

Boggy Creek Improvement District

12051 Corporate Boulevard Orlando, FL 32817; Phone: 407-723-5900

www.boggycreekid.org

The following is the proposed agenda for the upcoming Meeting of the Board of Supervisors for the Boggy Creek Improvement District which will be held **Tuesday, May 19, 2020 at 3:30 p.m.** using telephonic conferencing due to the COVID-19 Executive Orders 20-52, 20-69 & 20-112. The proposed agenda for this Board Meeting is found below.

Please use the following information to join the telephonic conferencing:

Phone: 1-844-621-3956 Participant Code: 796 580 192#

BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters

- Roll Call to Confirm a Quorum
- Public Comment Period
- 1. **Discussion regarding Executive Orders 20-52, 20-69 & 20-112**
- 2. **Consideration of the Minutes of the April 21, 2020 Board of Supervisors' Meeting**
- 3. **Consideration of the Minutes of the April 21, 2020 Auditor Selection Committee Meeting**
- 4. **Consideration of Ms. Isaacs' Resignation Letter & Naming a Replacement Supervisor for Seat 1**
- 5. **Letter from Supervisor of Elections – Orange County**
- 6. **Consideration of Resolution 2020-06, Designating a Date, Time and Location for the 2020 Landowners' Meeting** *[suggested date of November 17, 2020]*

Business Matters

7. **Consideration of Resolution 2020-07, Approving a Preliminary Budget for Fiscal Year 2021 and Setting a Public Hearing Date** *[suggested date of August 18, 2020 at 3:30 p.m.]*
8. **Consideration of District Management Fee Increase Letter for Fiscal Year 2021**
9. **Consideration of District Counsel Fee Increase Letter for Fiscal Year 2021**
10. **Ratification of Requisition Nos. 2018-138 – 2018-147 in April 2020 in an amount totaling \$25,489.85**
11. **Ratification of Operation and Maintenance Expenditures Paid in April 2020 in an amount totaling \$93,008.82**
12. **Recommendation of Work Authorizations/Proposed Services** *(if applicable)*
13. **Review of District's Financial Position and Budget to Actual YTD**

Other Business

- A. Staff Reports
 1. District Counsel
 2. District Manager



3. District Engineer
 4. Construction Supervisor
- B. Supervisor Requests

Adjournment



BOGGY CREEK IMPROVEMENT DISTRICT

**Executive Orders
20-52, 20-69 & 20-112**

STATE OF FLORIDA

OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NUMBER 20-52

(Emergency Management - COVID-19 Public Health Emergency)

WHEREAS, Novel Coronavirus Disease 2019 (COVID-19) is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms similar to those of influenza; and

WHEREAS, in late 2019, a new and significant outbreak of COVID-19 emerged in China; and

WHEREAS, the World Health Organization previously declared COVID-19 a Public Health Emergency of International Concern; and

WHEREAS, in response to the recent COVID-19 outbreak in China, Iran, Italy, Japan and South Korea, the Centers for Disease Control and Prevention (“CDC”) has deemed it necessary to prohibit or restrict non-essential travel to or from those countries; and

WHEREAS, on March 1, 2020, I issued Executive Order number 20-51 directing the Florida Department of Health to issue a Public Health Emergency; and

WHEREAS, on March 1, 2020, the State Surgeon General and State Health Officer declared a Public Health Emergency exists in the State of Florida as a result of COVID-19; and

WHEREAS, on March 7, 2020, I directed the Director of the Division of Emergency Management to activate the State Emergency Operations Center to Level 2 to provide coordination and response to the COVID-19 emergency; and

WHEREAS, as of March 9, 2020, eight counties in Florida have positive cases for COVID-19, and COVID-19 poses a risk to the entire state of Florida; and

WHEREAS, the CDC currently recommends community preparedness and everyday prevention measures be taken by all individuals and families in the United States, including voluntary home isolation when individuals are sick with respiratory symptoms, covering coughs and sneezes with a tissue and disposal of the tissue immediately thereafter, washing hands often with soap and water for at least 20 seconds, using of alcohol-based hand sanitizers with 60%-95% alcohol if soap and water are not readily available and routinely cleaning frequently touched surfaces and objects to increase community resilience and readiness for responding to an outbreak; and

WHEREAS, the CDC currently recommends mitigation measures for communities experiencing an outbreak including staying at home when sick, keeping away from others who are sick, limiting face-to-face contact with others as much as possible, consulting with your healthcare provider if individuals or members of a household are at high risk for COVID-19 complications, wearing a facemask if advised to do so by a healthcare provider or by a public health official, staying home when a household member is sick with respiratory disease symptoms if instructed to do so by public health officials or a health care provider; and

WHEREAS, as Governor, I am responsible for meeting the dangers presented to this state and its people by this emergency.

NOW, THEREFORE, I, RON DESANTIS, as Governor of Florida, by virtue of the authority vested in me by Article IV, Section (1)(a) of the Florida Constitution, Chapter 252, Florida Statutes, and all other applicable laws, promulgate the following Executive Order to take immediate effect:

Section 1. Because of the foregoing conditions, I declare a state of emergency exists in the State of Florida.

Section 2. I designate the Director of the Division of Emergency Management (“Director”) as the State Coordinating Officer for the duration of this emergency and direct him to execute the State’s Comprehensive Emergency Management Plan and other response, recovery, and mitigation plans necessary to cope with the emergency. Additionally, I designate the State Health Officer and Surgeon General as a Deputy State Coordinating Officer and State Incident Commander.

Pursuant to section 252.36(1)(a), Florida Statutes, I delegate to the State Coordinating Officer the authority to exercise those powers delineated in sections 252.36(5)-(10), Florida Statutes, which he shall exercise as needed to meet this emergency, subject to the limitations of section 252.33, Florida Statutes. In exercising the powers delegated by this Order, the State Coordinating Officer shall confer with the Governor to the fullest extent practicable. The State Coordinating Officer shall also have the authority to:

A. Seek direct assistance and enter into agreements with any and all agencies of the United States Government as may be needed to meet the emergency.

B. Designate additional Deputy State Coordinating Officers, as necessary.

C. Suspend the effect of any statute, rule, or order that would in any way prevent, hinder, or delay any mitigation, response, or recovery action necessary to cope with this emergency.

D. Enter orders as may be needed to implement any of the foregoing powers; however, the requirements of sections 252.46 and 120.54(4), Florida Statutes, do not apply to any such orders issued by the State Coordinating Officer; however, no such order shall remain in effect beyond the expiration of this Executive Order, to include any extension.

Section 3. I order the Adjutant General to activate the Florida National Guard, as needed, to deal with this emergency.

Section 4. I find that the special duties and responsibilities resting upon some State, regional, and local agencies and other governmental bodies in responding to the emergency may require them to suspend the application of the statutes, rules, ordinances, and orders they administer. Therefore, I issue the following authorizations:

A. Pursuant to section 252.36(1)(a), Florida Statutes, the Executive Office of the Governor may suspend all statutes and rules affecting budgeting to the extent necessary to provide budget authority for state agencies to cope with this emergency. The requirements of sections 252.46 and 120.54(4), Florida Statutes, do not apply to any such suspension issued by the Executive Office of the Governor; however, no such suspension shall remain in effect beyond the expiration of this Executive Order, to include any extension.

B. Each State agency may suspend the provisions of any regulatory statute prescribing the procedures for conduct of state business or the orders or rules of that agency, if strict compliance with the provisions of any such statute, order, or rule would in any way prevent, hinder, or delay necessary action in coping with the emergency. This includes, but is not limited to, the authority to suspend any and all statutes, rules, ordinances, or orders which affect leasing, printing, purchasing, travel, and the condition of employment and the compensation of employees. For the purposes of this Executive Order, “necessary action in coping with the emergency” means any emergency mitigation, response, or recovery action: (1) prescribed in the State Comprehensive Emergency Management Plan (“CEMP”); or (2) ordered by the State Coordinating Officer. The requirements of sections 252.46 and 120.54, Florida Statutes, shall not apply to any such suspension issued by a State agency; however, no such suspension shall remain in effect beyond the expiration of this Executive Order, to include any extensions.

C. In accordance with section 465.0275, Florida Statutes, pharmacists may dispense up to a 30-day emergency prescription refill of maintenance medication to persons who reside in an area or county covered under this Executive Order and to emergency personnel who have been activated by their state and local agency but who do not reside in an area or county covered by this Executive Order.

D. In accordance with section 252.38, Florida Statutes, each political subdivision within the State of Florida may waive the procedures and formalities otherwise required of the political subdivision by law pertaining to:

- 1) Performance of public work and taking whatever prudent action is necessary to ensure the health, safety, and welfare of the community;
- 2) Entering into contracts; however, political subdivisions are cautioned against entering into time and materials contracts without ceiling as defined by 2 CFR 200.318(j) or cost plus percentage contracts as defined by 2 CFR 200.323(d);
- 3) Incurring obligations;
- 4) Employment of permanent and temporary workers;
- 5) Utilization of volunteer workers;
- 6) Rental of equipment;
- 7) Acquisition and distribution, with or without compensation, of supplies, materials, and facilities; and,
- 8) Appropriation and expenditure of public funds.

E. All State agencies responsible for the use of State buildings and facilities may close such buildings and facilities in those portions of the State affected by this emergency, to the extent necessary to meet this emergency. I direct each State agency to report the closure of any State

building or facility to the Secretary of the Department of Management Services. Under the authority contained in section 252.36, Florida Statutes, I direct each County to report the closure of any building or facility operated or maintained by the County or any political subdivision therein to the Secretary of the Department of Management Services. Furthermore, I direct the Secretary of the Department of Management Services to:

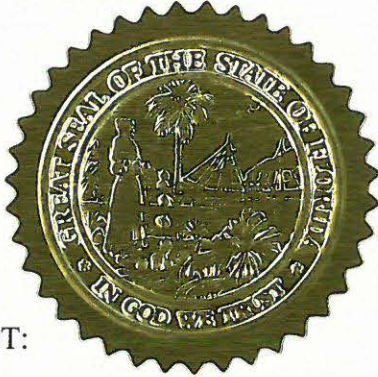
- 1) Maintain an accurate and up-to-date list of all such closures; and,
- 2) Provide that list daily to the State Coordinating Officer.

Section 5. I find that the demands placed upon the funds appropriated to the agencies of the State of Florida and to local agencies are unreasonably great and the funds currently available may be inadequate to pay the costs of coping with this emergency. In accordance with section 252.37(2), Florida Statutes, I direct that sufficient funds be made available, as needed, by transferring and expending moneys appropriated for other purposes, moneys from unappropriated surplus funds, or from the Budget Stabilization Fund.

Section 6. All State agencies entering emergency final orders or other final actions in response to this emergency shall advise the State Coordinating Officer contemporaneously or as soon as practicable.

Section 7. Medical professionals and workers, social workers, and counselors with good and valid professional licenses issued by states other than the State of Florida may render such services in Florida during this emergency for persons affected by this emergency with the condition that such services be rendered to such persons free of charge, and with the further condition that such services be rendered under the auspices of the American Red Cross or the Florida Department of Health.

Section 8. All activities taken by the Director of the Division of Emergency Management and the State Health Officer and Surgeon General with respect to this emergency before the issuance of this Executive Order are ratified. This Executive Order shall expire sixty days from this date unless extended.



ATTEST:

Laurel M. Lee
SECRETARY OF STATE

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed, at Tallahassee, this 9th day of March, 2020.

[Signature]
RON DESANTIS, GOVERNOR

FILED
2020 MAR -9 PM 5:52
TALLAHASSEE, FLORIDA

STATE OF FLORIDA

OFFICE OF THE GOVERNOR EXECUTIVE ORDER NUMBER 20-69

(Emergency Management – COVID-19 – Local Government Public Meetings)

WHEREAS, on March 1, 2020, I issued Executive Order 20-51 directing the Florida Department of Health to issue a Public Health Emergency as a result of COVID-19; and

WHEREAS, on March 1, 2020, the State Surgeon General and State Health Officer declared a Public Health Emergency exists in the State of Florida as a result of COVID-19; and

WHEREAS, on March 9, 2020, I issued Executive Order 20-52 declaring a state of emergency for the entire State of Florida as a result of COVID-19; and

WHEREAS, on March 16, 2020, President Donald J. Trump and the Centers for Disease Control and Prevention (“CDC”) issued the “15 Days to Slow the Spread” guidance advising individuals to adopt far-reaching social distancing measures, such as working from home and avoiding gatherings of more than 10 people; and

WHEREAS, on March 17, 2020, I wrote a letter to Attorney General Ashley Moody seeking an advisory opinion regarding concerns raised by local government bodies about their ability to hold meetings through teleconferencing and other technological means in order to protect the public and follow the CDC guidance regarding social distancing; and

WHEREAS, on March 19, 2020, Attorney General Ashley Moody delivered an opinion to me indicating that certain provisions of Florida law require a physical quorum be present for local government bodies to conduct official business, and that local government bodies may only conduct meetings by teleconferencing or other technological means if either a statute permits a quorum to be present by means other than in person, or that the in person requirement for constituting a quorum is lawfully suspended during the state of emergency; and

WHEREAS, it is necessary and appropriate to take action to ensure that COVID-19 remains controlled, and that residents and visitors in Florida remain safe and secure;

NOW, THEREFORE, I, RON DESANTIS, as Governor of Florida, by virtue of the authority vested in me by Article IV, Section (1)(a) of the Florida Constitution, Chapter 252, Florida Statutes, and all other applicable laws, promulgate the following Executive Order to take immediate effect:

Section 1. I hereby suspend any Florida Statute that requires a quorum to be present in person or requires a local government body to meet at a specific public place.

Section 2. Local government bodies may utilize communications media technology, such as telephonic and video conferencing, as provided in section 120.54(5)(b)2., Florida Statutes.

Section 3. This Executive Order does not waive any other requirement under the Florida Constitution and "Florida's Government in the Sunshine Laws," including Chapter 286, Florida Statutes.

Section 4. This Executive Order shall expire at the expiration of Executive Order 20-52, including any extension.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed, at Tallahassee, this 20th day of March, 2020


RON DESANTIS, GOVERNOR

ATTEST:


SECRETARY OF STATE

FILED
2020 MAR 20 AM 9:38
TALLAHASSEE, FLORIDA

STATE OF FLORIDA

OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NUMBER 20-112

(Phase 1: Safe. Smart. Step-by-Step. Plan for Florida's Recovery)

WHEREAS, on March 9, 2020, I issued Executive Order 20-52 declaring a state of emergency for the entire State of Florida as a result of COVID-19; and

WHEREAS, on April 3, 2020, I issued Executive Order 20-91 and Executive Order 20-92 directing all persons in Florida to limit their movements and personal interactions outside of their home only to those necessary to obtain or provide essential services or conduct essential activities; and

WHEREAS, my administration has implemented a data-driven strategy devoted to high-volume testing and aggressive contact tracing, as well as strict screening protocols in long-term care facilities to protect vulnerable residents; and

WHEREAS, data collected by the Florida Department of Health indicates the State has achieved several critical benchmarks in flattening the curve, including a downward trajectory of hospital visits for influenza-like illness and COVID-19-like syndromic cases, a decrease in percent positive test results, and a significant increase in hospital capacity since March 1, 2020; and

WHEREAS, during the week of April 20, 2020, I convened the Task Force to Re-Open Florida to evaluate how to safely and strategically re-open the State; and

WHEREAS, the path to re-opening Florida must promote business operation and economic recovery while maintaining focus on core safety principles.

NOW, THEREFORE, I, RON DESANTIS, as Governor of Florida, by virtue of the authority vested in me by Article IV, Section (1)(a) of the Florida Constitution and Chapter 252, Florida Statutes, and all other applicable laws, promulgate the following Executive Order:

Section 1. Phase 1 Recovery

In concert with the efforts of President Donald J. Trump and the White House Coronavirus Task Force, and based on guidance provided by the White House and the Centers for Disease Control and Prevention (CDC), the Occupational Safety and Health Administration (OSHA), and the Florida Surgeon General and State Health Officer, Dr. Scott Rivkees, I hereby adopt the following in response to the recommendations in Phase 1 of the plan published by the Task Force to Re-Open Florida.

Section 2. Responsible Individual Activity

A. All persons in Florida shall continue to limit their personal interactions outside the home; however, as of the effective date of this order, persons in Florida may provide or obtain:

1. All services and activities currently allowed, *i.e.*, those described in Executive Order 20-91 and its attachments, which include activities detailed in Section 3 of Executive Order 20-91, the U.S. Department of Homeland Security in its Guidance on the Essential Critical Infrastructure Workforce and a list propounded by Miami-Dade County in multiple orders (as of April 1, 2020), as well as other services and activities approved by the State Coordinating Officer. Such services should continue to follow safety

guidelines issued by the CDC and OSHA. If necessary, employee screening or use of personal protective equipment should continue.

2. Additional services responsibly provided in accordance with Sections 3 and 4 of this order in counties other than Miami-Dade, Broward and Palm Beach. In Miami-Dade, Broward and Palm Beach counties, allowances for services and activities from Sections 3 and 4 of this order will be considered in consultation with local leadership.

B. Except as provided in Section 2(A)(1) of this order, senior citizens and individuals with a significant underlying medical condition (such as chronic lung disease, moderate-to-severe asthma, serious heart conditions, immunocompromised status, cancer, diabetes, severe obesity, renal failure and liver disease) are strongly encouraged to stay at home and take all measures to limit the risk of exposure to COVID-19.

C. For the duration of this order, all persons in Florida should:

1. Avoid congregating in large groups. Local jurisdictions shall ensure that groups of people greater than ten are not permitted to congregate in any public space that does not readily allow for appropriate physical distancing.
2. Avoid nonessential travel, including to U.S. states and cities outside of Florida with a significant presence of COVID-19.
3. Adhere to guidelines from the CDC regarding isolation for 14 days following travel on a cruise or from any international destination and any area with a significant presence of COVID-19.

D. This order extends Executive Order 20-80 (Airport Screening and Isolation) and Executive Order 20-82 (Isolation of Individuals Traveling to Florida), with exceptions for persons involved in military, emergency, health or infrastructure response or involved in commercial activity. This order extends Sections 1(C) and 1(D) of Executive Order 20-86 (Additional Requirements of Certain Individuals Traveling to Florida), which authorize the Department of Transportation, with assistance from the Florida Highway Patrol and county sheriffs, to continue to implement checkpoints on roadways as necessary.

Section 3. Businesses Restricted by Previous Executive Orders

Unless I direct otherwise, for the duration of this order, the following applies to businesses directly addressed by my previous Executive Orders:

- A. Bars, pubs and nightclubs that derive more than 50 percent of gross revenue from the sale of alcoholic beverages shall continue to suspend the sale of alcoholic beverages for on-premises consumption. This provision extends Executive Order 20-68, Section 1 as modified by Executive Order 20-71, Sections 1 and 2.
- B. Restaurants and food establishments licensed under Chapters 500 or 509, Florida Statutes, may allow on-premises consumption of food and beverage, so long as they adopt appropriate social distancing measures and limit their indoor occupancy to no more than 25 percent of their building occupancy. In addition, outdoor seating is permissible with appropriate social distancing. Appropriate social distancing requires maintaining a minimum of 6 feet between parties, only seating parties of 10 or fewer people and keeping bar counters closed to seating. This provision

extends Executive Order 20-68, Section 3 and supersedes the conflicting provisions of Executive Order 20-71, Section 2 regarding on-premises food consumption.

- C. Gyms and fitness centers closed by Executive Order 20-71 shall remain closed.
- D. The prohibition on vacation rentals in Executive Order 20-87 remains in effect for the duration of this order.
- E. The Department of Business and Professional Regulation shall utilize its authorities under Florida law to implement and enforce the provisions of this order as appropriate.

Section 4. Other Affected Business Services

Unless I direct otherwise, for the duration of this order, the following applies to other business services affected by my previous Executive Orders:

- A. In-store retail sales establishments may open storefronts if they operate at no more than 25 percent of their building occupancy and abide by the safety guidelines issued by the CDC and OSHA.
- B. Museums and libraries may open at no more than 25 percent of their building occupancy, provided, however, that (a) local public museums and local public libraries may operate only if permitted by local government, and (b) any components of museums or libraries that have interactive functions or exhibits, including child play areas, remain closed.

Section 5. Medical Procedures

Subject to the conditions outlined below, elective procedures prohibited by Executive Order 20-72 may resume when this order goes into effect. A hospital ambulatory surgical center, office surgery center, dental office, orthodontic office, endodontic office or other health care

practitioners' office in the State of Florida may perform procedures prohibited by Executive Order 20-72 only if:

- A. The facility has the capacity to immediately convert additional facility-identified surgical and intensive care beds for treatment of COVID-19 patients in a surge capacity situation;
- B. The facility has adequate personal protective equipment (PPE) to complete all medical procedures and respond to COVID-19 treatment needs, without the facility seeking any additional federal or state assistance regarding PPE supplies;
- C. The facility has not sought any additional federal, state, or local government assistance regarding PPE supplies since resuming elective procedures; and
- D. The facility has not refused to provide support to and proactively engage with skilled nursing facilities, assisted living facilities and other long-term care residential providers.

The Agency for Health Care Administration and the Department of Health shall utilize their authority under Florida law to further implement and enforce these requirements. This order supersedes the conflicting provisions of Executive Order 20-72.

Section 6. Previous Executive Orders Extended

The Executive Order 20-69 (Local Government Public Meetings) is extended for the duration of this order.

Section 7. Enforcement

This order shall be enforced under section 252.47, Florida Statutes. Violation of this order is a second-degree misdemeanor pursuant to section 252.50, Florida Statutes, and is punishable by imprisonment not to exceed 60 days, a fine not to exceed \$500, or both.

Section 8. Effective Date

This order is effective at 12:01 a.m. on May 4, 2020.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed, at Tallahassee, this 29th day of April, 2020.



RON DESANTIS, GOVERNOR

ATTEST:



SECRETARY OF STATE

2020 APR 29 PM 4:52

FILED

TALLAHASSEE, FLORIDA

BOGGY CREEK IMPROVEMENT DISTRICT
NOTICE OF PUBLIC MEETING HELD DURING PUBLIC HEALTH EMERGENCY DUE TO COVID-19

Notice is hereby given that the Board of Supervisors ("**Board**") of the Boggy Creek Improvement District ("**District**") will hold a regular meeting of the Board of Supervisors on **May 19, 2020, at 3:30 p.m.**, to be conducted by means of communications media technology, pursuant to Executive Orders 20-52, 20-69, and 20-112 issued by Governor DeSantis on March 9, 2020, March 20, 2020, and April 29, 2020 respectively, as such orders may be extended, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*. The meeting is being held for the necessary public purpose of approving the Fiscal Year 2021 Proposed Budget and at such time the Board is so authorized and may consider any business that may properly come before it.

*While it is necessary to hold the above referenced meeting of the District's Board of Supervisors utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. Toward that end, anyone wishing to listen and participate in the meeting can do so telephonically at **1-844-621-3956; Access Code: 796 580 192**. Additionally, participants are encouraged to submit questions and comments to the District Manager in advance at (407) 723-5900 to facilitate the Board's consideration of such questions and comments during the meeting.*

A copy of the agenda may be obtained at the offices of the District Manager, c/o PFM Group Consulting, LLC, 12051 Corporate Boulevard, Orlando, Florida 32817, Phone: (407) 723-5900 ("**District Manager's Office**") during normal business hours or from the District's website at www.boggycreekid.org.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The meeting may be continued to a date, time, and place to be specified on the record at such meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at the meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Jennifer Walden
District Manager

BOGGY CREEK IMPROVEMENT DISTRICT

**Minutes of the April 21, 2020
Board of Supervisors' Meeting**

BOGGY CREEK IMPROVEMENT DISTRICT BOARD OF SUPERVISORS' MEETING MINUTES

FIRST ORDER OF BUSINESS

The Board of Supervisors' Meeting for the Boggy Creek Improvement District was called to order on Tuesday, April 21, 2020, at 3:40 p.m. Via telephonic conferencing due to the COVID-19 Executive Orders 20-52 & 20-69.

Richard Levey	Chairperson	(via phone)
Damon Ventura	Vice-Chair	(via phone)
Chad Tinetti	Assistant Secretary	(via phone)
Thad Czapka	Assistant Secretary	(via phone)
Heather Isaacs	Assistant Secretary	(via phone)

Also, attending:

Lynne Mullins	PFM	(via phone)
Jennifer Walden	PFM	(via phone)
Tucker Mackie	Hopping Green & Sams	(via phone)
Jeff Newton	Donald W. McIntosh Associates	(via phone)
Larry Kaufmann	Construction Supervisor & Construction Committee Member	(via phone)
Scott Thacker	District Landscape Supervisor & Construction Committee Member	(via phone)
Chris Wilson	Tavistock	(via phone)

SECOND ORDER OF BUSINESS

Public Comment Period

Dr. Levey noted for the record there were no members of the public present.

THIRD ORDER OF BUSINESS

Discussion Regarding Executive Orders 20-52 and 20-69

Ms. Mackie explained the Board joined a WebEx meeting instead of being physically present during the COVID-19 situation, as a result of Executive Orders 20-52 and 20-69. Certain sections of those orders suspended the Sunshine Law requirement that there be a physical quorum of three Board members to convene a meeting. The District provided information in the advertisement as to how the public could access the meeting as well as Ms. Walden making her information available, if anyone should have any issues accessing this meeting. This situation may continue for future meetings and District staff will keep the Board informed.

FOURTH ORDER OF BUSINESS

Consideration of the Minutes of the February 18, 2020 Board of Supervisors' Meeting

Board Members reviewed the minutes from the February 18, 2020, Board of Supervisors' Meeting.

On Motion by Ms. Isaacs, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Minutes of the February 18, 2020, Board of Supervisors' Meeting.

FIFTH ORDER OF BUSINESS

Appointment of Auditor Selection Committee

Dr. Levey stated the Board needs to appoint a committee to select an auditor. Past practice has been that the Board of Supervisors has served as the Auditor Selection Committee. He recommended a motion to designate the Board as the Auditor Selection Committee.

On Motion by Ms. Isaacs, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District appointed itself as the Auditor Selection Committee.

SIXTH ORDER OF BUSINESS

Consideration of Appointment to Construction Committee

Mr. Kaufmann stated the Board needs to consider an appointment to the Construction Committee as Troy Davidson is no longer able to serve. He recommended that Chris Wilson assume his position on the Construction Committee.

On Motion by Ms. Isaacs, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District appointed Christ Wilson to the Construction Committee.

SEVENTH ORDER OF BUSINESS

Review of FY 2021 Operations & Maintenance Budget

Ms. Walden explained Today's purpose is to answer any questions, address any line items the Board would like to see adjusted or look in to including any new items the Board would like to see in the budget. The plan is to take those items, work with the Construction Committee at the next Construction Committee meeting to adjust the budget and then bring back a final proposed budget for the Board to approve in preliminary form at the May Board Meeting.

Dr. Levey asked if there were any significant shifts in priorities or categories. Ms. Walden replied the District is showing coming down \$10,000.00 on the Water Reclaimed, increasing the amount on Landscaping and Landscaping Improvements, adding more monies to Contingency, decreasing the amount for the Lighting for the Interchange, and the Developer is asking for additional money for a landscape Specialist. No action from the Board is required at this time.

EIGHTH ORDER OF BUSINESS

Consideration of Proposals for Landscape Maintenance for Nemours West

Mr. Thacker stated the Landscaping on Nemours West, the initial 12-month maintenance period included as part of the construction is coming to an end. He sought proposals for the maintenance of that landscaping. He presented a proposal from Cepra for \$28,600.00 for the year and a proposal from Down to Earth in the amount of \$48,672.00. Mr. Thacker recommended that this additional section of roadway be added as an amendment to Cepra's existing maintenance contract with the District.

On Motion by Ms. Isaacs, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved adding landscape maintenance for Nemours West in the amount of \$28,600.00 to Cepra's Existing Maintenance Contract.

NINTH ORDER OF BUSINESS

Ratification of Requisition Nos. 2018-130 – 2018-134 paid in February 2020 in an amount totaling \$116,334.35 and Requisition Nos. 2018-135 – 2018-137 paid in March 2020 in an amount totaling \$7,142.61

Board Members reviewed Requisition Nos. 2018-130 – 2018-134 paid in February 2020 in an amount totaling \$116,334.35 and Requisition Nos. 2018-135 – 2018-137 paid in March 2020 in an amount totaling \$7,142.61. Dr. Levey noted that these have been approved and paid and just need to be ratified by the Board.

On Motion by Ms. Isaacs, second by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified Requisition Nos. 2018-130 – 2018-134 paid in February 2020 in an amount totaling \$116,334.35 and Requisition Nos. 2018-135 – 2018-137 paid in March 2020 in an amount totaling \$7,142.61.

TENTH ORDER OF BUSINESS

Ratification of Operation and Maintenance Expenditures paid in February 2020 in an

**amount totaling \$198,827.62
and Operation and
Maintenance Expenditures
Paid in March 2020 in an
amount totaling \$8,557.75**

Board Members reviewed the Operation & Maintenance expenditures paid in February 2020 in an amount totaling \$198,827.62 and Operation and Maintenance Expenditures Paid in March 2020 in an amount totaling \$8,557.75. Dr. Levey noted that these have been approved and paid and just need to be ratified by the Board.

On Motion by Mr. Ventura, second by Ms. Isaacs, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified the Operation & Maintenance expenditures paid in February 2020 in an amount totaling \$198,827.62 and Operation and Maintenance Expenditures Paid in March 2020 in an amount totaling \$8,557.75.

ELEVENTH ORDER OF BUSINESS

Recommendation of Work Authorizations/Proposed Services

Mr. Kaufmann stated that there were no work authorizations for this Board.

TWELFTH ORDER OF BUSINESS

Review of District's Financial Position and Budget to Actual YTD

Board Members reviewed the Statement of Financial Position and Budget to Actual. Ms. Walden stated that the budget to actual and financials are through March 31, 2020. Ms. Walden noted that the District currently is under budget and District staff is continuing to monitor and make sure it stays under budget. There was no action required by the Board.

THIRTEENTH ORDER OF BUSINESS

Staff Reports

District Counsel –

No Report

District Manager –

The next meeting is scheduled for Tuesday, May 19, 2020.

District Engineer –

Mr. Newton explained there are two active construction projects for this District.

Nemours Parkway Phase 7 is being undertaken by the Greenway District but there are some improvements within the Boggy District. There was an

issue with a force main not being installed properly and the contractor must re-lay that force main. It has no impact on the Boggy District but has delayed close-out of the project, which is now expected in May. Upon close-out, Greenway will be invoicing Boggy for the Boggy portion of that contract.

Traffic signalization improvements at the intersection of Helios Boulevard and Lake Nona Boulevard were delayed due to some permitting issues with the Contractor but those have been resolved. The updated completion schedule anticipates having the signal complete in early May and fully operational in mid-May.

Construction Supervisor – No Report

District Landscape Supervisor- No Report

FOURTEENTH ORDER OF BUSINESS

Supervisor and Audience Comments & Adjournment

There were no Supervisor requests or audience comments. Dr. Levey requested a motion to adjourn.

On Motion by Ms. Isaacs, second by Mr. Czapka, with all in favor, the April 21, 2020, meeting of the Board of Supervisors for the Boggy Creek Improvement District was adjourned.

Secretary/Assistant Secretary

Chair/Vice Chair



**DONALD W. MCINTOSH
ASSOCIATES, INC.**

MEMORANDUM

DATE: April 21, 2020
TO: Boggy Creek Improvement District
Board of Supervisors
FROM: Donald W. McIntosh Associates, Inc.
District Engineer
RE: Construction Contract Status

Dear Board Members,

Please accept this correspondence as a current summary of our construction contract status. Listed below by project is a brief summary of recent contract activity. Copies of the latest Change Order logs are attached.

Nemours Parkway Phase 7 – Jr. Davis Construction Company, Inc.

CIVIL ENGINEERS

LAND PLANNERS

SURVEYORS

Construction Status: Pre-final project inspection was conducted on 2/24/20, and the final inspection will be scheduled upon acceptance of the close out documents by the City of Orlando. City of Orlando WRD requested corrections on the installed force main as it was not installed per the approved plans. Contractor is reinstalling a portion of the force main on Barish Avenue to correct vertical alignment and be consistent with permitted plans. Correction work started 04/13/20 and is anticipated to be completed by 04/30/20. The Greenway Improvement District will be invoicing the Boggy Creek Improvement District for improvements within the BCID boundary.

Change Order (C.O.) Status: None

Recommended Motion: None

Traffic Signalization Improvements at the Intersection of Helios Boulevard and Lake Nona Boulevard – The New Florida Industrial Electric, Inc.

Construction Status: The installation of this signal was delayed due to some permitting issues with the contractor, who is preparing an updated completion schedule. Payment is on hold pending receipt of the updated schedule.

Change Order (C.O.) Status: None

Recommended Motion: None

Should there be any questions, please do not hesitate to call.

Thank you.

End of memorandum.

c: Larry Kaufmann
Scott Thacker
Chris Wilson
Dan Young
Tarek Fahmy

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2200 Park Ave. North

Winter Park, FL

32789-2355

Fax 407-644-8318

407-644-4068

**LAKE NONA SOUTH
Greenway Improvement District
Nemours Parkway Phase 7
Change Order Log
Jr. Davis**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
						\$6,312,276.78			
<u>1</u>	2/8/2019	Contract adjustment for revision to include scope of work for addendums/plans issued after bid date.		\$ 161,445.97	Approved	\$ 6,473,722.75	2/19/2019	2/19/2019	
<u>2</u>	5/20/2019	Add sanitary and reclaim service laterals intended to serve the Nemours Childrens's Hospital.		\$ 12,879.00	Approved	\$ 6,486,601.75	5/21/2019	5/21/2019	
<u>3</u>	9/12/2019	Contract Calendar Extension - Add 60 Days	60	\$ -	Approved	\$ 6,486,601.75	9/17/2019	9/17/2019	
<u>4</u>	9/19/2019	Landscaping and Irrigation Revisions		\$ 49,204.52	Approved	\$ 6,535,806.27	10/15/2019	10/15/2019	
<u>5</u>	1/15/2020	Modify Ramps at Nemours Hospital		\$ 17,168.75	Approved	\$ 6,552,975.02	1/21/2020	1/21/2020	

Boggy Creek Improvement District
Traffic Signalization Improvements at the Intersection of Helios Boulevard and Lake Nona Boulevard
Change Order Log
The New Florida Industrial Electric, Inc.

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
						\$496,199.44			
1	8/2/2019	Steel Mast Arm Assembly, furnished and installed	0	\$ 5,567.85	Approved	\$501,767.29	8/20/2019	8/20/2019	
2	9/17/2019	Plan Changes between NOA and Permit Approval	0	\$ 15,597.11	Approved	\$517,364.40	9/17/2019	9/17/2019	

BOGGY CREEK IMPROVEMENT DISTRICT

**Minutes of the April 21, 2020
Auditor Selection Committee Meeting**

BOGGY CREEK IMPROVEMENT DISTRICT AUDITOR SELECTION COMMITTEE MEETING MINUTES

FIRST ORDER OF BUSINESS

The Auditor Selection Committee Meeting for the Boggy Creek Improvement District was called to order on Tuesday, April 21, 2020 at 3:45 p.m. Via telephonic conferencing due to the COVID-19 Executive Orders 20-52 & 20-69.

Present Via Speakerphone:

Richard Levey	Committee Member	(via phone)
Damon Ventura	Committee Member	(via phone)
Chad Tinetti	Committee Member	(via phone)
Heather Isaacs	Committee Member	(via phone)
Thad Czapka	Committee Member	(via phone)

Also, attending:

Jennifer Walden	PFM	(via phone)
Lynne Mullins	PFM	(via phone)
Tucker Mackie	Hopping Green & Sams	(via phone)
Jeff Newton	Donald W. McIntosh Associates, Inc.	(via phone)
Larry Kaufmann	Construction Supervisor & Construction Committee Member	(via phone)
Scott Thacker	District Landscape Supervisor & Construction Committee Member	(via phone)

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Levey called for any public comments on any agenda items. There were no comments provided.

THIRD ORDER OF BUSINESS

Review and Approval of Audit Documents

- a) Audit RFP Notice**
- b) Instructions to Proposers**
- c) Evaluation Criteria – with and without price**

The Board reviewed the audit documents. Ms. Walden asked if the Board wished to approve evaluation criteria with or without price. She noted there was an update with the District's Rules of procedure and prior to this year the District was only able to do up to three years of audit services, but the new documents state the District can go up to five years. The documents will be updated to reflect that change. Board members asked if there was any concern the auditor would be able to hold their price for the full five years vs the three years they had in the past. Ms. Mackie stated that the proposers will submit their proposal as they

have in the past, wherein some have a yearly fee increase and some hold their prices for the length of the term. If the District approves a proposal they will be held to the terms of that proposal for each fiscal year.

On Motion by Mr. Ventura, second by Ms. Isaacs, with all in favor, the Auditor Selection Committee for the Boggy Creek Improvement District approved the form of RFP and the Evaluation Criteria to include price as recommended.

FOURTH ORDER OF BUSINESS

Adjournment

There was no further business to discuss. Dr. Levey requested a motion to adjourn.

On Motion by Mr. Czapka, second by Ms. Isaacs, with all in favor, the April 21, 2020 Meeting of the Auditor Selection Committee for the Boggy Creek Improvement District was adjourned.

Secretary/Assistant Secretary

Chair/Vice Chair

BOGGY CREEK IMPROVEMENT DISTRICT

**Ms. Isaacs' Resignation Letter & Naming a
Replacement Supervisor for Seat 1**

RESIGNATION

The undersigned, Heather Isaacs, hereby resigns as Assistant Secretary and Director of Board of Supervisors of the Boggy Creek Improvement District effective as of April 22, 2020.

A handwritten signature in black ink that reads "Heather Isaacs". The signature is written in a cursive, flowing style.

Heather Isaacs

BOGGY CREEK IMPROVEMENT DISTRICT

**Supervisor of Elections
- Orange County**

From: [Patrick Floto](#)
To: boardmember1@boggycreekid.org; boardmember2@boggycreekid.org; boardmember3@boggycreekid.org; boardmember4@boggycreekid.org; boardmember5@greenewayid.org
Cc: [Trendy Harris](#); [Cathy McGill-Johnson](#)
Subject: Orange County SOE April 15, 2020 Voter Count: Boggy Creek Improvement District
Date: Wednesday, April 15, 2020 9:44:02 AM
Attachments: [20200415 Active Voters by District.pdf](#)

EXTERNAL EMAIL: Use care with links and attachments.

Boggy Creek Improvement District – 0

The relevant section of the attached Report is Page 2

Patrick Floto

DATA REPORTING COORDINATOR
ORANGE COUNTY SUPERVISOR OF ELECTIONS
407-254-6509
PATRICK.FLOTO@OCFELECTIONS.COM

Disclaimer: Florida has a very broad public records law. As a result, any written communication created or received by the Orange County Supervisor of Elections Office will be made available to the public and media, upon request, unless otherwise exempt. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this office. Instead, contact our office by phone or in writing.

BOGGY CREEK IMPROVEMENT DISTRICT

**Resolution 2020-06,
Designating a Date, Time and Location for
the 2020 Landowners' Meeting**

RESOLUTION 2020-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BOGGY CREEK IMPROVEMENT DISTRICT DESIGNATING A DATE, TIME AND LOCATION FOR A LANDOWNERS' MEETING AND ELECTION; PROVIDING FOR PUBLICATION; ESTABLISHING FORMS FOR THE LANDOWNER ELECTION; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, Boggy Creek Improvement District ("**District**") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within the City of Orlando, Orange County, Florida; and

WHEREAS, pursuant to Section 190.006(1), *Florida Statutes*, the District's Board of Supervisors ("**Board**") "shall exercise the powers granted to the district pursuant to [Chapter 190, *Florida Statutes*]," and the Board shall consist of five members; and

WHEREAS, the District is statutorily required to hold a meeting of the landowners of the District for the purpose of electing Board Supervisors for the District on a date in November established by the Board, which shall be noticed pursuant to Section 190.006(2), *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BOGGY CREEK IMPROVEMENT DISTRICT:

1. **EXISTING BOARD SUPERVISORS; SEATS SUBJECT TO ELECTIONS.** The Board is currently made up of the following individuals:

<u>Seat Number</u>	<u>Supervisor</u>	<u>Term Expiration Date</u>
1		11/2020
2	Richard Levey	11/2020
3	Scott Gasaway	11/2022
4	Chad Tinetti	11/2022
5	Thad Czapka	11/2020

This year, Seat 1, currently held by _____, Seat 2, currently held by Richard Levey and Seat 5, currently held by Thad Czapka are subject to election by landowners in November 2020. The two candidates receiving the highest number of votes shall be elected for a term of four (4) years. The candidate receiving the next highest number of votes shall be elected for a term of two (2) years. The term of office for each successful candidate shall commence upon election.

2. **LANDOWNER'S ELECTION.** In accordance with Section 190.006(2), *Florida Statutes*, the meeting of the landowners to elect Board Supervisor(s) of the District shall be held on the **17th day of November, 2020, at 3:30 p.m.**, and located at 6900 Tavistock Lakes Boulevard, Suite 200, Orlando, Florida 32827.

3. **PUBLICATION.** The District's Secretary is hereby directed to publish notice of the landowners' meeting and election in accordance with the requirements of Section 190.006(2), *Florida Statutes*.

4. **FORMS.** Pursuant to Section 190.006(2)(b), *Florida Statutes*, the landowners' meeting and election have been announced by the Board at its May 19, 2020 meeting. A sample notice of landowners' meeting and election, proxy, ballot form and instructions were presented at such meeting and are attached hereto as **Exhibit A**. Such documents are available for review and copying during normal business hours at the District's Local Records Office, located at 12051 Corporate Boulevard, Orlando, Florida 32817, or at the office of the District Manager, PFM Group Consulting, LLC, located at 12051 Corporate Boulevard, Orlando, Florida 32817.

5. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

6. **EFFECTIVE DATE.** This Resolution shall become effective upon its passage.

PASSED AND ADOPTED THIS 19th DAY OF MAY, 2020.

**BOGGY CREEK IMPROVEMENT
DISTRICT**

ATTEST:

CHAIRMAN / VICE CHAIRMAN

SECRETARY / ASSISTANT SECRETARY

EXHIBIT A

NOTICE OF LANDOWNERS' MEETING AND ELECTION AND MEETING OF THE BOARD OF SUPERVISORS OF THE BOGGY CREEK IMPROVEMENT DISTRICT

Notice is hereby given to the public and all landowners within Boggy Creek Improvement District ("**District**") the location of which is generally described as comprising a parcel or parcels of land containing approximately 1085 acres, located east of Boggy Creek Road, south of Lake Nona and west of Narcoossee Road, in the City of Orlando, Orange County, Florida, advising that a meeting of landowners will be held for the purpose of electing three (3) people to the District's Board of Supervisors ("**Board**", and individually, "**Supervisor**"). Immediately following the landowners' meeting there will be convened a meeting of the Board for the purpose of considering certain matters of the Board to include election of certain District officers, and other such business which may properly come before the Board.

DATE: November 17, 2020
TIME: 3:30 p.m.
PLACE: 6900 Tavistock Lakes Boulevard
Suite 200
Orlando, Florida 32827

Each landowner may vote in person or by written proxy. Proxy forms may be obtained upon request at the office of the District Manager, 12051 Corporate Boulevard, Orlando, Florida 32817, Ph: (407) 723-5900 ("**District Manager's Office**"). At said meeting each landowner or his or her proxy shall be entitled to nominate persons for the position of Supervisor and cast one vote per acre of land, or fractional portion thereof, owned by him or her and located within the District for each person to be elected to the position of Supervisor. A fraction of an acre shall be treated as one acre, entitling the landowner to one vote with respect thereto. Platted lots shall be counted individually and rounded up to the nearest whole acre. The acreage of platted lots shall not be aggregated for determining the number of voting units held by a landowner or a landowner's proxy. At the landowners' meeting the landowners shall select a person to serve as the meeting chair and who shall conduct the meeting.

The landowners' meeting and the Board meeting are open to the public and will be conducted in accordance with the provisions of Florida law. One or both of the meetings may be continued to a date, time, and place to be specified on the record at such meeting. A copy of the agenda for these meetings may be obtained from the District Manager's Office. There may be an occasion where one or more supervisors will participate by telephone.

Any person requiring special accommodations to participate in these meetings is asked to contact the District Manager's Office, at least 48 hours before the hearing. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that such person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Jennifer Walden
District Manager
Run Date(s): _____ & _____

PUBLISH: ONCE A WEEK FOR 2 CONSECUTIVE WEEKS, THE LAST DAY OF PUBLICATION TO BE NOT FEWER THAN 14 DAYS OR MORE THAN 28 DAYS BEFORE THE DATE OF ELECTION, IN A NEWSPAPER WHICH IS IN GENERAL CIRCULATION IN THE AREA OF THE DISTRICT

**INSTRUCTIONS RELATING TO LANDOWNERS' MEETING OF
BOGGY CREEK IMPROVEMENT COMMUNITY DEVELOPMENT DISTRICT
FOR THE ELECTION OF SUPERVISORS**

DATE OF LANDOWNERS' MEETING: **November 17, 2020**

TIME: **3:30 P.M.**

LOCATION: **6900 Tavistock Lakes Boulevard
Suite 200
Orlando, Florida 32827**

Pursuant to Chapter 190, *Florida Statutes*, and after a Community Development District (“**District**”) has been established and the landowners have held their initial election, there shall be a subsequent landowners’ meeting for the purpose of electing members of the Board of Supervisors (“**Board**”) every two years until the District qualifies to have its board members elected by the qualified electors of the District. The following instructions on how all landowners may participate in the election are intended to comply with Section 190.006(2)(b), *Florida Statutes*.

A landowner may vote in person at the landowners’ meeting, or the landowner may nominate a proxy holder to vote at the meeting in place of the landowner. Whether in person or by proxy, each landowner shall be entitled to cast one vote per acre of land owned by him or her and located within the District, for each position on the Board that is open for election for the upcoming term. A fraction of an acre shall be treated as one (1) acre, entitling the landowner to one vote with respect thereto. For purposes of determining voting interests, platted lots shall be counted individually and rounded up to the nearest whole acre. Moreover, please note that a particular parcel of real property is entitled to only one vote for each eligible acre of land or fraction thereof; therefore, two or more people who own real property in common, that is one acre or less, are together entitled to only one vote for that real property.

At the landowners’ meeting, the first step is to elect a chair for the meeting, who may be any person present at the meeting. The landowners shall also elect a secretary for the meeting who may be any person present at the meeting. The secretary shall be responsible for the minutes of the meeting. The chair shall conduct the nominations and the voting. If the chair is a landowner or proxy holder of a landowner, he or she may nominate candidates and make and second motions. Candidates must be nominated and then shall be elected by a vote of the landowners. Nominees may be elected only to a position on the Board that is open for election for the upcoming term.

This year, three (3) seats on the Board will be up for election by landowners. The two candidates receiving the highest number of votes shall be elected for a term of four (4) years. The candidate receiving the next highest number of votes shall be elected for a term of two (2) years. The term of office for each successful candidate shall commence upon election.

A proxy is available upon request. To be valid, each proxy must be signed by one of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

LANDOWNER PROXY

**BOGGY CREEK IMPROVEMENT DISTRICT
CITY OF ORLANDO, ORANGE COUNTY, FLORIDA
LANDOWNERS' MEETING – NOVEMBER __, 2020**

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the fee simple owner of the lands described herein, hereby constitutes and appoints _____ (“**Proxy Holder**”) for and on behalf of the undersigned, to vote as proxy at the meeting of the landowners of the Boggy Creek Improvement District to be held at 6900 Tavistock Lakes Boulevard, Suite 200, Orlando, Florida 32827, on November 17, 2020, at 3:30 p.m., and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner that the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing that may be considered at said meeting including, but not limited to, the election of members of the Board of Supervisors. Said Proxy Holder may vote in accordance with his or her discretion on all matters not known or determined at the time of solicitation of this proxy, which may legally be considered at said meeting.

Any proxy heretofore given by the undersigned for said meeting is hereby revoked. This proxy is to continue in full force and effect from the date hereof until the conclusion of the landowners' meeting and any adjournment or adjournments thereof, but may be revoked at any time by written notice of such revocation presented at the landowners' meeting prior to the Proxy Holder's exercising the voting rights conferred herein.

Printed Name of Legal Owner

Signature of Legal Owner

Date

Parcel Description

Acreage

Authorized Votes

[Insert above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel. If more space is needed, identification of parcels owned may be incorporated by reference to an attachment hereto.]

Total Number of Authorized Votes:

NOTES: Pursuant to Section 190.006(2)(b), *Florida Statutes* (2017), a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto. For purposes of determining voting interests, platted lots shall be counted individually and rounded up to the nearest whole acre. Moreover, two (2) or more persons who own real property in common that is one acre or less are together entitled to only one vote for that real property.

If the fee simple landowner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto (e.g., bylaws, corporate resolution, etc.).

OFFICIAL BALLOT
BOGGY CREEK IMPROVEMENT COMMUNITY DEVELOPMENT DISTRICT
CITY OF ORLANDO, ORANGE COUNTY, FLORIDA
LANDOWNERS' MEETING - NOVEMBER 17, 2020

For Election (3 Supervisors): The two (2) candidates receiving the highest number of votes will each receive a four (4) year term, and the one (1) candidate receiving the next highest number of votes will receive a two (2) year term, with the term of office for the successful candidates commencing upon election.

The undersigned certifies that he/she/it is the fee simple owner of land, or the proxy holder for the fee simple owner of land, located within the Boggy Creek Improvement District and described as follows:

Description

Acreage

_____	_____
_____	_____
_____	_____

[Insert above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel.] [If more space is needed, identification of parcels owned may be incorporated by reference to an attachment hereto.]

or

Attach Proxy.

I, _____, as Landowner, or as the proxy holder of _____ (Landowner) pursuant to the Landowner's Proxy attached hereto, do cast my votes as follows:

SEAT #	NAME OF CANDIDATE	NUMBER OF VOTES
1		
2		
5		

Date: _____

Signed: _____

Printed Name: _____

BOGGY CREEK IMPROVEMENT DISTRICT

**Resolution 2020-07,
Approving a Preliminary Budget for Fiscal
Year 2021 and Setting a Public Hearing Date**

RESOLUTION 2020-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BOGGY CREEK IMPROVEMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2020/2021; DECLARING SPECIAL ASSESSMENTS TO FUND THE PROPOSED BUDGETS PURSUANT TO CHAPTERS 170, 190 AND 197, FLORIDA STATUTES; SETTING PUBLIC HEARINGS; ADDRESSING PUBLICATION; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (**“Board”**) of the Boggy Creek Improvement District (**“District”**) prior to June 15, 2020, proposed budgets (**“Proposed Budget”**) for the fiscal year beginning October 1, 2020 and ending September 30, 2021 (**“Fiscal Year 2020/2021”**); and

WHEREAS, it is in the best interest of the District to fund the administrative and operations services (together, **“Services”**) set forth in the Proposed Budget by levy of special assessments pursuant to Chapters 170, 190 and 197, Florida Statutes (**“Assessments”**), as set forth in the preliminary assessment roll included within the Proposed Budget; and

WHEREAS, the District hereby determines that benefits would accrue to the properties within the District, as outlined within the Proposed Budget, in an amount equal to or in excess of the Assessments, and that such Assessments would be fairly and reasonably allocated as set forth in the Proposed Budget; and

WHEREAS, the Board has considered the Proposed Budget, including the Assessments, and desires to set the required public hearings thereon;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BOGGY CREEK IMPROVEMENT DISTRICT:

1. PROPOSED BUDGET APPROVED. The Proposed Budget prepared by the District Manager for Fiscal Year 2020/2021 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. DECLARING ASSESSMENTS. Pursuant to Chapters 170, 190 and 197, Florida Statutes, the Assessments shall defray the cost of the Services in the total estimated amounts set forth in the Proposed Budget. The nature of, and plans and specifications for, the Services to be funded by the Assessments are described in the Proposed Budget, which is on file and available for public inspection at the **“District’s Office,”** 12051 Corporate Boulevard, Orlando, Florida 32817, (407) 723-5900. The Assessments shall be levied within the District on all benefitted lots and lands, and shall be apportioned, all as described in the Proposed Budget and the preliminary assessment roll included therein. The preliminary assessment roll is also on file and available for public inspection at the District’s Office. The Assessments shall be paid in one more installments pursuant to a bill issued by the District in November of 2020, and pursuant to Chapter 170, Florida

Statutes, or, alternatively, pursuant to the *Uniform Method* as set forth in Chapter 197, Florida Statutes.

3. SETTING PUBLIC HEARINGS. Pursuant to Chapters 170, 190, and 197, Florida Statutes, public hearings on the approved Proposed Budget and the Assessments are hereby declared and set for the following date, hour and location:

DATE: August 18, 2020
HOUR: 3:30 p.m.
LOCATION: 6900 Tavistock Lakes Blvd, Suite 200
Orlando, FL 32827

4. TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENTS. The District Manager is hereby directed to submit a copy of the Proposed Budget to the City of Orlando and Orange County at least 60 days prior to the hearing set above.

5. POSTING OF PROPOSED BUDGET. In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 3, and shall remain on the website for at least 45 days.

6. PUBLICATION OF NOTICE. The District shall cause this Resolution to be published once a week for a period of two weeks in a newspaper of general circulation published in Orange County. Additionally, notice of the public hearings shall be published in the manner prescribed in Florida law.

7. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

8. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 19th DAY OF MAY, 2020.

ATTEST:

**BOGGY CREEK IMPROVEMENT
DISTRICT**

Secretary/Assistant Secretary

By:_____
Its:_____

Boggy Creek Improvement District
FY 2021 Proposed O&M Budget

	Actual Through 04/30/2020	Anticipated May - Sep.	Anticipated FY 2020 Total	FY 2020 Adopted Budget	FY 2021 Proposed Budget	Change in Year Variance
<u>Revenues</u>						
Off-Roll Assessments	\$ 720,689.47	\$ 199,765.97	\$ 920,455.44	\$ 920,455.44	\$ 920,455.44	\$ (0.00)
Net Revenues	\$ 720,689.47	\$ 199,765.97	\$ 920,455.44	\$ 920,455.44	\$ 920,455.44	\$ (0.00)
<u>General & Administrative Expenses</u>						
Legislative						
Supervisor Fees	\$ 3,200.00	\$ 3,000.00	\$ 6,200.00	\$ 7,200.00	\$ 7,200.00	\$ -
Financial & Administrative						
Public Officials' Liability Insurance	3,331.00	-	3,331.00	3,500.00	3,675.00	\$ 175.00
Trustee Services	5,095.68	-	5,095.68	2,700.00	7,000.00	\$ 4,300.00
Management	21,875.00	15,625.00	37,500.00	37,500.00	40,000.00	\$ 2,500.00
Engineering	5,487.50	3,919.64	9,407.14	10,000.00	10,000.00	\$ -
Dissemination Agent	5,000.00	-	5,000.00	5,000.00	5,000.00	\$ -
District Counsel	9,805.81	7,004.15	16,809.96	30,000.00	30,000.00	\$ -
Assessment Administration	7,500.00	-	7,500.00	7,500.00	7,500.00	\$ -
Reamortization Schedules	-	250.00	250.00	250.00	250.00	\$ -
Audit	4,000.00	2,000.00	6,000.00	6,500.00	6,500.00	\$ -
Arbitrage Calculation	-	-	-	1,200.00	1,200.00	\$ -
Travel and Per Diem	39.75	28.39	68.14	350.00	300.00	\$ (50.00)
Telephone	-	145.83	145.83	350.00	50.00	\$ (300.00)
Postage & Shipping	71.06	50.76	121.82	500.00	500.00	\$ -
Copies	-	1,041.67	1,041.67	2,500.00	2,000.00	\$ (500.00)
Legal Advertising	1,926.26	1,375.90	3,302.16	6,000.00	10,000.00	\$ 4,000.00
Miscellaneous	30.00	1,294.86	1,324.86	3,000.00	3,000.00	\$ -
Property Taxes	-	-	-	500.00	150.00	\$ (350.00)
Web Site Maintenance	105.00	2,595.00	2,700.00	2,700.00	2,700.00	\$ -
Holiday Decorations	372.00	-	372.00	1,000.00	6,000.00	\$ 5,000.00
Dues, Licenses, and Fees	175.00	-	175.00	175.00	175.00	\$ -
Total General & Administrative Expenses	\$ 68,014.06	\$ 38,331.20	\$ 106,345.26	\$ 128,425.00	\$ 143,200.00	\$ 14,775.00

Boggy Creek Improvement District
FY 2021 Proposed O&M Budget

	Actual Through 04/30/2020	Anticipated May - Sep.	Anticipated FY 2020 Total	FY 2020 Adopted Budget	FY 2021 Proposed Budget	Change in Year Variance
<u>Field Operations Expenses</u>						
Electric Utility Services						
Electric	\$ 2,314.59	\$ 1,653.28	\$ 3,967.87	\$ 2,000.00	\$ 4,000.00	\$ 2,000.00
Entry Lighting	-	208.33	208.33	500.00	500.00	\$ -
Water-Sewer Combination Services						
Water Reclaimed	16,130.44	25,692.53	41,822.97	45,000.00	35,000.00	\$ (10,000.00)
Other Physical Environment						
General Insurance	3,779.00	-	3,779.00	4,050.00	4,175.00	\$ 125.00
Property & Casualty	3,422.00	-	3,422.00	3,500.00	3,775.00	\$ 275.00
Other Insurance	-	-	-	500.00	100.00	\$ (400.00)
Irrigation Repairs	45,786.55	32,704.68	78,491.23	30,000.00	30,000.00	\$ -
Landscaping Maintenance & Material	133,099.06	95,070.76	228,169.82	253,393.50	262,842.00	\$ 9,448.50
Landscape Improvements	15,603.00	39,397.00	55,000.00	55,000.00	65,000.00	\$ 10,000.00
Other Landscape Maintenance	35,987.00	26,870.60	62,857.60	62,857.60	-	\$ (62,857.60)
Tree Trimming	8,160.00	31,840.00	40,000.00	40,000.00	40,000.00	\$ -
Contingency	712.75	19,287.25	20,000.00	20,000.00	41,426.47	\$ 21,426.47
Pest Control	1,510.00	1,510.00	3,020.00	-	3,020.00	\$ 3,020.00
Hurricane Cleanup	-	20,000.00	20,000.00	20,000.00	20,000.00	\$ -
Interchange Maintenance Expenses						
IME - Aquatics Maintenance	1,899.59	1,356.85	3,256.44	3,445.00	3,445.00	\$ -
IME - Irrigation Repair	2,511.60	1,794.00	4,305.60	9,750.00	9,750.00	\$ -
IME - Landscaping	42,044.38	30,031.70	72,076.08	78,717.60	78,717.60	\$ -
IME - Lighting	16,515.99	11,797.14	28,313.13	20,000.00	1,625.00	\$ (18,375.00)
IME - Miscellaneous	3,553.87	2,538.48	6,092.35	1,499.88	1,625.00	\$ 125.13
IME - Water Reclaimed	283.00	202.14	485.14	3,000.00	2,437.50	\$ (562.50)
Road & Street Facilities						
Entry and Wall Maintenance	5,000.00	5,000.00	10,000.00	10,000.00	15,000.00	\$ 5,000.00
Streetlights	29,811.67	56,578.53	86,390.20	86,390.20	96,390.20	\$ 10,000.00
Parks & Recreation						
Personnel Leasing Agreement	11,666.69	8,333.31	20,000.00	20,000.00	36,000.00	\$ 16,000.00
Reserves						
Infrastructure Capital Reserve	-	20,166.67	20,166.67	20,166.67	20,166.67	\$ -
Interchange Maintenance Reserve	-	2,360.00	2,360.00	2,360.00	2,360.00	\$ -
Total Field Operations Expenses	\$ 379,791.18	\$ 434,393.24	\$ 814,184.42	\$ 792,130.44	\$ 777,355.44	\$ (14,775.00)
Total Expenses	\$ 447,805.24	\$ 472,724.44	\$ 920,529.68	\$ 920,555.44	\$ 920,555.44	\$ (0.00)
Income (Loss) from Operations	\$ 272,884.23	\$ (272,958.47)	\$ (74.24)	\$ (100.00)	\$ (100.00)	\$ -
<u>Other Income (Expense)</u>						
Interest Income	\$ 43.31	\$ 30.94	\$ 74.25	\$ 100.00	\$ 100.00	\$ -
Total Other Income (Expense)	\$ 43.31	\$ 30.94	\$ 74.25	\$ 100.00	\$ 100.00	\$ -
Net Income (Loss)	\$ 272,927.54	\$ (272,927.54)	\$ -	\$ -	\$ -	\$ -

Boggy Creek Improvement District
FY 2021 Proposed Debt Service Budget
Series 2013 Special Assessment Bonds

	FY 2021 Proposed Budget
REVENUES:	
Special Assessments Series 2013	\$ 5,180,456.26
TOTAL REVENUES	<u>\$ 5,180,456.26</u>
EXPENDITURES:	
Series 2013 - Interest 11/01/2020	\$ 1,232,178.13
Series 2013 - Principal 05/01/2021	1,525,000.00
Series 2013 - Interest 05/01/2021	1,232,178.13
TOTAL EXPENDITURES	<u>\$ 3,989,356.26</u>
EXCESS REVENUES	<u>\$ 1,191,100.00</u>
Series 2013 - Interest 11/01/2021	\$ 1,191,100.00

BOGGY CREEK IMPROVEMENT DISTRICT

**District Management Fee Increase
Letter for Fiscal Year 2021**



May 14, 2020

Mr. Richard Levey
Chairman of the Board of Supervisors
Boggy Creek Improvement District
12051 Corporate Boulevard
Orlando, FL 32817

Dear Mr. Levey:

pfm

12051 Corporate Blvd.
Orlando, FL 32817
407.723.5900

pfm.com

Thank you for the opportunity to continue serving as District Manager to the Boggy Creek Improvement District (the "District"). The agreement in place between our firm and the District dated January 15, 2019 provides for the review and adjustment annually of our fees pursuant to the District's annual budget process. We are respectfully requesting a fee increase from \$37,500 to \$40,000 for the year.

Please note this change will be effective on the billing for October 2020, in conjunction with the District's new Fiscal Year.

Provided the changes are acceptable, please have an authorized official of the District sign and return a copy of this letter to us to acknowledge the increase.

Sincerely,
PFM GROUP CONSULTING LLC

Senior Managing Consultant

Accepted by:

(Signature)

(Print Name)

(Date)

BOGGY CREEK IMPROVEMENT DISTRICT

**District Counsel Fee Increase Letter
for Fiscal Year 2021**

Hopping Green & Sams

Attorneys and Counselors

May 19, 2020

Board of Supervisors
Boggy Creek Community Development District
c/o Jennifer Walden, District Manager
PFM Group Consulting, LLC
12051 Corporate Blvd.
Orlando, Florida 32817

Re: Hopping Green & Sams Fiscal Year 2020 Rates

Dear Board Members:

Since our firm was retained, we have charged the Boggy Creek Community Development District ("District") fees at an hourly rate for the provision of legal services. This letter sets forth our proposal for an adjustment in our legal fees charged to the District. The increases in billing rates for existing clients are based upon our costs of doing business, increases in the experience and expertise of our attorneys and market trends. We have enjoyed the opportunity to work with the District and appreciate this opportunity to address our rates.

Please note that we have not proposed annual rate increases contemplated by the Agreement between the District and our firm since 2014. With respect to fees for our services for fiscal year 2020-2021, my hourly rate is proposed to adjust to \$290, which represents an annual increase of approximately .5% in the rates charged for the supervising attorney providing the majority of legal services to the District. This reflects a 5% discount from my regular rate. Further, the rate for paralegal services is proposed to adjust from \$125 to \$135. I request these changes be made effective October 1, 2020.

As we have in the past, we will endeavor to keep our fees as low as possible to you, while maintaining our professional and ethical obligations to provide service. We do not expect these rates to negatively affect the District's budget.

We welcome the opportunity to discuss this proposal with you further. If you have any questions, please feel free to call.

Very truly yours,

HOPPING GREEN & SAMS, P.A.



Tucker F. Maskie

Accepted:

Richard Levey
Chair, Board of Supervisors

Date:_____

BOGGY CREEK IMPROVEMENT DISTRICT

**Requisition Nos. 2018-138 – 2018-147 in
April 2020 in an amount totaling \$25,489.85**

BOGGY CREEK IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817

PHONE: (407) 382-3256 • FAX: (407) 382-3254

Requisition Recap For Board Approval

Attached please find the listing of requisitions approved to be paid from bond funds from April 1, 2020 through April 30, 2020. This does not include requisitions previously approved by the Board.

REQUISITION NO.	PAYEE	AMOUNT
2018-138	Florida Industrial Electric	\$14,893.38
2018-139	Hopping Green & Sams	\$811.50
2018-140	LandDesign	\$600.20
2018-141	Vanasse Hangen Brustlin	\$288.00
2018-142	Jon M Hall Company	\$4,680.00
2018-143	Orlando Sentinel	\$230.00
2018-144	Donald W. McIntosh Associates	\$2,406.77
2018-145	Vanasse Hangen Brustlin	\$480.00
2018-146	Hopping Green & Sams	\$870.00
2018-147	Orlando Sentinel	\$230.00
		\$25,489.85

EXHIBIT D

BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	March 6, 2020	REQUISITION NO:	2018-138
PAYEE:	Florida Industrial Electric	AMOUNT DUE:	\$14,893.38
ADDRESS:	104 Commerce Street Lake Mary, FL 32746	FUND:	Acquisition/Construction
ITEM:	Pay Application #2 For Project 93005 (Helois Blvd @ Lake Nona Blvd) Through 02/25/2020		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

It is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

BOGGY CREEK IMPROVEMENT DISTRICT

BY: 

CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY: 

DISTRICT ENGINEER

3/11/20
Jeffrey J. Newton, P.E.

EXHIBIT D

BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	March 13, 2020	REQUISITION NO:	2018-139
PAYEE:	Hopping Green & Sams	AMOUNT DUE:	\$811.50
ADDRESS:	119 S. Monroe Street, Ste. 300 PO Box 6526 Tallahassee, FL 32314	FUND:	Acquisition/Construction
ITEM:	Invoice 113238 for Project Construction Through 01/31/2020		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

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BOGGY CREEK IMPROVEMENT DISTRICT

BY: 

CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

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BY: 

DISTRICT ENGINEER

Jeffrey J. Newton, P.E.

RECEIVED APR 05 2020

EXHIBIT D

BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	March 13, 2020	REQUISITION NO:	2018-140
PAYEE:	LandDesign	AMOUNT DUE:	\$600.20
ADDRESS:	PO Box 36959 Charlotte, NC 28236	FUND:	Acquisition/Construction
ITEM:	Invoice 100066 for Project 8117011 (Lake Nona Town Center Loop Road/Boggy Creek CDD) Through 02/29/2020		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

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BOGGY CREEK IMPROVEMENT DISTRICT

BY: 

CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

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BY: 

DISTRICT ENGINEER

3/16/20

Jeffrey J. Newton, P.E.

EXHIBIT D

BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	March 13, 2020	REQUISITION NO:	2018-141
PAYEE:	Vanasse Hangen Brustlin	AMOUNT DUE:	\$288.00
ADDRESS:	101 Walnut Street PO Box 9151 Watertown, MA 02471	FUND:	Acquisition/Construction
ITEM:	Invoice 308634 for Project 63084.04 (Lake Nona Blvd at Helios Blvd. Traffic Signal Design) Through 02/22/2020		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

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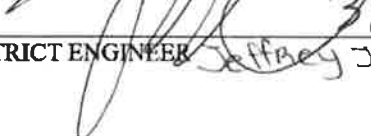
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BOGGY CREEK IMPROVEMENT DISTRICT

BY: 
CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY: 
DISTRICT ENGINEER *Jeffrey J. Newton, P.E.* 3/16/20

RECEIVED APR 05 2020

EXHIBIT D

BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	March 20, 2020	REQUISITION NO:	2018-142
PAYEE:	Jon M Hall Company	AMOUNT DUE:	\$4,680.00
ADDRESS:	1400 Martin Luther King Jr Blvd Sanford, FL 32771	FUND:	Acquisition/Construction
ITEM:	Pay Application #25 For Project 18007 (Lake Nona Nemours Pkwy West & Lift Station) Through 03/20/2020		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

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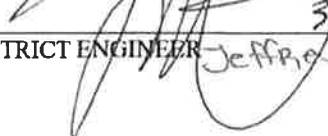
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BOGGY CREEK IMPROVEMENT DISTRICT

BY: 
CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY:  3/24/20
DISTRICT ENGINEER Jeffrey J. Newton, P.E.

RECEIVED MAR 26 2020

EXHIBIT D

BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	March 20, 2020	REQUISITION NO:	2018-143
PAYEE:	Orlando Sentinel	AMOUNT DUE:	\$230.00
ADDRESS:	PO Box 100608 Atlanta, GA 30384-0608	FUND:	Acquisition/Construction
ITEM:	Invoice 17598560000 for Reference OSC17598560 (Ad #6614533) for Construction Legal Advertising Through 03/08/2020 (Split Four Ways, Will Be Reimbursed From GID, MCID, PE)		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

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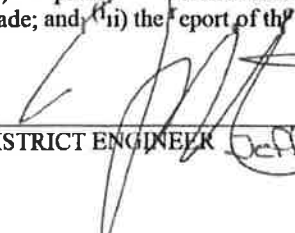
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BOGGY CREEK IMPROVEMENT DISTRICT

BY: 
CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

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BY:  3/24/20
DISTRICT ENGINEER Jeffrey J. Newton, P.E.

RECEIVED MAR 26 2020

EXHIBIT D

BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	March 27, 2020	REQUISITION NO:	2018-144
PAYEE:	Donald W McIntosh Associates	AMOUNT DUE:	\$2,406.77
ADDRESS:	2200 Park Avenue North Winter Park, FL 32789	FUND:	Acquisition/Construction
ITEM:	<ul style="list-style-type: none">• Invoice 37658 for Project 23218 (Lake Nona Boggy Creek) Through 02/28/2020 – \$2,075.00• Invoice 37659 for Project 16193 (Lake Nona Town Center Parcel 22A Perimeter Road, Lift Station 10 and Forcemain) Through 02/28/2020 – \$331.77		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.


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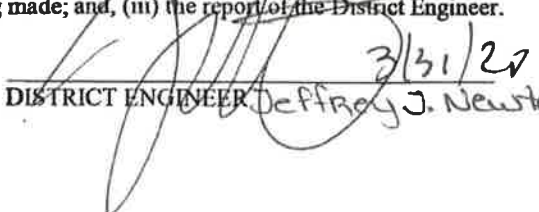
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BOGGY CREEK IMPROVEMENT DISTRICT

BY: 
CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

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BY:  3/31/20
DISTRICT ENGINEER Jeffrey J. Newton, P.E.

RECEIVED APR 01 2020

EXHIBIT D

BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	March 27, 2020	REQUISITION NO:	2018-145
PAYEE:	Vanasse Hangen Brustlin	AMOUNT DUE:	\$480.00
ADDRESS:	101 Walnut Street PO Box 9151 Watertown, MA 02471	FUND:	Acquisition/Construction
ITEM:	Invoice 310634 for Project 63084.04 (Lake Nona Blvd at Helios Blvd. Traffic Signal Design) Through 03/21/2020		

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BOGGY CREEK IMPROVEMENT DISTRICT

BY: 
CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

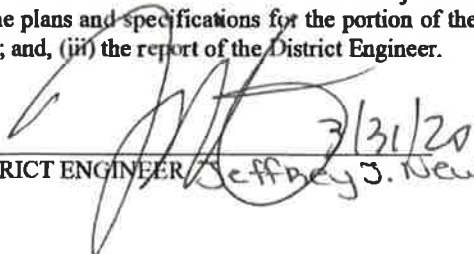
BY: 
DISTRICT ENGINEER / Jeffrey J. Newton, P.E.

EXHIBIT D

BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	April 3, 2020	REQUISITION NO:	2018-146
PAYEE:	Hopping Green & Sams	AMOUNT DUE:	\$870.00
ADDRESS:	119 S. Monroe Street, Ste. 300 PO Box 6526 Tallahassee, FL 32314	FUND:	Acquisition/Construction
ITEM:	Invoice 113723 for Project Construction Through 02/29/2020		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.


The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

It is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

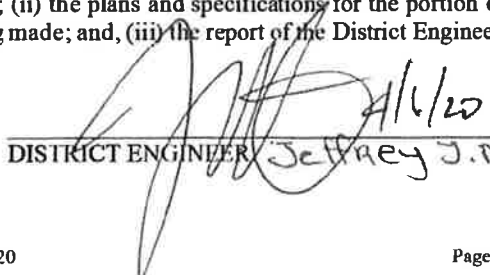
Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

BOGGY CREEK IMPROVEMENT DISTRICT

BY: 
CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY:  4/6/20
DISTRICT ENGINEER Jeffrey J. Newton, P.E.

RECEIVED APR 07 2020

EXHIBIT D

BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	April 17, 2020	REQUISITION NO:	2018-147
PAYEE:	Orlando Sentinel	AMOUNT DUE:	\$230.00
ADDRESS:	PO Box 100608 Atlanta, GA 30384-0608	FUND:	Acquisition/Construction
ITEM:	Invoice 18755195000 for Reference OSC18755195 (Ad #6634551) for Construction Legal Advertising Through 04/05/2020 (Split Four Ways, Will Be Reimbursed From GID, MCID, PE)		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

It is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

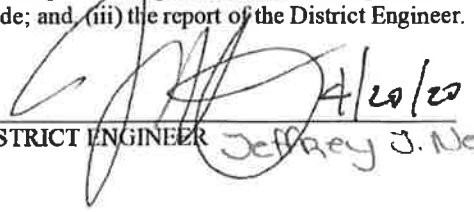
Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

BOGGY CREEK IMPROVEMENT DISTRICT

BY: 
CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and (iii) the report of the District Engineer.

BY:  4/20/20
DISTRICT ENGINEER Jeffrey J. Newton, P.E.

BOGGY CREEK IMPROVEMENT DISTRICT

**Operation and Maintenance Expenditures
Paid in April 2020 in an amount totaling
\$93,008.82**

BOGGY CREEK IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817
PHONE: (407) 382-3256 • FAX: (407) 382-3254

Operation and Maintenance Expenditures For Board Approval

Attached please find the check register listing Operations and Maintenance expenditures paid from April 1, 2020 through April 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$93,008.82**

Approval of Expenditures:

_____ Chairman

_____ Vice Chairman

_____ Assistant Secretary

Boggy Creek Improvement District
AP Check Register (Current by Bank)
Check Dates: 4/1/2020 to 4/30/2020

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
BANK ID: SUN - CITY NATIONAL BANK					001-101-0000-00-01
3556	04/06/20	P	AWC	Aquatic Weed Control, Inc.	\$835.00
3557	04/06/20	P	BERCON	Berman Construction	\$629.95
3558	04/06/20	P	CEPRA	Cepra Landscape	\$22,191.00
3559	04/06/20	P	DONMC	Donald W. McIntosh Associates	\$386.00
3560	04/06/20	P	DTE	Down to Earth	\$20,874.43
3561	04/06/20	P	FAC	Fire Ant Control	\$1,815.00
3562	04/06/20	P	HGS	Hopping Green & Sams	\$1,910.13
3563	04/06/20	P	ORLSEN	Orlando Sentinel	\$196.25
3564	04/06/20	P	PFMGC	PFM Group Consulting	\$3,132.09
3565	04/06/20	P	TDM	Tavistock Development Mgmt Co	\$1,666.67
3566	04/10/20	P	AWC	Aquatic Weed Control, Inc.	\$835.00
3567	04/10/20	P	CEPRA	Cepra Landscape	\$8,928.40
3568	04/10/20	P	HGS	Hopping Green & Sams	\$2,122.25
3569	04/10/20	P	TDM	Tavistock Development Mgmt Co	\$1,666.67
3570	04/20/20	P	BERCON	Berman Construction	\$7,900.25
3571	04/20/20	P	GRAU	Grau and Associates	\$4,000.00
3572	04/20/20	P	PFMGC	PFM Group Consulting	\$3,750.00
BANK SUN REGISTER TOTAL:					\$82,839.09
GRAND TOTAL :					\$82,839.09

Boggy Creek Improvement District
FY 2020
Cash Flow Analysis

82,839.09 **Checks 3556 - 3572 cut**
10,169.73 **PA 444 - OUC invoice paid**

93,008.82 **Cash spent**

BOGGY CREEK IMPROVEMENT DISTRICT

Payment Authorization #439

3/6/2020

Item No.	Payee	Invoice Number	General Fund
1	Aquatic Weed Control March Waterway Service	45412	\$ 835.00
2	Cepira Landscape Controller 12 Repairs	14766	\$ 336.00
	March Landscape Maintenance - Sections 1 & 2	14864	\$ 19,048.00
TOTAL			\$ 20,219.00

Jennifer L. Walden

Secretary/Assistant Secretary

Chairperson

Janet
3/16/20

RECEIVED MAR 26 2020

BOGGY CREEK IMPROVEMENT DISTRICT

Payment Authorization #440

3/13/2020

Item No.	Payee	Invoice Number	General Fund
1	Cepra Landscape Controllers 29, 30, 17 Repairs	15031	\$ 1,496.00
2	Down to Earth Landscape & Irrigation Interchange Irrigation Repairs	60573	\$ 278.08
3	Fire Ant Control Interchange Fire Ant Control	10365	\$ 305.00
	Fire Ant Control	10370	\$ 1,510.00
4	Hopping Green & Sams General Counsel Through 01/31/2020	113237	\$ 1,910.13
5	OUC Acct: 2562183178 ; Service 02/03/2020 - 03/02/2020	--	\$ 7,893.66
6	PFM Group Consulting DM Fee: March 2020	DM-03-2020-0010	\$ 3,125.00
7	Tavistock Development Management March Irrigation Specialist Services	B2020.03	\$ 1,666.67
TOTAL			\$ 18,184.54


Secretary/Assistant Secretary

Chairperson


3/14/20

RECEIVED MAR 14 2020

BOGGY CREEK IMPROVEMENT DISTRICT

Payment Authorization #441

3/20/2020

Item No.	Payee	Invoice Number	General Fund
1	Berman Construction Irrigation Troubleshooting	6638	\$ 629.95
TOTAL			\$ 629.95



Secretary/Assistant Secretary

Chairperson


3/21/20

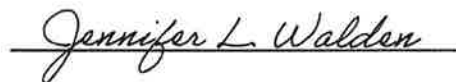
RECEIVED MAR 26 2020

BOGGY CREEK IMPROVEMENT DISTRICT

Payment Authorization #442

3/27/2020

Item No.	Payee	Invoice Number	General Fund
1	Cepra Landscape		
	P.O.C. Pressure Regulation	15136	\$ 420.00
	Controller 27 Repairs	15138	\$ 709.00
	P.O.C. Repairs	15147	\$ 182.00
2	Donald W McIntosh Associates		
	Engineering Services Through 02/28/2020	37657	\$ 386.00
3	Down to Earth Landscape & Irrigation		
	March Interchange Landscaping	59886	\$ 20,200.67
	Interchange Clock 8 Irrigation Repairs	60626	\$ 395.68
4	Orlando Sentinel		
	Legal Advertising Through 03/15/2020 (Ad: 6614545)	OSC17875013	\$ 196.25
5	PFM Group Consulting		
	February Reimbursables	108974	\$ 7.09
TOTAL			\$ 22,496.69



Secretary/Assistant Secretary

Chairperson

 3/29/20

RECEIVED MAR 30 2020

BOGGY CREEK IMPROVEMENT DISTRICT

Payment Authorization #443

4/3/2020

Item No.	Payee	Invoice Number	General Fund
1	Aquatic Weed Control March Waterway Service	46348	\$ 835.00
2	Cepira Landscape Controller 28 Replacement and Conversion	13355	\$ 5,550.00
	Troubleshoot Zones 3-6	13359	\$ 1,722.00
	Clock 12 Valve Replacement	15230	\$ 420.00
	April Landscape Maintenance - Sections 1 & 2	15586	\$ 19,048.00
	Controller 14 Repairs	15618	\$ 866.40
	Troubleshoot Controller 27	15619	\$ 370.00
3	Hopping Green & Sams General Counsel Through 02/29/2020	113872	\$ 2,122.25
4	Tavistock Development Management April Irrigation Specialist Services	B2020.04	\$ 1,666.67
TOTAL			\$ 32,600.32



Secretary/Assistant Secretary

Chairperson

RECEIVED APR 06 2020


4/4/20

BOGGY CREEK IMPROVEMENT DISTRICT

Payment Authorization #444


4/10/2020

Item No.	Payee	Invoice Number	General Fund
1	Berman Construction Interchange Sconce Lights Replacements	6810	\$ 7,900.25
2	Grau & Associates Audit FY 2019	19312	\$ 4,000.00
3	OUC Acct: 2562183178 ; Service 03/02/2020 - 04/02/2020	--	\$ 10,169.73
4	PFM Group Consulting Series 2013 Dissemination Fees: 01/2020 - 09/2020	DA-04-2020-0007	\$ 3,750.00
TOTAL			\$ 25,819.98



Secretary/Assistant Secretary

Chairperson


4/13/20

RECEIVED APR 13 2020

BOGGY CREEK IMPROVEMENT DISTRICT

Work Authorizations/Proposed Services
(if applicable)

BOGGY CREEK IMPROVEMENT DISTRICT

**District's Financial Position and
Budget to Actual TYD**

Boggy Creek Improvement District
Statement of Financial Position
As of 4/30/2020

	General	Debt Service	Capital Projects	General Long-Term Debt	Total
<u>Assets</u>					
<u>Current Assets</u>					
General Checking Account	\$239,983.94				\$239,983.94
State Board of Administration	1,295.72				1,295.72
Accounts Receivable - Due from Developer	3,316.50				3,316.50
Due From Other Governmental Units	21,324.42				21,324.42
Deposits	4,550.00				4,550.00
Infrastructure Capital Reserve	20,179.58				20,179.58
Interchange Maintenance Reserve	2,360.10				2,360.10
Debt Service Reserve Series 2013		\$3,951,512.50			3,951,512.50
Debt Service Reserve Series 2018		946,856.97			946,856.97
Revenue Series 2013		3,990,651.24			3,990,651.24
Interest Series 2018		2,215.31			2,215.31
General Checking Account			\$13,128.48		13,128.48
Acquisition/Construction Series 2013			21,175.34		21,175.34
Acquisition/Construction Series 2018			326.70		326.70
Due From Other Governmental Units			57.50		57.50
Total Current Assets	\$293,010.26	\$8,891,236.02	\$34,688.02	\$0.00	\$9,218,934.30
<u>Investments</u>					
Amount Available in Debt Service Funds				\$8,891,236.02	\$8,891,236.02
Amount To Be Provided				65,643,763.98	65,643,763.98
Total Investments	\$0.00	\$0.00	\$0.00	\$74,535,000.00	\$74,535,000.00
Total Assets	\$293,010.26	\$8,891,236.02	\$34,688.02	\$74,535,000.00	\$83,753,934.30
<u>Liabilities and Net Assets</u>					
<u>Current Liabilities</u>					
Accounts Payable	\$28,845.50				\$28,845.50
Deferred Revenue	3,316.50				3,316.50
Accounts Payable			\$2,406.77		2,406.77
Accounts Payable			96,666.51		96,666.51
Retainage Payable			23,819.34		23,819.34
Total Current Liabilities	\$32,162.00	\$0.00	\$122,892.62	\$0.00	\$155,054.62
<u>Long Term Liabilities</u>					
Revenue Bonds Payable - Long-Term				\$74,535,000.00	\$74,535,000.00
Total Long Term Liabilities	\$0.00	\$0.00	\$0.00	\$74,535,000.00	\$74,535,000.00
Total Liabilities	\$32,162.00	\$0.00	\$122,892.62	\$74,535,000.00	\$74,690,054.62
<u>Net Assets</u>					
Net Assets, Unrestricted	\$70,670.30				\$70,670.30
Net Assets - General Government	(82,749.58)				(82,749.58)
Current Year Net Assets - General Government	272,927.54				272,927.54
Net Assets, Unrestricted		(\$3,271,564.88)			(3,271,564.88)
Current Year Net Assets, Unrestricted		4,088,766.87			4,088,766.87
Net Assets - General Government		8,074,034.03			8,074,034.03
Net Assets, Unrestricted			(\$22,384,631.35)		(22,384,631.35)
Net Assets, Unrestricted			(5,148,116.24)		(5,148,116.24)
Current Year Net Assets, Unrestricted			747,566.83		747,566.83
Net Assets - General Government			26,696,976.16		26,696,976.16
Total Net Assets	\$260,848.26	\$8,891,236.02	(\$88,204.60)	\$0.00	\$9,063,879.68
Total Liabilities and Net Assets	\$293,010.26	\$8,891,236.02	\$34,688.02	\$74,535,000.00	\$83,753,934.30

Boggy Creek Improvement District

Statement of Activities

As of 4/30/2020

	General	Debt Service	Capital Projects	General Long-Term Debt	Total
<u>Revenues</u>					
Off-Roll Assessments	\$720,689.47				\$720,689.47
Off-Roll Assessments		\$83,723.52			83,723.52
Other Assessments		5,176,109.52			5,176,109.52
Other Income & Other Financing Sources		338,560.30			338,560.30
Inter-Fund Group Transfers In		(5,702.85)			(5,702.85)
Other Income & Other Financing Sources			\$1,036,760.48		1,036,760.48
Inter-Fund Transfers In			5,702.85		5,702.85
Total Revenues	<u>\$720,689.47</u>	<u>\$5,592,690.49</u>	<u>\$1,042,463.33</u>	<u>\$0.00</u>	<u>\$7,355,843.29</u>
<u>Expenses</u>					
Supervisor Fees	\$3,200.00				\$3,200.00
Public Officials' Liability Insurance	3,331.00				3,331.00
Trustee Services	5,095.68				5,095.68
Management	21,875.00				21,875.00
Engineering	5,487.50				5,487.50
Dissemination Agent	5,000.00				5,000.00
District Counsel	9,805.81				9,805.81
Assessment Administration	7,500.00				7,500.00
Audit	4,000.00				4,000.00
Travel and Per Diem	39.75				39.75
Postage & Shipping	71.06				71.06
Legal Advertising	1,926.26				1,926.26
Miscellaneous	30.00				30.00
Web Site Maintenance	105.00				105.00
Holiday Decorations	372.00				372.00
Dues, Licenses, and Fees	175.00				175.00
Electric	2,314.59				2,314.59
Water Reclaimed	16,130.44				16,130.44
General Insurance	3,779.00				3,779.00
Property & Casualty	3,422.00				3,422.00
Irrigation Parts	45,786.55				45,786.55
Landscaping Maintenance & Material	133,099.06				133,099.06
Landscape Improvements	51,590.00				51,590.00
Tree Trimming	8,160.00				8,160.00
Contingency	712.75				712.75

Boggy Creek Improvement District

Statement of Activities

As of 4/30/2020

	General	Debt Service	Capital Projects	General Long-Term Debt	Total
IME - Aquatics Maintenance	1,899.59				1,899.59
IME - Irrigation	2,511.60				2,511.60
IME - Landscaping	42,044.38				42,044.38
IME - Lighting	16,515.99				16,515.99
IME - Miscellaneous	3,553.87				3,553.87
IME - Water Reclaimed	283.00				283.00
Pest Control	1,510.00				1,510.00
Entry and Wall Maintenance	5,000.00				5,000.00
Streetlights	29,811.67				29,811.67
Personnel Leasing Agreement	11,666.69				11,666.69
Interest Payments		\$1,507,713.45			1,507,713.45
Engineering			\$14,298.30		14,298.30
District Counsel			5,293.49		5,293.49
Legal Advertising			613.55		613.55
Contingency			274,744.53		274,744.53
Total Expenses	\$447,805.24	\$1,507,713.45	\$294,949.87	\$0.00	\$2,250,468.56
<u>Other Revenues (Expenses) & Gains (Losses)</u>					
Interest Income	\$43.31				\$43.31
Interest Income		\$3,789.83			3,789.83
Interest Income			\$53.37		53.37
Total Other Revenues (Expenses) & Gains (Losses)	\$43.31	\$3,789.83	\$53.37	\$0.00	\$3,886.51
Change In Net Assets	\$272,927.54	\$4,088,766.87	\$747,566.83	\$0.00	\$5,109,261.24
Net Assets At Beginning Of Year	(\$12,079.28)	\$4,802,469.15	(\$835,771.43)	\$0.00	\$3,954,618.44
Net Assets At End Of Year	\$260,848.26	\$8,891,236.02	(\$88,204.60)	\$0.00	\$9,063,879.68

Boggy Creek Improvement District
 Budget to Actual
 For the Month Ending 04/30/2020

	Actual	Budget	Variance	FY 2020 Adopted Budget
<u>Revenues</u>				
Off-Roll Assessments	\$ 720,689.47	\$ 536,932.34	\$ 183,757.13	\$ 920,455.44
Net Revenues	\$ 720,689.47	\$ 536,932.34	\$ 183,757.13	\$ 920,455.44
<u>General & Administrative Expenses</u>				
Legislative				
Supervisor Fees	\$ 3,200.00	\$ 4,200.00	\$ (1,000.00)	\$ 7,200.00
Financial & Administrative				
Public Officials' Liability Insurance	3,331.00	2,041.67	1,289.33	3,500.00
Trustee Services	5,095.68	1,575.00	3,520.68	2,700.00
Management	21,875.00	21,875.00	-	37,500.00
Engineering	5,487.50	5,833.33	(345.83)	10,000.00
Dissemination Agent	5,000.00	2,916.67	2,083.33	5,000.00
District Counsel	9,805.81	17,500.00	(7,694.19)	30,000.00
Assessment Administration	7,500.00	4,375.00	3,125.00	7,500.00
Reamortization Schedules	-	145.83	(145.83)	250.00
Audit	4,000.00	3,791.67	208.33	6,500.00
Arbitrage Calculation	-	700.00	(700.00)	1,200.00
Travel and Per Diem	39.75	204.17	(164.42)	350.00
Telephone	-	204.17	(204.17)	350.00
Postage & Shipping	71.06	291.67	(220.61)	500.00
Copies	-	1,458.33	(1,458.33)	2,500.00
Legal Advertising	1,926.26	3,500.00	(1,573.74)	6,000.00
Miscellaneous	30.00	1,749.98	(1,719.98)	3,000.00
Property Taxes	-	291.67	(291.67)	500.00
Web Site Maintenance	105.00	1,575.00	(1,470.00)	2,700.00
Holiday Decorations	372.00	583.33	(211.33)	1,000.00
Dues, Licenses, and Fees	175.00	102.08	72.92	175.00
Total General & Administrative Expenses	\$ 68,014.06	\$ 74,914.57	\$ (6,900.51)	\$ 128,425.00

Boggy Creek Improvement District
 Budget to Actual
 For the Month Ending 04/30/2020

	Actual	Budget	Variance	FY 2020 Adopted Budget
<u>Field Operations Expenses</u>				
Electric Utility Services				
Electric	\$ 2,314.59	\$ 1,166.67	\$ 1,147.92	\$ 2,000.00
Entry Lighting	-	291.67	(291.67)	500.00
Water-Sewer Combination Services				
Water Reclaimed	16,130.44	26,250.00	(10,119.56)	45,000.00
Other Physical Environment				
General Insurance	3,779.00	2,362.50	1,416.50	4,050.00
Property & Casualty	3,422.00	2,041.67	1,380.33	3,500.00
Other Insurance	-	291.67	(291.67)	500.00
Irrigation Repairs	45,786.55	17,500.00	28,286.55	30,000.00
Landscaping Maintenance & Material	133,099.06	147,812.88	(14,713.82)	253,393.50
Landscape Improvements	15,603.00	32,083.33	(16,480.33)	55,000.00
Other Landscape Maintenance	35,987.00	36,666.93	(679.93)	62,857.60
Tree Trimming	8,160.00	23,333.33	(15,173.33)	40,000.00
Contingency	712.75	11,666.67	(10,953.92)	20,000.00
Pest Control	1,510.00	-	1,510.00	-
Hurricane Cleanup	-	11,666.67	(11,666.67)	20,000.00
Interchange Maintenance Expenses				
IME - Aquatics Maintenance	1,899.59	2,009.58	(109.99)	3,445.00
IME - Irrigation Repair	2,511.60	5,687.50	(3,175.90)	9,750.00
IME - Landscaping	42,044.38	45,918.60	(3,874.22)	78,717.60
IME - Lighting	16,515.99	11,666.66	4,849.33	20,000.00
IME - Miscellaneous	3,553.87	874.93	2,678.94	1,499.88
IME - Water Reclaimed	283.00	1,750.00	(1,467.00)	3,000.00
Road & Street Facilities				
Entry and Wall Maintenance	5,000.00	5,833.33	(833.33)	10,000.00
Streetlights	29,811.67	50,394.28	(20,582.61)	86,390.20
Parks & Recreation				
Personnel Leasing Agreement	11,666.69	11,666.67	0.02	20,000.00
Reserves				
Infrastructure Capital Reserve	-	11,763.89	(11,763.89)	20,166.67
Interchange Maintenance Reserve	-	1,376.67	(1,376.67)	2,360.00
Total Field Operations Expenses	\$ 379,791.18	\$ 462,076.10	\$ (82,284.92)	\$ 792,130.44
Total Expenses	\$ 447,805.24	\$ 536,990.67	\$ (89,185.43)	\$ 920,555.44
Income (Loss) from Operations	\$ 272,884.23	\$ (58.33)	\$ 272,942.56	\$ (100.00)
<u>Other Income (Expense)</u>				
Interest Income	\$ 43.31	\$ 58.33	\$ (15.02)	\$ 100.00
Total Other Income (Expense)	\$ 43.31	\$ 58.33	\$ (15.02)	\$ 100.00
Net Income (Loss)	\$ 272,927.54	\$ -	\$ 272,927.54	\$ -

Boggy Creek Improvement District
Budget to Actual
For the Month Ending 04/30/2020

	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	YTD Actual
<u>Revenues</u>								
Off-Roll Assessments	\$ 376,547.63	\$ 23,739.48	\$ 54,071.05	\$ -	\$ 65,209.44	\$ 27,262.58	\$ 173,859.29	\$ 720,689.47
Net Revenues	\$ 376,547.63	\$ 23,739.48	\$ 54,071.05	\$ -	\$ 65,209.44	\$ 27,262.58	\$ 173,859.29	\$ 720,689.47
<u>General & Administrative Expenses</u>								
Legislative								
Supervisor Fees	\$ 600.00	\$ 600.00	\$ 400.00	\$ 600.00	\$ 400.00	\$ -	\$ 600.00	\$ 3,200.00
Financial & Administrative								
Public Officials' Liability Insurance	3,331.00	-	-	-	-	-	-	3,331.00
Trustee Services	5,095.68	-	-	-	-	-	-	5,095.68
Management	-	3,125.00	3,125.00	6,250.00	3,125.00	3,125.00	3,125.00	21,875.00
Engineering	-	-	-	-	1,535.00	386.00	3,566.50	5,487.50
Dissemination Agent	-	-	1,250.00	-	-	-	3,750.00	5,000.00
District Counsel	-	-	2,210.58	2,006.50	1,556.35	1,910.13	2,122.25	9,805.81
Assessment Administration	7,500.00	-	-	-	-	-	-	7,500.00
Reamortization Schedules	-	-	-	-	-	-	-	-
Audit	-	-	-	-	-	-	4,000.00	4,000.00
Arbitrage Calculation	-	-	-	-	-	-	-	-
Travel and Per Diem	-	-	-	-	32.66	7.09	-	39.75
Telephone	-	-	-	-	-	-	-	-
Postage & Shipping	-	-	16.88	-	54.18	-	-	71.06
Copies	-	-	-	-	-	-	-	-
Legal Advertising	256.25	-	396.25	877.51	200.00	196.25	-	1,926.26
Miscellaneous	-	-	-	-	30.00	-	-	30.00
Property Taxes	-	-	-	-	-	-	-	-
Web Site Maintenance	105.00	-	-	-	-	-	-	105.00
Holiday Decorations	-	372.00	-	-	-	-	-	372.00
Dues, Licenses, and Fees	175.00	-	-	-	-	-	-	175.00
Total General & Administrative Expenses	\$ 17,062.93	\$ 4,097.00	\$ 7,398.71	\$ 9,734.01	\$ 6,933.19	\$ 5,624.47	\$ 17,163.75	\$ 68,014.06
<u>Field Operations</u>								
Electric Utility Services								
Electric	\$ -	\$ 384.18	\$ 384.19	\$ 394.84	\$ 395.21	\$ 373.36	\$ 382.81	\$ 2,314.59
Entry Lighting	-	-	-	-	-	-	-	-
Water-Sewer Combination Services								
Water Reclaimed	-	3,616.80	2,127.15	1,637.57	2,259.35	2,308.22	4,181.35	
Other Physical Environment								
General Insurance	3,779.00	-	-	-	-	-	-	16,130.44
Property & Casualty Insurance	3,422.00	-	-	-	-	-	-	
Other Insurance	-	-	-	-	-	-	-	3,779.00
Irrigation Repairs	1,997.65	10,164.65	14,715.30	1,852.20	1,849.40	3,772.95	11,434.40	3,422.00

Boggy Creek Improvement District
Budget to Actual
For the Month Ending 04/30/2020

	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	YTD Actual
Landscaping Maintenance & Material	19,048.00	19,008.51	19,008.51	19,008.51	19,008.51	19,008.51	19,008.51	
Landscape Improvements	2,400.00	504.00	3,619.20	9,079.80	-	-	-	133,099.06
Other Landscape Maintenance	-	-	-	35,987.00	-	-	-	15,603.00
Tree Trimming	-	5,120.00	2,200.00	840.00	-	-	-	35,987.00
Contingency	-	-	150.00	512.75	50.00	-	-	8,160.00
Pest Control	-	-	-	-	-	1,510.00	-	
Hurricane Cleanup	-	-	-	-	-	-	-	712.75
Interchange Maintenance Expenses								1,510.00
IME - Aquatics Maintenance	271.37	271.37	271.37	271.37	271.37	271.37	271.37	
IME - Irrigation	780.00	1,205.55	130.81	-	176.26	218.98	-	
IME - Landscaping	6,565.22	6,565.22	6,873.32	6,565.22	8,910.18	6,565.22	-	1,899.59
IME - Lighting	53.62	75.88	67.71	13,594.22	52.75	56.47	2,615.34	2,511.60
IME - Miscellaneous	-	2,431.00	1,023.75	-	-	99.12	-	42,044.38
IME - Water Reclaimed	-	65.48	43.95	122.57	(80.41)	36.77	94.64	16,515.99
Road & Street Facilities								3,553.87
Entry and Wall Maintenance	-	-	5,000.00	-	-	-	-	
Streetlights	-	4,972.23	4,890.98	4,927.53	4,928.32	4,925.15	5,167.46	283.00
Parks & Recreation								5,000.00
Personnel Leasing Agreement	-	-	5,000.01	1,666.67	1,666.67	1,666.67	1,666.67	29,811.67
Reserves								11,666.69
Infrastructure Capital Reserve	-	-	-	-	-	-	-	
Interchange Maintenance Reserve	-	-	-	-	-	-	-	
Total Field Operations Expenses	\$ 38,316.86	\$ 54,384.87	\$ 65,506.25	\$ 96,460.25	\$ 39,487.61	\$ 40,812.79	\$ 44,822.55	\$ 379,791.18
Total Expenses	\$ 55,379.79	\$ 58,481.87	\$ 72,904.96	\$ 106,194.26	\$ 46,420.80	\$ 46,437.26	\$ 61,986.30	\$ 447,805.24
Income (Loss) from Operations	\$ 321,167.84	\$ (34,742.39)	\$ (18,833.91)	\$ (106,194.26)	\$ 18,788.64	\$ (19,174.68)	\$ 111,872.99	\$ 272,884.23
Other Income (Expense)								
Interest Income	\$ 8.21	\$ 6.70	\$ 7.16	\$ 6.59	\$ 5.46	\$ 5.01	\$ 4.18	\$ 43.31
Total Other Income (Expense)	\$ 8.21	\$ 6.70	\$ 7.16	\$ 6.59	\$ 5.46	\$ 5.01	\$ 4.18	\$ 43.31
Net Income (Loss)	\$ 321,176.05	\$ (34,735.69)	\$ (18,826.75)	\$ (106,187.67)	\$ 18,794.10	\$ (19,169.67)	\$ 111,877.17	\$ 272,927.54

Boggy Creek Improvement District
FY 2020
Cash Flow Analysis

	Beg. Cash	FY19 Inflows	FY19 Outflows	FY20 Inflows	FY20 Outflows	End. Cash
10/1/2018	78,082.40	304,920.95	(58,290.28)	-	-	309,428.74
11/1/2018	309,428.74	8,476.75	(12,010.78)	-	-	305,021.21
12/1/2018	305,021.21	22,112.34	(111,656.27)	-	-	207,407.39
1/1/2019	207,407.39	64,405.97	(82,263.20)	-	-	189,550.16
2/1/2019	189,550.16	158,727.97	(83,538.65)	-	-	264,739.48
3/1/2019	264,739.48	17,337.39	(76,939.42)	-	-	205,137.45
4/1/2019	205,137.45	41,746.34	(82,975.53)	-	-	163,908.26
5/1/2019	163,908.26	205,037.23	(123,667.47)	-	-	245,278.02
6/1/2019	245,278.02	16,924.06	(70,546.81)	-	-	191,655.27
7/1/2019	191,655.27	14,864.13	(80,143.61)	-	(1,728.49)	124,647.30
8/1/2019	124,647.30	28,850.11	(74,307.50)	-	-	79,189.91
9/1/2019	79,189.91	38,127.05	(141,678.90)	328,287.82	(13,899.19)	290,026.69
10/1/2019	290,026.69	84,137.22	(109,350.56)	48,264.15	(56,847.28)	256,230.22
11/1/2019	256,230.22	-	(27,688.82)	33,663.63	(41,739.45)	220,465.58
12/1/2019	220,465.58	26,759.67	-	70,004.98	(62,791.46)	254,438.77
1/1/2020	254,438.77	-	-	30,279.60	(82,058.63)	202,659.74
2/1/2020	202,659.74	-	-	136,116.85	(217,768.87)	121,007.72
3/1/2020	121,007.72	-	-	27,264.41	(8,557.75)	139,714.38
4/1/2020	139,714.38	-	-	193,278.38	(93,008.82)	239,983.94
5/1/2020	239,983.94	-	-	69,349.80	(26,180.51)	283,153.23 as of 05/14/2020
FY 20 Totals		1,032,427.18	(1,135,057.80)	936,509.62	(604,580.45)	

**Boggy Creek Improvement District
Construction Tracking - mid-May**

Amount

Series 2018 Bond Issue

Original Construction Fund - Not To Exceed	\$	25,000,000.00
Additions (Interest, Transfers from DSR, etc.)		160,561.81
Cumulative Draws Through Prior Month		(10,296,021.39)

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Construction Funds Available	\$	14,864,540.42
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Requisitions This Month

Requisition 2018-151: Florida Industrial Electric	\$	(35,548.58)
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Total Requisitions This Month	\$	(35,548.58)
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Construction Funds Remaining	\$	14,828,991.84
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Committed Funding

Lake Nona Nemours Parkway West and Lift Station No. 10 – Jon M. Hall Company	\$	(4,680.00)
Helios Blvd @ Lake Nona Blvd - Florida Industrial Electric		(250,847.88)
Lake Nona Medical City Drive Phase 2 – Developer-owned as of 03/2020		-

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Total Committed Funding	\$	(255,527.88)
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Net Uncommitted		14,573,463.96
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Highlighted projects are currently being billed and funded