993.81	1,993.81
	GENERAL CONDITIONS TOTAL				\$1,993.81
	GRADING				
140	GRADING / CLEARING	1.00	LS	2,200.12	2,200.12
	GRADING TOTAL				\$2,200.12
	SIDEWALK CONCRETE				
170	INSTALL SIDEWALK CONCRETE AT 4 AREAS (ISOLATED)	27.00	SY	38.55	1,040.85
	SIDEWALK CONCRETE TOTAL				\$1,040.85
	SIDEWALK CONCRETE AT WEST INTERSECTION				
200	SIDEWALK CONCRETE AT SOUTHSIDE 2 AREAS (ISOLATED)	48.00	SY	38.55	1,850.40
	SIDEWALK CONCRETE TOTAL				\$1,850.40
GRAND TOTAL					\$7,085.18

NOTES:

THIS PROPOSAL IS INCLUSIVE OF THE SIDEWALK CONCRETE TO BE INSTALLED TO CONNECT THE EXISTING CURB RAMPS TO THE SIDEWALK/ TRAIL SYSTEM AS DEPICTED IN THE AERIAL PHOTO AND DIRECTION PROVIDED BY DWMA ON 5/16/19.

BOND EXCLUDED

PERMITS EXCLUDED

NO CURB REPLACEMENT INCLUDED

NO ADA PAVER REPLACEMENT INCLUDED

NO LANDSCAPING & IRRIGATION REPLACEMENT INCLUDED

JDC Reference:1961RFCO03

CC:TBD

Conor MacNamara

From: Josh Huynh
Sent: Thursday, May 16, 2019 10:26 AM
To: Conor MacNamara
Subject: FW: Nemours Parkway Phase 7

Thanks,

Josh Huynh
Project Manager



Jr. Davis Construction Company, Inc.
160 International Parkway
Suite 200
Lake Mary, FL 32747
Phone: 407 870-0066 EXT. 106
Mobile: 407 908-0431

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From: Jeffrey J. Newton, PE [mailto:jjnewton@dwma.com]
Sent: Thursday, May 16, 2019 10:25 AM
To: Josh Huynh <Josh.Huynh@jr-davis.com>; Bill Keck <Bill.Keck@jr-davis.com>; Jimi Dugan <Jimi.Dugan@jr-davis.com>; Jimbo Bjorkland <Jimbo.Bjorkland@jr-davis.com>
Cc: Kirby White, PE <kwwhite@dwma.com>; Tarek Fahmy <tfahmy@dwma.com>
Subject: RE: Nemours Parkway Phase 7

Can you please split out the cost of the two southern connections on the west end? It isn't clear if the District will want to do those or not – it depends on how much it costs.

Thank you,

Jeffrey J. Newton, P.E.
Senior Vice President
DONALD W. MCINTOSH ASSOCIATES, INC.
2200 Park Avenue North
Winter Park, Florida 32789-2355
Telephone: 407-644-4068 ext. 127
Fax: 407-644-8318
Email: jjnewton@dwma.com

Fax: 407-644-8318
Email: jjnewton@dwma.com

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From: Jeffrey J. Newton, PE
Sent: Tuesday, April 30, 2019 7:32 AM
To: Josh Huynh <Josh.Huynh@jr-davis.com>; Bill Keck <Bill.Keck@jr-davis.com>; Jimi Dugan <Jimi.Dugan@jr-davis.com>; 'Jimbo Bjorkland' <Jimbo.Bjorkland@jr-davis.com>
Cc: Kirby White <kwhite@dwma.com>; Tarek Fahmy <tfahmy@dwma.com>
Subject: Nemours Parkway Phase 7

Gentlemen,

Below is an image showing six locations in which there are curb ramps that are not attached to the sidewalk/trail system. While I realize you will need design plans for these locations in order to insure that ADA compliant slopes are achieved, the CDD Board has asked how much it will cost to connect these ramps to the sidewalk system. On the south side of the road, this would simply mean installing an interim segment of 5-foot sidewalk connecting the two ramps. Would you please provide a cost for this work?

**NEMOURS
HOSPITAL**

NEMOURS PARKWAY

