

Boggy Creek Improvement District

12051 Corporate Boulevard Orlando, FL 32817; Phone: 407-723-5900

www.boggycreekid.org

The following is the proposed agenda for the upcoming Meeting of the Board of Supervisors for the Boggy Creek Improvement District which will be held **Tuesday, August 18, 2020 at 3:30 p.m.** using telephonic conferencing due to the COVID-19 Executive Order 20-179. The proposed agenda for this Board Meeting is found below.

Please use the following information to join the telephonic conferencing:

Phone: 1-844-621-3956

Participant Code: 796 580 192#

BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters

- Roll Call to Confirm a Quorum
- Public Comment Period
- 1. **Discussion regarding Executive Orders 20-179**
- 2. **Consideration of the Minutes of the July 21, 2020 Board of Supervisors' Meeting**
- 3. **Consideration of Resolution 2020-09, Approving an Annual Meeting Schedule for Fiscal Year 2021**

Business Matters

- **Consideration of Appointment to Construction Committee**
- **Consideration of Extending Existing Interchange Landscape and Irrigation Maintenance Services Agreement with Down to Earth**
- 4. **Consideration of Personnel Leasing Agreement with Berman (*provided under separate cover*)**
- 5. **Consideration of Berman Agreement (*provided under separate cover*)**
- 6. **Consideration of District Counsel Fee Increase Letter for Fiscal Year 2021**
- 7. **Public Hearing on the Adoption of the District's Annual Budget**
 - a) **Public Comments and Testimony**
 - b) **Board Comments**
 - c) **Consideration of Resolution 2020-10, Adopting the Fiscal Year 2021 Budget and Appropriating Funds (*exhibits provided under separate cover*)**
- 8. **Consideration of Resolution 2020-11, Adopting an Assessment Roll for Fiscal Year 2021 and Certifying Special Assessments for Collection (*exhibits provided under separate cover*)**
- 9. **Ratification of Requisition Nos. 2018-160 – 2018-165 in July 2020 in an amount totaling \$160,904.49**
- 10. **Ratification of Operation and Maintenance Expenditures Paid in July 2020 in an amount totaling \$119,099.79**
- 11. **Recommendation of Work Authorizations/Proposed Services (*if applicable*)**
- 12. **Review of District's Financial Position and Budget to Actual YTD**



Other Business

- A. Staff Reports
 - 1. District Counsel
 - 2. District Manager
 - 3. District Engineer
 - 4. Construction Supervisor
- B. Supervisor Requests

Adjournment



BOGGY CREEK IMPROVEMENT DISTRICT

**Executive Order
20-179**

STATE OF FLORIDA

OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NUMBER 20-179

(Emergency Management – COVID-19 – Local Government Public Meetings)

WHEREAS, Executive Order 20-69, as extended by Executive Order 20-112, Executive Order 20-123, Executive Order 20-139 and Executive Order 20-150, expires on August 1, 2020, unless extended; and

WHEREAS, Executive Order 20-69 requires amendment to address foreseeable Truth in Millage (“TRIM”), non ad valorem assessment, and value adjustment board related issues.

NOW, THEREFORE, I, RON DESANTIS, as Governor of Florida, by virtue of the authority vested in me by Article IV, Section (1)(a) of the Florida Constitution, Chapter 252, Florida Statutes, and all other applicable laws, promulgate the following Executive Order to take immediate effect:

Section 1.

Executive Order 20-69 is amended to include Section 5, as follows:

A. For any taxing authority holding a millage and budget hearing under Chapter 200, Florida Statutes, or a local governing board holding a hearing or meeting regarding a non ad valorem assessment, including, but not limited to, those under section 197.3632, Florida Statutes, I hereby suspend any Florida Statute that requires a quorum or supermajority of the membership to be present in person or requires the local government body to meet at a specific public place.

B. A taxing authority holding a millage and budget hearing under Chapter 200, Florida Statutes, or a local governing board holding a hearing or meeting regarding a non ad valorem

assessment including, but not limited to, those under section 197.3632, Florida Statutes, may utilize communications media technology, such as telephonic and video conferencing, as provided in section 120.54(5)(b)2., Florida Statutes.

C. This Executive Order does not waive any other requirement under the Florida Constitution and “Florida’s Government in the Sunshine Laws,” including Chapter 286, Florida Statutes.

D. The provisions set forth in this section shall expire at 12:01 a.m. on October 15, 2020.

Section 2.

Executive Order 20-69 is amended to include Section 6, as follows:

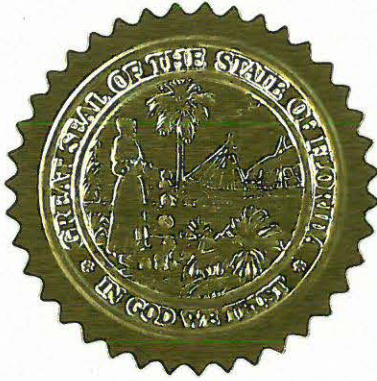
A. For any value adjustment board including, but not limited to, special magistrates, holding a hearing or meeting under Chapter 194, Florida Statutes, I hereby suspend any Florida Statute or rule that requires a quorum or individual to be present in person or requires the local government body or individual to meet at a specific public place.

B. A value adjustment board including, but not limited to, special magistrates, holding a hearing or meeting under Chapter 194, Florida Statutes, may utilize communications media technology, such as telephonic and video conferencing, as provided in section 120.54(5)(b)2., Florida Statutes.

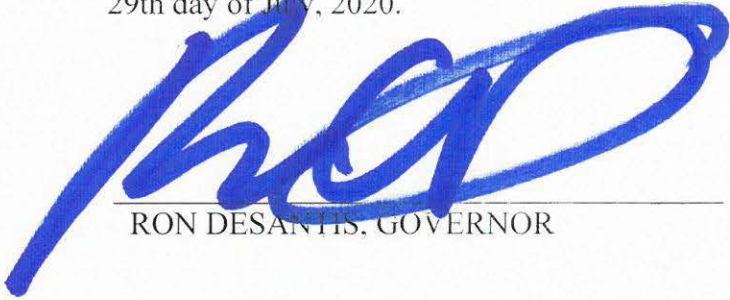
C. This Executive Order does not waive any other requirement under the Florida Constitution and “Florida’s Government in the Sunshine Laws,” including Chapter 286, Florida Statutes.

D. The provisions set forth in this section shall expire at 12:01 a.m. on December 15, 2020.

Section 3. Except as amended herein, I hereby extend Executive Order 20-69, as extended by Executive Orders 20-112, 20-123, 20-139 and 20-150, until 12:01 a.m. on September 1, 2020.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed, at Tallahassee, this 29th day of July, 2020.



RON DESANTIS, GOVERNOR

ATTEST:



SECRETARY OF STATE

FILED
2020 JUL 29 AM 11:46
DEPARTMENT OF STATE
TALLAHASSEE, FLORIDA

BOGGY CREEK IMPROVEMENT DISTRICT

NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2020/2021 BUDGETS; NOTICE OF POSSIBLE REMOTE PROCEDURES DURING PUBLIC HEALTH EMERGENCY DUE TO COVID-19; AND NOTICE OF REGULAR BOARD OF SUPERVISORS' MEETING.

The Board of Supervisors ("**Board**") of the Boggy Creek Improvement District ("**District**") will hold a public hearing on August 18, 2020 at 3:30 p.m. at Courtyard Orlando Lake Nona, 6955 Lake Nona Boulevard, Orlando, Florida 32827, for the purpose of hearing comments and objections on the adoption of the proposed budgets ("**Proposed Budget**") of the District for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("**Fiscal Year 2020/2021**"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, 12051 Corporate Blvd., Orlando, Florida 32817, (407) 723-5935 ("**District Manager's Office**"), during normal business hours, or by visiting the District's website at www.boggycreekid.org.

It is anticipated that the public hearing and meeting will take place at Courtyard Orlando Lake Nona, 6955 Lake Nona Boulevard, Orlando, Florida 32827. In the event that the COVID-19 public health emergency prevents the hearing and meeting from occurring in-person, the District may conduct the public hearing by telephone or video conferencing communications media technology pursuant to governmental orders, including but not limited to Executive Orders 20-52, 20-69, and 20-123 issued by Governor DeSantis, and any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*.

While it may be necessary to hold the above referenced public hearing and meeting utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. To that end, anyone wishing to listen to and/or participate in the meeting can do so telephonically at 1-844-621-3956, Participant Code: 796 580 192#. Participants are strongly encouraged to submit questions and comments to the District Manager's Office at 12051 Corporate Blvd., Orlando, Florida 32817 or by calling (407) 723-5935 by August 17, 2020 at 5:00 p.m. in advance of the meeting to facilitate the Board's consideration of such questions and comments during the meeting.

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay

Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Jennifer Walden
District Manager

[NOTE: PUBLISH TWICE, ONE WEEK APART WITH FIRST PUBLICATION AT LEAST 15 DAYS PRIOR TO THE PROPOSED BUDGET HEARING]

BOGGY CREEK IMPROVEMENT DISTRICT

**Minutes of the July 21, 2020
Board of Supervisors' Meeting**

BOGGY CREEK IMPROVEMENT DISTRICT BOARD OF SUPERVISORS' MEETING MINUTES

FIRST ORDER OF BUSINESS

The Board of Supervisors' Meeting for the Boggy Creek Improvement District was called to order on Tuesday, July 21, 2020, at 3:30 p.m. via telephonic conferencing due to the COVID-19 Executive Orders 20-52, 20-69 & 20-123.

Present via phone:

Richard Levey	Chairperson	
Damon Ventura	Vice-Chair	
Thad Czapka	Assistant Secretary	
Jamie Bennett	Assistant Secretary	(joined @ 3:32 p.m.)

Also, attending via phone:

Lynne Mullins	PFM
Jennifer Walden	PFM
Tucker Mackie	Hopping Green & Sams
Jeff Newton	Donald W. McIntosh Associates
Larry Kaufmann	Construction Supervisor & Construction Committee Member
Scott Thacker	District Landscape Supervisor & Construction Committee Member

SECOND ORDER OF BUSINESS

Public Comment Period

Dr. Levey noted for the record there were no members of the public present.

THIRD ORDER OF BUSINESS

Discussion Regarding Executive Orders 20-52, 20-69 and 20-123

Ms. Walden explained the Executive Orders are included in the packet and they state that the District is able to hold their meetings via telephonic conferencing due to the COVID-19 situation. Also included is a proof of the ad that notes those Executive Orders as well as the telephonic conferencing information so the public can join the meeting safely.

FOURTH ORDER OF BUSINESS

Consideration of the Minutes of the June 16, 2020, Auditor Selection Committee Meeting

Board Members reviewed the minutes from the June 16, 2020, Auditor Selection Committee Meeting.

On Motion by Mr. Ventura, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Minutes of the June 16, 2020, Auditor Selection Committee Meeting.

Ms. Bennett joined the meeting via phone at 3:32 p.m.

FIFTH ORDER OF BUSINESS

Consideration of the Minutes of the June 16, 2020, Board of Supervisors' Meeting

Board Members reviewed the minutes from the June 16, 2020, Board of Supervisors' Meeting.

On Motion by Mr. Ventura, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Minutes of the June 16, 2020, Board of Supervisors' Meeting.

SIXTH ORDER OF BUSINESS

Consideration of Extending Existing Internal Roadways Landscape and Irrigation Maintenance Services Agreement with Cepra

Mr. Thacker explained the Landscape Maintenance Agreements the District entered into last year have the option for the District to extend those agreements for up to an additional two years. He recommended the Board extend the agreement with Cepra for an additional year.

On Motion by Mr. Ventura, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District authorized District staff to send an extension letter for the Internal Roadways Landscape and Irrigation Maintenance Services Agreement with Cepra.

SEVENTH ORDER OF BUSINESS

Consideration of Extending Existing Interchange Landscape and Irrigation Maintenance Services Agreement with Down to Earth

Mr. Thacker explained the Landscape Maintenance Agreements the District entered into last year have the option for the District to extend those agreements for up to an additional two years. He has some concerns about Down to Earth recently as the quality of their workmanship is starting to decline. It was discussed with Down to Earth and they said they are committed to addressing the District's concerns. He recommended waiting another month to consider this item and he will continue to monitor their work.

Dr. Levey asked Mr. Thacker if he doesn't recommend extension will there be sufficient time to get a company on an interim basis before the District has to go out and select someone in a more formal process. Mr. Thacker said yes. Ms. Walden stated that this does trip the threshold as Down to Earth is over \$20,000.00 per month.

This item will be tabled until next month.

EIGHTH ORDER OF BUSINESS

**Ratification of Requisition
Nos. 2018-154 – 2018-159 paid
in June 2020 in the amount
totaling \$10,487.58**

Board Members reviewed Requisition Nos. 2018-154 – 2018-159 paid in June 2020 in the amount totaling \$10,487.58.

On Motion by Mr. Ventura, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified Requisition Nos. 2018-154 – 2018-159 paid in June 2020 in the amount totaling \$10,487.58.

NINTH ORDER OF BUSINESS

**Ratification of Operation and
Maintenance Expenditures
paid in June 2020 in an
amount totaling \$26,123.73**

Board Members reviewed the Operation & Maintenance expenditures paid in June 2020 in an amount totaling \$26,123.73.

On Motion by Mr. Ventura, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified the Operation & Maintenance Expenditures paid in June 2020 in an amount totaling \$26,123.73.

TENTH ORDER OF BUSINESS

**Recommendation of Work
Authorizations/Proposed
Services**

Mr. Kaufmann stated that there were no Work Authorizations for this Board.

ELEVENTH ORDER OF BUSINESS

**Review of District's Financial
Position and Budget to Actual
YTD**

Board Members reviewed the Statement of Financial Position and Budget to Actual YTD. Ms. Walden stated that the budget to actual and financials are through June 30, 2020. The District has spent \$567,000.00 vs. an overall budget of \$920,500.00. There was no action required by the Board.

TWELFTH ORDER OF BUSINESS

Staff Reports

District Counsel –

Ms. Mackie explained the current Executive Order extends the Sunshine Law waiver through the end of this month and she expects it will be extended further but it will likely be towards the end of the month when that Executive Order is extended. District staff will keep the Board apprised. In light of that, District staff expects the August meeting will be able to be held virtually. The District Management team reserved the Marriott closest to the Tavistock offices in the event the District does need to have a meeting where a physical quorum is obtained and in light of that it will be restricted to District Management staff and Board Members. The remainder of District staff and the public have the ability to attend virtually so that social distancing can be maintained.

District Manager –

Ms. Walden noted the next meeting is scheduled for Tuesday, August 18, 2020, at 3:30 p.m.

Mr. Ventura asked if the public hearing for the adoption of the budget will be able to be conducted virtually. Ms. Mackie replied District staff hopes that is the case and the expectation is that the Governor will extend the Executive Order due to the positivity rates but currently it would expire on midnight on August 1, 2020.

Mr. Ventura asked Ms. Walden if there are any questions or comments from any Landowner about the proposed O&M Budget for next year. Ms. Walden noted the District Management team has not received any comments yet and they typically don't when the budget is not being increased.

District Engineer –

Mr. Newton discussed his Construction Contract Status Memo (Minutes Exhibit A). The signal at Helios received its final inspection and was accepted by the City of Orlando and the only thing left is the installation of the Developer requested LED luminaires, which the contractor is hoping to receive by the end of the month. Nemours Parkway Phase 7 has been completed and the District Engineer is completing the paperwork. The Boggy District will be seeing an invoice from the Greenway District in the

amount of the Boggy portion of that cost in late-August or early-September.

Mr. Ventura asked about the current balance in the CIP fund. Mr. Kaufmann responded there is a report at the end of the agenda which outlines the current CIP balance. Mr. Ventura asked about upcoming projects. Mr. Newton replied there are a couple of potentially short-term expenses. One of them is the acquisition of a piece of Medical City Drive that was constructed by the Developer and is part of the CIP. There is also the outstanding issue of the Interchange Pond Acquisition. The District Engineer is not actively moving forward with design or permitting of any District construction projects.

Mr. Kaufmann said in his opinion the next project to be considered would most likely be the extension of Medical City Drive south to the District's boundary with the Poitras property.

Construction Supervisor – No Report

District Landscape Supervisor- No Report

THIRTEENTH ORDER OF BUSINESS

Supervisor and Audience Comments & Adjournment

There were no Supervisor requests or audience comments. Dr. Levey requested a motion to adjourn.

On Motion by Mr. Czapka, second by Mr. Ventura, with all in favor, the July 21, 2020, meeting of the Board of Supervisors for the Boggy Creek Improvement District was adjourned.

Secretary/Assistant Secretary

Chair/Vice Chair



**DONALD W. MCINTOSH
ASSOCIATES, INC.**

MEMORANDUM

DATE: July 21, 2020
TO: Boggy Creek Improvement District
Board of Supervisors
FROM: Donald W. McIntosh Associates, Inc.
District Engineer
RE: Construction Contract Status

Dear Board Members,

Please accept this correspondence as a current summary of our construction contract status. Listed below by project is a brief summary of recent contract activity. Copies of the latest Change Order logs are attached.

Nemours Parkway Phase 7 – Jr. Davis Construction Company, Inc.

Construction Status: Upon issuance of a Certificate of Final Completion, Greenway Improvement District will be invoicing the Boggy Creek Improvement District for improvements within the BCID boundary. This is likely to take place in late-August or early-September.

Change Order (C.O.) Status: None

Recommended Motion: None

Traffic Signalization Improvements at the Intersection of Helios Boulevard and Lake Nona Boulevard – The New Florida Industrial Electric, Inc.

Construction Status: This signal has been completed and accepted by the City of Orlando. The Developer-requested LED luminaires have been ordered and are anticipated to be received by the end of July.

Change Order (C.O.) Status: None

Recommended Motion: None

Should there be any questions, please do not hesitate to call.

Thank you.

End of memorandum.

c: Larry Kaufmann
Matt McDermott
Chris Wilson
Dan Young
Tarek Fahmy

2200 Park Ave. North

Winter Park, FL

32789-2355

Fax 407-644-8318

407-644-4068

**LAKE NONA SOUTH
Greenway Improvement District
Nemours Parkway Phase 7
Change Order Log
Jr. Davis**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
						\$6,312,276.78			
1	2/8/2019	Contract adjustment for revision to include scope of work for addendums/plans issued after bid date.		\$ 161,445.97	Approved	\$ 6,473,722.75	2/19/2019	2/19/2019	
2	5/20/2019	Add sanitary and reclaim service laterals intended to serve the Nemours Children's Hospital.		\$ 12,879.00	Approved	\$ 6,486,601.75	5/21/2019	5/21/2019	
3	9/12/2019	Contract Calendar Extension - Add 60 Days	60	\$ -	Approved	\$ 6,486,601.75	9/17/2019	9/17/2019	
4	9/19/2019	Landscaping and Irrigation Revisions		\$ 49,204.52	Approved	\$ 6,535,806.27	10/15/2019	10/15/2019	
5	1/15/2020	Modify Ramps at Nemours Hospital		\$ 17,168.75	Approved	\$ 6,552,975.02	1/21/2020	1/21/2020	
6	4/21/2020	Direct Owner Purchase Reconciliation		\$ (1,262,145.00)	Approved	\$ 5,290,830.02	4/21/2020	4/21/2020	
7	6/19/2020	Barish Avenue Modifications, Added Signage per Plan Revision, Monument Signs Landscape & Irrigation Restoration		\$ 3,877.19	Pending	\$ 5,294,707.21	7/21/2020		

Boggy Creek Improvement District
Traffic Signalization Improvements at the Intersection of Helios Boulevard and Lake Nona Boulevard
Change Order Log
The New Florida Industrial Electric, Inc.

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
						\$496,199.44			
<u>1</u>	8/2/2019	Steel Mast Arm Assembly, furnished and installed	0	\$ 5,567.85	Approved	\$501,767.29	8/20/2019	8/20/2019	
<u>2</u>	9/17/2019	Plan Changes between NOA and Permit Approval	0	\$ 15,597.11	Approved	\$517,364.40	9/17/2019	9/17/2019	
<u>3</u>	4/22/2020	Deduct 2-78' Mast Arms, Add 2-70' Mast Arms and Deduct 1 Assembly	0	\$ (16,593.85)	Approved	\$500,770.55	5/19/2020	5/19/2020	
<u>4</u>	5/19/2020	Light Fixture Replacement	0	\$ 5,829.24	Approved	\$506,599.79	5/19/2020	5/19/2020	approved up to \$6,000 at 5/19/20 meeting
<u>5</u>	6/12/2020	PCS Fiber Terminations	0	\$ 770.39	Approved	\$507,370.18	6/16/2020	6/16/2020	

BOGGY CREEK IMPROVEMENT DISTRICT

**Resolution 2020-09,
Approving an Annual Meeting Schedule
for Fiscal Year 2021**

RESOLUTION 2020-09

**A RESOLUTION OF THE BOGGY CREEK
IMPROVEMENT DISTRICT DESIGNATING DATES,
TIMES AND LOCATIONS FOR REGULAR MEETINGS
OF THE BOARD OF SUPERVISORS OF THE DISTRICT
AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Boggy Creek Improvement District ("District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated in City of Orlando, Florida; and

WHEREAS, the Board of Supervisors of the District ("Board") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, *Florida Statutes*; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE BOGGY CREEK
IMPROVEMENT DISTRICT:**

1. Regular meetings of the District's Board shall be held as provided on the schedule attached hereto as **Exhibit A**.
2. In accordance with Section 189.015(1), *Florida Statutes*, the District's Secretary is hereby directed to file annually with Orange County a schedule of the District's regular meetings.
3. This Resolution shall take effect immediately upon adoption.

Adopted this 18th day of August, 2020.

ATTEST:

Boggy Creek Improvement District

Secretary/Assistant Secretary

Chairman/ Vice Chairman

EXHIBIT A

Boggy Creek Improvement District Fiscal Year 2020-2021

The Board of Supervisors of the Boggy Creek Improvement District will hold its meetings for the Fiscal Year 2021 in the offices of Lake Nona Land Company located at 6900 Tavistock Lakes Blvd, Suite 200, Orlando, Florida 32827 at 3:30 p.m. on the third Tuesday of each month.

October 20, 2020
November 17, 2020
December 15, 2020
January 19, 2021
February 16, 2021
March 16, 2021
April 20, 2021
May 18, 2021
June 15, 2021
July 20, 2021
August 17, 2021
September 21, 2021

Construction Committee of the Boggy Creek, Greeneway & Myrtle Creek Improvement Districts and the Poitras East Community Development District Fiscal Year 2020-2021

The Construction Committee of the Boggy Creek, Greeneway and Myrtle Creek Improvement Districts and the Poitras East Community Development District will be meeting for the Fiscal Year 2021 in the office of Donald W. McIntosh Associates, Inc., 2200 Park Avenue North, Winter Park, FL 32789 at 3:30 p.m. every other week as follows:

October 8 & 22, 2020
November 5 & 19, 2020
December 3, 17 & 31, 2020
January 14 & 28, 2021
February 11 & 25, 2021
March 11 & 25, 2021
April 8 & 22, 2021
May 6 & 20, 2021
June 3 & 17, 2021
July 1, 15 & 29, 2021
August 12 & 26, 2021
September 9 & 23, 2021

BOGGY CREEK IMPROVEMENT DISTRICT

Personal Leasing Agreement with Berman
(provided under separate cover)

BOGGY CREEK IMPROVEMENT DISTRICT

Berman Agreement
(provided under separate cover)

BOGGY CREEK IMPROVEMENT DISTRICT

**District Counsel Fee Increase Letter
for Fiscal Year 2021**

Hopping Green & Sams

Attorneys and Counselors

May 19, 2020

Board of Supervisors
Boggy Creek Community Development District
c/o Jennifer Walden, District Manager
PFM Group Consulting, LLC
12051 Corporate Blvd.
Orlando, Florida 32817

Re: Hopping Green & Sams Fiscal Year 2020 Rates

Dear Board Members:

Since our firm was retained, we have charged the Boggy Creek Community Development District ("District") fees at an hourly rate for the provision of legal services. This letter sets forth our proposal for an adjustment in our legal fees charged to the District. The increases in billing rates for existing clients are based upon our costs of doing business, increases in the experience and expertise of our attorneys and market trends. We have enjoyed the opportunity to work with the District and appreciate this opportunity to address our rates.

Please note that we have not proposed annual rate increases contemplated by the Agreement between the District and our firm since 2014. With respect to fees for our services for fiscal year 2020-2021, my hourly rate is proposed to adjust to \$290, which represents an annual increase of approximately .5% in the rates charged for the supervising attorney providing the majority of legal services to the District. This reflects a 5% discount from my regular rate. Further, the rate for paralegal services is proposed to adjust from \$125 to \$135. I request these changes be made effective October 1, 2020.

As we have in the past, we will endeavor to keep our fees as low as possible to you, while maintaining our professional and ethical obligations to provide service. We do not expect these rates to negatively affect the District's budget.

We welcome the opportunity to discuss this proposal with you further. If you have any questions, please feel free to call.

Very truly yours,

HOPPING GREEN & SAMS, P.A.



Tucker F. Maskie

Accepted:

Richard Levey
Chair, Board of Supervisors

Date:_____

BOGGY CREEK IMPROVEMENT DISTRICT

**Resolution 2020-10,
Adopting the Fiscal Year 2021 Budget and
Appropriating Funds**

RESOLUTION 2020-10

THE ANNUAL APPROPRIATION RESOLUTION OF THE BOGGY CREEK IMPROVEMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2020, submitted to the Board of Supervisors (“**Board**”) of the Boggy Creek Improvement District (“**District**”) proposed budgets (“**Proposed Budget**”) for the fiscal year beginning October 1, 2020 and ending September 30, 2021 (“**Fiscal Year 2020/2021**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BOGGY CREEK IMPROVEMENT DISTRICT:

SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. The Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* ("**Adopted Budget**"), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Boggy Creek Improvement District for the Fiscal Year Ending September 30, 2021."
- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption and shall remain on the website for at least 2 years.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2020/2021, the sum of \$_____ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$_____
DEBT SERVICE FUND(S)	\$_____
TOTAL ALL FUNDS	\$_____

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2020/2021 or within 60 days following the end of the Fiscal Year 2020/2021 may amend its Adopted Budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.

- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget under subparagraphs c. and d. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 18th DAY OF AUGUST, 2020.

ATTEST:

BOGGY CREEK IMPROVEMENT DISTRICT

Secretary/Assistant Secretary

By: _____

Its: CHAIRMAN

BOGGY CREEK IMPROVEMENT DISTRICT

**Resolution 2020-11,
Adopting an Assessment Roll for Fiscal
Year 2021 and Certifying Special
Assessments for Collection**

RESOLUTION 2020-11

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BOGGY CREEK IMPROVEMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2020/2021; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS, INCLUDING BUT NOT LIMITED TO PENALTIES AND INTEREST THEREON; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Boggy Creek Improvement District ("**District**") is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in Orange County, Florida ("**County**"); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District's adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors ("**Board**") of the District hereby determines to undertake various operations and maintenance and other activities described in the District's budgets ("**Adopted Budget**") for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("**Fiscal Year 2020/2021**"), attached hereto as **Exhibit "A,"** and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

WHEREAS, the District has previously levied an assessment for debt service for its Series 2013 Bonds and its Series 2018 Note, which the District desires to collect for Fiscal Year 2020/2021; and

WHEREAS, it is in the best interests of the District to adopt the assessment roll ("**Assessment Roll**") attached to this Resolution as **Exhibit "B,"** and to directly collect the special assessments as identified in the Assessment Roll; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll adopted herein, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE
BOGGY CREEK IMPROVEMENT DISTRICT:**

SECTION 1. BENEFIT & ALLOCATION FINDINGS. The Board hereby finds and determines that the provision of the services, facilities, and operations as described in **Exhibit "A"** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands, as shown in **Exhibits "A" and "B,"** is hereby found to be fair and reasonable.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapters 170, 190 and 197, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District and in accordance with **Exhibits "A" and "B."** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution. Moreover, pursuant to Section 197.3632(4), *Florida Statutes*, the lien amount shall serve as the "maximum rate" authorized by law for operation and maintenance assessments.

SECTION 3. COLLECTION AND ENFORCEMENT; PENALTIES; INTEREST.

- A. **Direct Bill Assessments.** The operations and maintenance special assessments, and previously levied debt service special assessments for the Series 2013 Bonds, will be collected directly by the District in accordance with Florida law, as set forth in **Exhibits "A" and "B."** The operations and maintenance special assessments, and previously levied debt service special assessments for the Series 2013 Bonds directly collected by the District are due in full on December 1, 2020; provided, however, that, to the extent permitted by law, the assessments due may be paid in several partial, deferred payments and according to the following schedule: 50% due no later than December 1, 2020, 25% due no later than February 1, 2021 and 25% due no later than May 1, 2021. The previously levied debt service special assessments for the Series 2018 Note will be collected directly by the District in accordance with Florida law, as set forth in **Exhibits "A" and "B."** The previously levied debt service special assessments for the Series 2018 Note directly collected by the District shall be paid within thirty (30) days of receipt of a direct bill invoice from the District, which invoice shall be delivered to applicable landowners not later than October 1, 2020 and April 1, 2021, for the debt service payments due November 1, 2020, and May 1, 2021, respectively. In the event that an assessment payment is not made in accordance with the schedule stated above, the whole assessment – including any remaining partial, deferred payments for Fiscal Year 2020/2021, shall immediately become due and payable; shall accrue interest, penalties in the amount of one percent (1%) per month, and all costs of collection and enforcement; and shall either be enforced pursuant to a foreclosure action, or, at the District's sole discretion, collected pursuant to the Uniform Method

on a future tax bill, which amount may include penalties, interest, and costs of collection and enforcement. Any prejudgment interest on delinquent assessments shall accrue at the rate of any bonds secured by the assessments, or at the statutory prejudgment interest rate, as applicable. In the event an assessment subject to direct collection by the District shall be delinquent, the District Manager and District Counsel, without further authorization by the Board, may initiate foreclosure proceedings pursuant to Chapter 170, *Florida Statutes*, or other applicable law to collect and enforce the whole assessment, as set forth herein.

- B. **Future Collection Methods.** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

SECTION 4. ASSESSMENT ROLL. The Assessment Roll, attached to this Resolution as **Exhibit “B,”** is hereby certified for collection. The proceeds therefrom shall be paid to the District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED this 18TH day of August, 2020.

ATTEST:

BOGGY CREEK IMPROVEMENT DISTRICT

Secretary / Assistant Secretary

By: _____

Its: _____

Exhibit A: Budget

Exhibit B: Assessment Roll

Exhibit A:
Budget

Exhibit B:
Assessment Roll

BOGGY CREEK IMPROVEMENT DISTRICT

**Requisition Nos. 2018-154 – 2018-159 in
June 2020 in an amount totaling \$10,487.58**

BOGGY CREEK IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817

PHONE: (407) 382-3256 • FAX: (407) 382-3254

Requisition Recap For Board Approval

Attached please find the listing of requisitions approved to be paid from bond funds from July 1, 2020 through July 31, 2020. This does not include requisitions previously approved by the Board.

REQUISITION NO.	PAYEE	AMOUNT
2018-160	Orlando Sentinel	\$376.26
2018-161	Donald W. McIntosh Associates	\$5,699.74
2018-162	Hopping Green & Sams	\$202.00
2018-163	Florida Industrial Electric	\$153,897.73
2018-164	Orlando Sentinel	\$368.76
2018-165	Vanasse Hangen Brustlin	\$360.00
		\$160,904.49

EXHIBIT D

BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	July 2, 2020	REQUISITION NO:	2018-160
PAYEE:	Orlando Sentinel	AMOUNT DUE:	\$376.26
ADDRESS:	PO Box 100608 Atlanta, GA 30384-0608	FUND:	Acquisition/Construction
ITEM:	Invoice 21090309000 for Reference OSC21090309 (Ad #6678006) for Construction Legal Advertising Through 05/31/2020 (Split Four Ways, Will Be Reimbursed From GID, MCID, PE)		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

It is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

BOGGY CREEK IMPROVEMENT DISTRICT

BY: Richard Fey
CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY: Jeffrey J. Newton, P.E. 7/2/20
DISTRICT ENGINEER
Jeffrey J. Newton, P.E. Date

EXHIBIT D

BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	July 10, 2020	REQUISITION NO:	2018-161
PAYEE:	Donald W McIntosh Associates	AMOUNT DUE:	\$5,699.74
ADDRESS:	2200 Park Avenue North Winter Park, FL 32789	FUND:	Acquisition/Construction
ITEM:	<ul style="list-style-type: none">• Invoice 38051 for Project 23218 (Lake Nona Boggy Creek) Through 06/19/2020 – \$1,925.00• Invoice 38053 for Project 16193 (Lake Nona Town Center Parcel 22A Perimeter Road, Lift Station 10 and Forcemain) Through 06/19/2020 – \$3,774.74		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

It is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

BOGGY CREEK IMPROVEMENT DISTRICT

BY: 
CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY:  7/14/20
DISTRICT ENGINEER Jeffrey J. Newton, P.E.

RECEIVED

By Amanda Lane at 3:45 pm, Jul 14, 2020

EXHIBIT D

BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	July 10, 2020	REQUISITION NO:	2018-162
PAYEE:	Hopping Green & Sams	AMOUNT DUE:	\$202.00
ADDRESS:	119 S. Monroe Street, Ste. 300 PO Box 6526 Tallahassee, FL 32314	FUND:	Acquisition/Construction
ITEM:	Invoice 115506 for Project Construction Through 05/31/2020		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

It is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

BOGGY CREEK IMPROVEMENT DISTRICT

BY: 

CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY: 

DISTRICT ENGINEER Jeffrey J. Newton, P.E. 7/14/20

RECEIVED

By Amanda Lane at 3:45 pm, Jul 14, 2020

EXHIBIT D

BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	July 10, 2020	REQUISITION NO:	2018-163
PAYEE:	Florida Industrial Electric	AMOUNT DUE:	\$153,897.73
ADDRESS:	104 Commerce Street Lake Mary, FL 32746	FUND:	Acquisition/Construction
ITEM:	Pay Application #5 REV For Project 93005 (Helios Blvd @ Lake Nona Blvd) Through 05/25/2020		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

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It is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

BOGGY CREEK IMPROVEMENT DISTRICT

BY: 
CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY:  7/14/20
DISTRICT ENGINEER Jeffrey J. Newton, P.E.

RECEIVED

By Amanda Lane at 3:45 pm, Jul 14, 2020

EXHIBIT D

BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	July 10, 2020	REQUISITION NO:	2018-164
PAYEE:	Orlando Sentinel	AMOUNT DUE:	\$368.76
ADDRESS:	PO Box 100608 Atlanta, GA 30384-0608	FUND:	Acquisition/Construction
ITEM:	Invoice 21942649000 for Reference OSC21942649 (Ad #6696735) for Construction Legal Advertising Through 06/28/2020 (Split Four Ways, Will Be Reimbursed From GID, MCID, PE)		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

It is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

BOGGY CREEK IMPROVEMENT DISTRICT

BY: 
CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY:  7/14/20
DISTRICT ENGINEER Jeffrey J. Newton, P.E.

RECEIVED

By Amanda Lane at 3:45 pm, Jul 14, 2020

EXHIBIT D

BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	July 24, 2020	REQUISITION NO:	2018-165
PAYEE:	Vanasse Hangen Brustlin	AMOUNT DUE:	\$360.00
ADDRESS:	101 Walnut Street PO Box 9151 Watertown, MA 02471	FUND:	Acquisition/Construction
ITEM:	Invoice 319480 for Project 63084.04 (Lake Nona Blvd at Helios Blvd. Traffic Signal Design) Through 07/11/2020		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.


The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

It is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

BOGGY CREEK IMPROVEMENT DISTRICT

BY: 
CHAIRMAN or VICE CHAIRMAN

DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY: 
DISTRICT ENGINEER Jeffrey J. Newton, P.E.

RECEIVED

By Amanda Lane at 9:46 am, Jul 28, 2020

BOGGY CREEK IMPROVEMENT DISTRICT

**Operation and Maintenance Expenditures
Paid in June 2020 in an amount totaling \$26,123.73**

BOGGY CREEK IMPROVEMENT DISTRICT

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817
PHONE: (407) 382-3256 • FAX: (407) 382-3254

Operation and Maintenance Expenditures For Board Approval

Attached please find the check register listing Operations and Maintenance expenditures paid from July 1, 2020 through July 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$119,099.79**

Approval of Expenditures:

____ Chairman

____ Vice Chairman

____ Assistant Secretary

Boggy Creek Improvement District
AP Check Register (Current by Bank)
 Check Dates: 7/1/2020 to 7/31/2020

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
BANK ID: SUN - CITY NATIONAL BANK					001-101-0000-00-01
3607	07/01/20	P	CEPRA	Cepra Landscape	\$21,431.33
3608	07/01/20	P	DTE	Down to Earth	\$20,660.17
3609	07/01/20	P	HTFL	Hathaway's Tree Farm & Landsca	\$1,860.00
3610	07/13/20	P	DONMC	Donald W. McIntosh Associates	\$927.50
3611	07/13/20	P	HGS	Hopping Green & Sams	\$94.00
3612	07/14/20	P	CEPRA	Cepra Landscape	\$8,599.20
3613	07/14/20	P	DONMC	Donald W. McIntosh Associates	\$375.00
3614	07/14/20	P	PFMGC	PFM Group Consulting	\$3,125.00
3615	07/14/20	P	RLEVEY	Richard Levey	\$200.00
3616	07/14/20	P	TCZAPK	Thaddeus Czapka	\$200.00
3617	07/27/20	P	AWC	Aquatic Weed Control, Inc.	\$835.00
3618	07/27/20	P	CEPRA	Cepra Landscape	\$23,137.05
3619	07/27/20	P	DONMC	Donald W. McIntosh Associates	\$2,562.50
3620	07/27/20	P	DTE	Down to Earth	\$21,020.65
3621	07/27/20	P	GRAU	Grau and Associates	\$500.00
3622	07/27/20	P	HGS	Hopping Green & Sams	\$1,697.00
3623	07/27/20	P	ORLSEN	Orlando Sentinel	\$357.50
3624	07/27/20	P	PFMGC	PFM Group Consulting	\$3,125.00
3625	07/27/20	P	TDM	Tavistock Development Mgmt Co	\$1,666.67
3626	07/27/20	P	VGLOBA	VGlobalTech	\$300.00
BANK SUN REGISTER TOTAL:					\$112,673.57
GRAND TOTAL :					\$112,673.57

112,673.57	Checks 3607 - 3626 cut
6,426.22	PA 457 - OUC invoice paid
119,099.79	Cash spent

BOGGY CREEK IMPROVEMENT DISTRICT

Construction Funding Request #010

5/15/2020

Item No.	Payee	Invoice Number	General Fund
1	Hopping Green & Sams BUILD Grant Counsel Through 03/31/2020	114527	\$ 94.00
TOTAL			\$ 94.00

Amanda Lane

From: Larry Kaufmann <lkaufmann@tavistock.com>
Sent: Saturday, May 16, 2020 11:16 AM
To: Amanda Lane; AccountsPayable; Damon Ventura
Subject: RE: Boggy Creek - FR #10

EXTERNAL EMAIL: Use care with links and attachments.

BCID Funding Request #10 is approved for processing.

KDS

Kaufmann Development Services, LLC
Larry Kaufmann
(407) 448-6592
LKaufmann@tavistock.com

From: Amanda Lane <lanea@pfm.com>
Sent: Friday, May 15, 2020 3:46 PM
To: AccountsPayable <accountspayable@tavistock.com>; Damon Ventura <dventura@tavistock.com>
Cc: Larry Kaufmann <lkaufmann@tavistock.com>
Subject: Boggy Creek - FR #10

EXTERNAL E-MAIL

Please see attached for Boggy Creek FR #10 for \$94.00.

Amanda Lane
Assistant Chief District Accountant

PFM Group Consulting LLC
LaneA@pfm.com | phone 407.723.5900 | fax 407.723.5901 | web pfm.com
12051 Corporate Blvd. | Orlando, FL 32817

BOGGY CREEK IMPROVEMENT DISTRICT

Construction Funding Request #011

5/22/2020

Item No.	Payee	Invoice Number	General Fund
1	Donald W McIntosh Associates BUILD Grant Assistance Through 04/24/2020	37849	\$ 927.50
TOTAL			\$ 927.50

Amanda Lane

From: Larry Kaufmann <lkaufmann@tavistock.com>
Sent: Friday, May 22, 2020 4:20 PM
To: Amanda Lane; AccountsPayable; Damon Ventura
Cc: Diana Garcia
Subject: RE: Boggy Creek - FR #11

EXTERNAL EMAIL: Use care with links and attachments.

FR #11 is approved for processing.

KDS
Kaufmann Development Services, LLC
Larry Kaufmann
(407) 448-6592
lkaufmann@tavistock.com

From: Amanda Lane <lanea@pfm.com>
Sent: Friday, May 22, 2020 2:50 PM
To: AccountsPayable <accountspayable@tavistock.com>; Damon Ventura <dventura@tavistock.com>
Cc: Larry Kaufmann <lkaufmann@tavistock.com>
Subject: Boggy Creek - FR #11

EXTERNAL E-MAIL

Please see attached for Boggy Creek FR #11 for \$927.50.

Amanda Lane
Assistant Chief District Accountant

PFM Group Consulting LLC
LaneA@pfm.com | phone 407.723.5900 | fax 407.723.5901 | web pfm.com
12051 Corporate Blvd. | Orlando, FL 32817

BOGGY CREEK IMPROVEMENT DISTRICT

Payment Authorization #452

6/5/2020

Item No.	Payee	Invoice Number	General Fund
1	Aquatic Weed Control June Waterway Service	48180	\$ 835.00
2	Cepira Landscape June Landscape Maintenance - Sections 1 & 2 & Helios Replaced Clock 12 Valve	16738 16902	\$ 21,431.33 \$ 420.00
3	HTFL Tree Replacement	9207	\$ 550.00
4	Lake Country Pest Control Interchange Tree Injections Tree Injections	BC-104-3 BC-105-3	\$ 237.00 \$ 3,318.00
5	Tavistock Development Management June Irrigation Specialist Services	B2020.06	\$ 1,666.67
TOTAL			\$ 28,458.00

Jennifer L. Walden

Secretary/Assistant Secretary

Chairperson

Sub
6/6/20

Received via email on June 8, 2020

BOGGY CREEK IMPROVEMENT DISTRICT

Payment Authorization #453

6/12/2020

Item No.	Payee	Invoice Number	General Fund
1	Down to Earth Landscape & Irrigation June Interchange Landscaping	67461	\$ 20,200.67
2	Grau and Associates FY 2019 Audit	19717	\$ 500.00
3	Hopping Green & Sams General Counsel Through 04/30/2020	115131	\$ 1,085.00
4	OUC Acct: 2562183178 ; Service 05/01/2020 - 06/03/2020	--	\$ 10,626.34
5	US Bank FY 2020 Trustee Services: 05/01/2020 - 09/30/2020 FY 2021 Trustee Services: 10/01/2020 - 04/30/2021	5750114 5750114	\$ 1,234.64 \$ 1,728.49
TOTAL			\$ 35,375.14

Jennifer L. Walden
Secretary/Assistant Secretary

Chairperson

RECEIVED

By Amanda Lane at 10:48 am, Jun 15, 2020

Jan 6/15/20

BOGGY CREEK IMPROVEMENT DISTRICT

Construction Funding Request #012

6/12/2020

Item No.	Payee	Invoice Number	General Fund
1	Hopping Green & Sams BUILD Grant Counsel Through 04/30/2020	115132	\$ 117.50
TOTAL			\$ 117.50

Amanda Lane

From: Larry Kaufmann <lkaufmann@tavistock.com>
Sent: Monday, June 15, 2020 9:49 AM
To: Amanda Lane; AccountsPayable; Damon Ventura
Cc: Diana Garcia
Subject: RE: Boggy Creek - FR #12

EXTERNAL EMAIL: Use care with links and attachments.

Funding Request #012 is approved for processing.

KDS
Kaufmann Development Services, LLC
Larry Kaufmann
(407) 448-6592
lkaufmann@tavistock.com

From: Amanda Lane <lanea@pfm.com>
Sent: Friday, June 12, 2020 4:02 PM
To: AccountsPayable <accountspayable@tavistock.com>; Damon Ventura <dventura@tavistock.com>
Cc: Larry Kaufmann <lkaufmann@tavistock.com>
Subject: Boggy Creek - FR #12

EXTERNAL E-MAIL

Please see attached for Boggy Creek FR #12 for \$117.50.

Amanda Lane
Assistant Chief District Accountant

PFM Group Consulting LLC
LaneA@pfm.com | phone 407.723.5900 | fax 407.723.5901 | web pfm.com
12051 Corporate Blvd. | Orlando, FL 32817

BOGGY CREEK IMPROVEMENT DISTRICT

Payment Authorization #454

6/19/2020

Item No.	Payee	Invoice Number	General Fund
1	Cepira Landscape		
	Clock 15 Repairs	15728	\$ 5,396.00
	Controller 23 Repairs	15783	\$ 901.60
	June M.I. and Repairs	17017	\$ 2,301.60
2	Donald W McIntosh Associates		
	Engineering Services Through 05/22/2020	37942	\$ 375.00
3	PFM Group Consulting		
	DM Fee: June 2020	DM-06-2020-0010	\$ 3,125.00
4	Supervisor Fees - 06/16/2020 Meeting		
	Richard Levey	--	\$ 200.00
	Thad Czapka	--	\$ 200.00
TOTAL			\$ 12,499.20

Jennifer L. Walden

Secretary/Assistant Secretary

Chairperson

RECEIVED

By Amanda Lane at 8:56 am, Jun 23, 2020

Jah
6/22/20

BOGGY CREEK IMPROVEMENT DISTRICT

Construction Funding Request #013

6/19/2020

Item No.	Payee	Invoice Number	General Fund
1	Donald W McIntosh Associates BUILD Grant Assistance Through 05/22/2020	37944	\$ 2,250.00
TOTAL			\$ 2,250.00

Amanda Lane

From: Larry Kaufmann <lkaufmann@tavistock.com>
Sent: Monday, June 22, 2020 10:24 AM
To: Amanda Lane; AccountsPayable; Damon Ventura
Subject: RE: Boggy Creek - FR #13
Attachments: BCID FR #013.pdf

EXTERNAL EMAIL: Use care with links and attachments.

BCID FR#013 is approved for processing.

KDS

Kaufmann Development Services, LLC
Larry Kaufmann
(407) 448-6592
LKaufmann@tavistock.com

From: Amanda Lane <lanea@pfm.com>
Sent: Friday, June 19, 2020 5:55 PM
To: AccountsPayable <accountspayable@tavistock.com>; Damon Ventura <dventura@tavistock.com>
Cc: Larry Kaufmann <lkaufmann@tavistock.com>
Subject: Boggy Creek - FR #13

EXTERNAL E-MAIL

Please see attached for Boggy Creek FR #13 for \$2,250.00.

Amanda Lane
Assistant Chief District Accountant

PFM Group Consulting LLC
LaneA@pfm.com | phone 407.723.5900 | fax 407.723.5901 | web pfm.com
12051 Corporate Blvd. | Orlando, FL 32817

BOGGY CREEK IMPROVEMENT DISTRICT

Payment Authorization #455

6/26/2020

Item No.	Payee	Invoice Number	General Fund
1	Down to Earth Clocks 8, 10, 11 Interchange Repairs	68656	\$ 459.50
2	HTFL Tree Replacement	9240	\$ 1,860.00
TOTAL			\$ 2,319.50

Jennifer L. Walden

Secretary/Assistant Secretary

Chairperson

RECEIVED

By Amanda Lane at 3:24 pm, Jun 29, 2020

Jay K
6/29/20

BOGGY CREEK IMPROVEMENT DISTRICT

Payment Authorization #456

7/2/2020

Item No.	Payee	Invoice Number	General Fund
1	Aquatic Weed Control July Waterway Service	49173	\$ 835.00
2	Cepira Landscape Controller 12 Repairs POC 14 Pressure Relief July Maintenance, Sections 1, 2, Helios, Centerline	17188 17191 17591	\$ 494.40 \$ 174.32 \$ 21,960.33
3	Down to Earth Interchange Irrigation Repairs	69407	\$ 819.98
4	Orlando Sentinel Legal Advertising Through 06/14/2020 (Ad: 6688609)	OSC21373786	\$ 357.50
5	VGlobalTech Quarterly ADA & WCAG Audit	1731	\$ 300.00
TOTAL			\$ 24,941.53

Lynne Mallins

Secretary/Assistant Secretary

Chairperson

RECEIVED

By Amanda Lane at 11:30 am, Jul 24, 2020

John
7/3/20

BOGGY CREEK IMPROVEMENT DISTRICT

Payment Authorization #457

7/10/2020

Item No.	Payee	Invoice Number	General Fund
1	Grau and Associates FY 2019 Audit	19877	\$ 500.00
2	Hopping Green & Sams General Counsel Through 05/31/2020	115505	\$ 1,579.50
3	OUC Acct: 2562183178 ; Service 06/03/2020 - 07/01/2020	--	\$ 6,426.22
TOTAL			\$ 8,505.72

Lynne Mullins

Secretary/Assistant Secretary

Chairperson

RECEIVED

By Amanda Lane at 11:28 am, Jul 24, 2020

Jan 1/13/15

BOGGY CREEK IMPROVEMENT DISTRICT

Payment Authorization #458

7/17/2020

Item No.	Payee	Invoice Number	General Fund
1	Cepa Landscape Replaced Loop Road Valve Controller 29 Repairs	17737 17738	\$ 450.00 \$ 58.00
2	Donald W McIntosh Associates Engineering Services Through 06/19/2020	38050	\$ 312.50
3	Down to Earth July Interchange Landscaping	70097	\$ 20,200.67
4	PFM Group Consulting DM Fee: July 2020	DM-07-2020-0010	\$ 3,125.00
5	Tavistock Development Management July Irrigation Specialist Services	B2020.07	\$ 1,666.67
TOTAL			\$ 25,812.84

Jennifer L. Walden

Secretary/Assistant Secretary

Chairperson

RECEIVED

By Amanda Lane at 3:29 pm, Jul 22, 2020

[Handwritten signature]
7/21/20

BOGGY CREEK IMPROVEMENT DISTRICT

Work Authorizations/Proposed Services
(if applicable)

BOGGY CREEK IMPROVEMENT DISTRICT

**District's Financial Position and
Budget to Actual YTD**

Boggy Creek Improvement District
Statement of Financial Position
As of 7/31/2020

	General	Debt Service	Capital Projects	General Long-Term Debt	Total
<u>Assets</u>					
<u>Current Assets</u>					
General Checking Account	\$257,944.34				\$257,944.34
State Board of Administration	1,297.67				1,297.67
Accounts Receivable - Due from Developer	242.50				242.50
Due From Other Governmental Units	15,103.07				15,103.07
Prepaid Expenses	1,728.49				1,728.49
Deposits	4,550.00				4,550.00
Infrastructure Capital Reserve	20,184.41				20,184.41
Interchange Maintenance Reserve	2,360.10				2,360.10
Debt Service Reserve Series 2013		\$3,951,512.50			3,951,512.50
Debt Service Reserve Series 2018		996,651.26			996,651.26
Revenue Series 2013		1,271,344.17			1,271,344.17
Interest Series 2018		2,819.29			2,819.29
General Checking Account			\$13,128.94		13,128.94
Acquisition/Construction Series 2013			21,261.08		21,261.08
Acquisition/Construction Series 2018			113.59		113.59
Due From Other Governmental Units			372.50		372.50
Total Current Assets	<u>\$303,410.58</u>	<u>\$6,222,327.22</u>	<u>\$34,876.11</u>	<u>\$0.00</u>	<u>\$6,560,613.91</u>
<u>Investments</u>					
Amount Available in Debt Service Funds				\$6,222,327.22	\$6,222,327.22
Amount To Be Provided				66,862,672.78	66,862,672.78
Total Investments	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$73,085,000.00</u>	<u>\$73,085,000.00</u>
Total Assets	<u><u>\$303,410.58</u></u>	<u><u>\$6,222,327.22</u></u>	<u><u>\$34,876.11</u></u>	<u><u>\$73,085,000.00</u></u>	<u><u>\$79,645,613.91</u></u>
<u>Liabilities and Net Assets</u>					
<u>Current Liabilities</u>					
Accounts Payable	\$4,176.05				\$4,176.05
Deferred Revenue	242.50				242.50
Accounts Payable			\$1,958.00		1,958.00
Retainage Payable			44,868.93		44,868.93
Total Current Liabilities	<u>\$4,418.55</u>	<u>\$0.00</u>	<u>\$46,826.93</u>	<u>\$0.00</u>	<u>\$51,245.48</u>
<u>Long Term Liabilities</u>					
Revenue Bonds Payable - Long-Term				\$73,085,000.00	\$73,085,000.00
Total Long Term Liabilities	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$73,085,000.00</u>	<u>\$73,085,000.00</u>
Total Liabilities	<u><u>\$4,418.55</u></u>	<u><u>\$0.00</u></u>	<u><u>\$46,826.93</u></u>	<u><u>\$73,085,000.00</u></u>	<u><u>\$73,136,245.48</u></u>
<u>Net Assets</u>					
Net Assets, Unrestricted	\$70,670.30				\$70,670.30
Net Assets - General Government	(82,749.58)				(82,749.58)
Current Year Net Assets - General Government	311,071.31				311,071.31
Net Assets, Unrestricted		(\$3,271,564.88)			(3,271,564.88)
Current Year Net Assets, Unrestricted		1,419,858.07			1,419,858.07
Net Assets - General Government		8,074,034.03			8,074,034.03
Net Assets, Unrestricted			(\$22,384,631.35)		(22,384,631.35)
Net Assets, Unrestricted			(5,148,116.24)		(5,148,116.24)
Current Year Net Assets, Unrestricted			823,820.61		823,820.61
Net Assets - General Government			26,696,976.16		26,696,976.16
Total Net Assets	<u><u>\$298,992.03</u></u>	<u><u>\$6,222,327.22</u></u>	<u><u>(\$11,950.82)</u></u>	<u><u>\$0.00</u></u>	<u><u>\$6,509,368.43</u></u>
Total Liabilities and Net Assets	<u><u>\$303,410.58</u></u>	<u><u>\$6,222,327.22</u></u>	<u><u>\$34,876.11</u></u>	<u><u>\$73,085,000.00</u></u>	<u><u>\$79,645,613.91</u></u>

Boggy Creek Improvement District
Statement of Activities
As of 7/31/2020

	General	Debt Service	Capital Projects	General Long-Term Debt	Total
<u>Revenues</u>					
Off-Roll Assessments	\$920,455.47				\$920,455.47
Developer Contributions	6,705.50				6,705.50
Off-Roll Assessments		\$83,723.52			83,723.52
Other Assessments		5,176,109.52			5,176,109.52
Inter-Fund Group Transfers In		(5,788.14)			(5,788.14)
Debt Proceeds		655,150.76			655,150.76
Other Income & Other Financing Sources			\$122,998.44		122,998.44
Inter-Fund Transfers In			5,788.14		5,788.14
Debt Proceeds			1,219,600.22		1,219,600.22
Total Revenues	<u>\$927,160.97</u>	<u>\$5,909,195.66</u>	<u>\$1,348,386.80</u>	<u>\$0.00</u>	<u>\$8,184,743.43</u>
<u>Expenses</u>					
Supervisor Fees	\$4,400.00				\$4,400.00
Public Officials' Liability Insurance	3,331.00				3,331.00
Trustee Services	6,330.32				6,330.32
Management	31,250.00				31,250.00
Engineering	9,994.00				9,994.00
Dissemination Agent	5,000.00				5,000.00
District Counsel	13,469.31				13,469.31
Assessment Administration	7,500.00				7,500.00
Audit	6,000.00				6,000.00
Travel and Per Diem	39.75				39.75
Postage & Shipping	119.95				119.95
Legal Advertising	3,676.27				3,676.27
Miscellaneous	200.08				200.08
Web Site Maintenance	3,580.00				3,580.00
Holiday Decorations	372.00				372.00
Dues, Licenses, and Fees	175.00				175.00
Electric	3,410.64				3,410.64
Water Reclaimed	25,417.26				25,417.26
General Insurance	3,779.00				3,779.00
Property & Casualty	3,422.00				3,422.00
Irrigation Parts	56,837.59				56,837.59
Landscaping Maintenance & Material	197,803.58				197,803.58
Landscape Improvements	57,318.00				57,318.00
Tree Trimming	8,160.00				8,160.00
Contingency	712.75				712.75
IME - Aquatics Maintenance	2,713.70				2,713.70
IME - Irrigation	3,519.39				3,519.39
IME - Landscaping	68,542.26				68,542.26
IME - Lighting	16,644.50				16,644.50
IME - Miscellaneous	3,553.87				3,553.87
IME - Water Reclaimed	433.24				433.24
Pest Control	1,510.00				1,510.00
Entry and Wall Maintenance	5,000.00				5,000.00
Streetlights	45,307.53				45,307.53
Personnel Leasing Agreement	16,666.70				16,666.70
Principal Payment		\$1,450,000.00			1,450,000.00
Interest Payments		3,043,844.70			3,043,844.70
Engineering			\$23,597.62		23,597.62
District Counsel			5,683.49		5,683.49
Legal Advertising			892.94		892.94
Contingency			494,446.43		494,446.43
Total Expenses	<u>\$616,189.69</u>	<u>\$4,493,844.70</u>	<u>\$524,620.48</u>	<u>\$0.00</u>	<u>\$5,634,654.87</u>
<u>Other Revenues (Expenses) & Gains (Losses)</u>					
Interest Income	\$100.03				\$100.03
Interest Income		\$4,507.11			4,507.11
Interest Income			\$54.29		54.29
Total Other Revenues (Expenses) & Gains (Losses)	<u>\$100.03</u>	<u>\$4,507.11</u>	<u>\$54.29</u>	<u>\$0.00</u>	<u>\$4,661.43</u>
Change In Net Assets	\$311,071.31	\$1,419,858.07	\$823,820.61	\$0.00	\$2,554,749.99
Net Assets At Beginning Of Year	<u>(\$12,079.28)</u>	<u>\$4,802,469.15</u>	<u>(\$835,771.43)</u>	<u>\$0.00</u>	<u>\$3,954,618.44</u>
Net Assets At End Of Year	<u>\$298,992.03</u>	<u>\$6,222,327.22</u>	<u>(\$11,950.82)</u>	<u>\$0.00</u>	<u>\$6,509,368.43</u>

Boggy Creek Improvement District
 Budget to Actual
 For the Month Ending 07/31/2020

	Actual	Budget	Variance	FY 2020 Adopted Budget
<u>Revenues</u>				
Off-Roll Assessments	\$ 920,455.47	\$ 767,046.20	\$ 153,409.27	\$ 920,455.44
Developer Contributions	6,705.50	-	6,705.50	-
Net Revenues	\$ 927,160.97	\$ 767,046.20	\$ 160,114.77	\$ 920,455.44
<u>General & Administrative Expenses</u>				
Legislative				
Supervisor Fees	\$ 4,400.00	\$ 6,000.00	\$ (1,600.00)	\$ 7,200.00
Financial & Administrative				
Public Officials' Liability Insurance	3,331.00	2,916.67	414.33	3,500.00
Trustee Services	6,330.32	2,250.00	4,080.32	2,700.00
Management	31,250.00	31,250.00	-	37,500.00
Engineering	9,994.00	8,333.33	1,660.67	10,000.00
Dissemination Agent	5,000.00	4,166.67	833.33	5,000.00
District Counsel	13,469.31	25,000.00	(11,530.69)	30,000.00
Assessment Administration	7,500.00	6,250.00	1,250.00	7,500.00
Reamortization Schedules	-	208.33	(208.33)	250.00
Audit	6,000.00	5,416.67	583.33	6,500.00
Arbitrage Calculation	-	1,000.00	(1,000.00)	1,200.00
Travel and Per Diem	39.75	291.67	(251.92)	350.00
Telephone	-	291.67	(291.67)	350.00
Postage & Shipping	119.95	416.67	(296.72)	500.00
Copies	-	2,083.33	(2,083.33)	2,500.00
Legal Advertising	3,676.27	5,000.00	(1,323.73)	6,000.00
Miscellaneous	200.08	2,499.98	(2,299.90)	3,000.00
Property Taxes	-	416.67	(416.67)	500.00
Web Site Maintenance	3,580.00	2,250.00	1,330.00	2,700.00
Holiday Decorations	372.00	833.33	(461.33)	1,000.00
Dues, Licenses, and Fees	175.00	145.83	29.17	175.00
Total General & Administrative Expenses	\$ 95,437.68	\$ 107,020.82	\$ (11,583.14)	\$ 128,425.00

Boggy Creek Improvement District
 Budget to Actual
 For the Month Ending 07/31/2020

	Actual	Budget	Variance	FY 2020 Adopted Budget
<u>Field Operations Expenses</u>				
Electric Utility Services				
Electric	\$ 3,410.64	\$ 1,666.67	\$ 1,743.97	\$ 2,000.00
Entry Lighting	-	416.67	(416.67)	500.00
Water-Sewer Combination Services				
Water Reclaimed	25,417.26	37,500.00	(12,082.74)	45,000.00
Other Physical Environment				
General Insurance	3,779.00	3,375.00	404.00	4,050.00
Property & Casualty	3,422.00	2,916.67	505.33	3,500.00
Other Insurance	-	416.67	(416.67)	500.00
Irrigation Repairs	56,837.59	25,000.00	31,837.59	30,000.00
Landscaping Maintenance & Material	197,803.58	211,161.25	(13,357.67)	253,393.50
Landscape Improvements	16,153.00	45,833.33	(29,680.33)	55,000.00
Other Landscape Maintenance	41,165.00	52,381.33	(11,216.33)	62,857.60
Tree Trimming	8,160.00	33,333.33	(25,173.33)	40,000.00
Contingency	712.75	16,666.67	(15,953.92)	20,000.00
Pest Control	1,510.00	-	1,510.00	-
Hurricane Cleanup	-	16,666.67	(16,666.67)	20,000.00
Interchange Maintenance Expenses				
IME - Aquatics Maintenance	2,713.70	2,870.83	(157.13)	3,445.00
IME - Irrigation Repair	3,519.39	8,125.00	(4,605.61)	9,750.00
IME - Landscaping	68,542.26	65,598.00	2,944.26	78,717.60
IME - Lighting	16,644.50	16,666.66	(22.16)	20,000.00
IME - Miscellaneous	3,553.87	1,249.90	2,303.97	1,499.88
IME - Water Reclaimed	433.24	2,500.00	(2,066.76)	3,000.00
Road & Street Facilities				
Entry and Wall Maintenance	5,000.00	8,333.33	(3,333.33)	10,000.00
Streetlights	45,307.53	71,991.83	(26,684.30)	86,390.20
Parks & Recreation				
Personnel Leasing Agreement	16,666.70	16,666.67	0.03	20,000.00
Reserves				
Infrastructure Capital Reserve	-	16,805.56	(16,805.56)	20,166.67
Interchange Maintenance Reserve	-	1,966.67	(1,966.67)	2,360.00
Total Field Operations Expenses	\$ 520,752.01	\$ 660,108.71	\$ (139,356.70)	\$ 792,130.44
Total Expenses	\$ 616,189.69	\$ 767,129.53	\$ (150,939.84)	\$ 920,555.44
Income (Loss) from Operations	\$ 310,971.28	\$ (83.33)	\$ 311,054.61	\$ (100.00)
<u>Other Income (Expense)</u>				
Interest Income	\$ 100.03	\$ 83.33	\$ 16.70	\$ 100.00
Total Other Income (Expense)	\$ 100.03	\$ 83.33	\$ 16.70	\$ 100.00
Net Income (Loss)	\$ 311,071.31	\$ -	\$ 311,071.31	\$ -

Boggy Creek Improvement District
Budget to Actual
For the Month Ending 07/31/2020

	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	YTD Actual
<u>Revenues</u>											
Off-Roll Assessments	\$ 376,547.63	\$ 23,739.48	\$ 54,071.05	\$ -	\$ 65,209.44	\$ 27,262.58	\$ 173,859.29	\$ 56,847.61	\$ 140,576.64	\$ 2,341.75	\$ 920,455.47
Developer Contributions	-	-	-	-	-	-	-	-	3,316.50	3,389.00	6,705.50
Net Revenues	\$ 376,547.63	\$ 23,739.48	\$ 54,071.05	\$ -	\$ 65,209.44	\$ 27,262.58	\$ 173,859.29	\$ 56,847.61	\$ 143,893.14	\$ 5,730.75	\$ 927,160.97
<u>General & Administrative Expenses</u>											
Legislative											
Supervisor Fees	\$ 600.00	\$ 600.00	\$ 400.00	\$ 600.00	\$ 400.00	\$ -	\$ 600.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 4,400.00
Financial & Administrative											
Public Officials' Liability Insurance	3,331.00	-	-	-	-	-	-	-	-	-	3,331.00
Trustee Services	5,095.68	-	-	-	-	-	-	-	1,234.64	-	6,330.32
Management	-	3,125.00	3,125.00	6,250.00	3,125.00	3,125.00	3,125.00	3,125.00	3,125.00	3,125.00	31,250.00
Engineering	-	-	-	-	1,535.00	386.00	3,566.50	1,209.00	2,742.50	555.00	9,994.00
Dissemination Agent	-	-	1,250.00	-	-	-	3,750.00	-	-	-	5,000.00
District Counsel	-	-	2,210.58	2,006.50	1,556.35	1,910.13	2,122.25	999.00	1,085.00	1,579.50	13,469.31
Assessment Administration	7,500.00	-	-	-	-	-	-	-	-	-	7,500.00
Reamortization Schedules	-	-	-	-	-	-	-	-	-	-	-
Audit	-	-	-	-	-	-	4,000.00	1,000.00	500.00	500.00	6,000.00
Arbitrage Calculation	-	-	-	-	-	-	-	-	-	-	-
Travel and Per Diem	-	-	-	-	32.66	7.09	-	-	-	-	39.75
Telephone	-	-	-	-	-	-	-	-	-	-	-
Postage & Shipping	-	-	16.88	-	54.18	-	-	34.09	-	14.80	119.95
Copies	-	-	-	-	-	-	-	-	-	-	-
Legal Advertising	256.25	-	396.25	877.51	200.00	196.25	-	1,061.26	-	688.75	3,676.27
Miscellaneous	-	-	-	-	30.00	-	-	170.09	-	(0.01)	200.08
Property Taxes	-	-	-	-	-	-	-	-	-	-	-
Web Site Maintenance	105.00	-	-	-	-	-	-	300.00	-	3,175.00	3,580.00
Holiday Decorations	-	372.00	-	-	-	-	-	-	-	-	372.00
Dues, Licenses, and Fees	175.00	-	-	-	-	-	-	-	-	-	175.00
Total General & Administrative Expenses	\$ 17,062.93	\$ 4,097.00	\$ 7,398.71	\$ 9,734.01	\$ 6,933.19	\$ 5,624.47	\$ 17,163.75	\$ 8,298.44	\$ 9,087.14	\$ 10,038.04	\$ 95,437.68
<u>Field Operations</u>											
Electric Utility Services											
Electric	\$ -	\$ 384.18	\$ 384.19	\$ 394.84	\$ 395.21	\$ 373.36	\$ 382.81	\$ 360.42	\$ 378.14	\$ 357.49	\$ 3,410.64
Entry Lighting	-	-	-	-	-	-	-	-	-	-	-
Water-Sewer Combination Services											
Water Reclaimed	-	3,616.80	2,127.15	1,637.57	2,259.35	2,308.22	4,181.35	3,789.21	4,703.49	794.12	25,417.26
Other Physical Environment											
General Insurance	3,779.00	-	-	-	-	-	-	-	-	-	3,779.00
Property & Casualty Insurance	3,422.00	-	-	-	-	-	-	-	-	-	3,422.00
Other Insurance	-	-	-	-	-	-	-	-	-	-	-
Irrigation Repairs	1,997.65	10,164.65	14,715.30	1,852.20	1,849.40	3,772.95	11,434.40	855.12	9,019.20	1,176.72	56,837.59
Landscaping Maintenance & Material	19,048.00	19,008.51	19,008.51	19,008.51	19,008.51	19,008.51	19,008.51	21,391.84	21,391.84	21,920.84	197,803.58
Landscape Improvements	2,400.00	504.00	3,619.20	9,079.80	-	-	-	-	550.00	-	-
Other Landscape Maintenance	-	-	-	35,987.00	-	-	-	-	5,178.00	-	16,153.00
Tree Trimming	-	5,120.00	2,200.00	840.00	-	-	-	-	-	-	41,165.00
Contingency	-	-	150.00	512.75	50.00	-	-	-	-	-	8,160.00
Pest Control	-	-	-	-	-	1,510.00	-	-	-	-	712.75
Hurricane Cleanup	-	-	-	-	-	-	-	-	-	-	1,510.00
Interchange Maintenance Expenses											

Boggy Creek Improvement District
Budget to Actual
For the Month Ending 07/31/2020

	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	YTD Actual
IME - Aquatics Maintenance	271.37	271.37	271.37	271.37	271.37	271.37	271.37	271.37	271.37	271.37	
IME - Irrigation	780.00	1,205.55	130.81	-	176.26	218.98	-	490.39	149.34	368.06	
IME - Landscaping	6,565.22	6,565.22	6,873.32	6,565.22	8,910.18	6,565.22	-	13,130.44	6,802.22	6,565.22	2,713.70
IME - Lighting	53.62	75.88	67.71	13,594.22	52.75	56.47	2,615.34	40.88	46.62	41.01	3,519.39
IME - Miscellaneous	-	2,431.00	1,023.75	-	-	99.12	-	-	-	-	68,542.26
IME - Water Reclaimed	-	65.48	43.95	122.57	(80.41)	36.77	94.64	67.60	75.47	7.17	16,644.50
Road & Street Facilities											3,553.87
Entry and Wall Maintenance	-	-	5,000.00	-	-	-	-	-	-	-	433.24
Streetlights	-	4,972.23	4,890.98	4,927.53	4,928.32	4,925.15	5,167.46	5,161.75	5,169.03	5,165.08	5,000.00
Parks & Recreation											45,307.53
Personnel Leasing Agreement	-	-	5,000.01	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	1,666.67	
Reserves											16,666.70
Infrastructure Capital Reserve	-	-	-	-	-	-	-	-	-	-	
Interchange Maintenance Reserve	-	-	-	-	-	-	-	-	-	-	
Total Field Operations Expenses	\$ 38,316.86	\$ 54,384.87	\$ 65,506.25	\$ 96,460.25	\$ 39,487.61	\$ 40,812.79	\$ 44,822.55	\$ 47,225.69	\$ 55,401.39	\$ 38,333.75	\$ 520,752.01
Total Expenses	\$ 55,379.79	\$ 58,481.87	\$ 72,904.96	\$ 106,194.26	\$ 46,420.80	\$ 46,437.26	\$ 61,986.30	\$ 55,524.13	\$ 64,488.53	\$ 48,371.79	\$ 616,189.69
Income (Loss) from Operations	\$ 321,167.84	\$ (34,742.39)	\$ (18,833.91)	\$ (106,194.26)	\$ 18,788.64	\$ (19,174.68)	\$ 111,872.99	\$ 1,323.48	\$ 79,404.61	\$ (42,641.04)	\$ 310,971.28
Other Income (Expense)											
Interest Income	\$ 8.21	\$ 6.70	\$ 7.16	\$ 6.59	\$ 5.46	\$ 5.01	\$ 4.18	\$ 5.77	\$ 6.03	\$ 44.92	\$ 100.03
Total Other Income (Expense)	\$ 8.21	\$ 6.70	\$ 7.16	\$ 6.59	\$ 5.46	\$ 5.01	\$ 4.18	\$ 5.77	\$ 6.03	\$ 44.92	\$ 100.03
Net Income (Loss)	\$ 321,176.05	\$ (34,735.69)	\$ (18,826.75)	\$ (106,187.67)	\$ 18,794.10	\$ (19,169.67)	\$ 111,877.17	\$ 1,329.25	\$ 79,410.64	\$ (42,596.12)	\$ 311,071.31

Boggy Creek Improvement District
FY 2020
Cash Flow Analysis

	Beg. Cash	FY19 Inflows	FY19 Outflows	FY20 Inflows	FY20 Outflows	End. Cash
7/1/2019	191,655.27	14,864.13	(80,143.61)	-	(1,728.49)	124,647.30
8/1/2019	124,647.30	28,850.11	(74,307.50)	-	-	79,189.91
9/1/2019	79,189.91	38,127.05	(141,678.90)	328,287.82	(13,899.19)	290,026.69
10/1/2019	290,026.69	84,137.22	(109,350.56)	48,264.15	(56,847.28)	256,230.22
11/1/2019	256,230.22	-	(27,688.82)	33,663.63	(41,739.45)	220,465.58
12/1/2019	220,465.58	26,759.67	-	70,004.98	(62,791.46)	254,438.77
1/1/2020	254,438.77	-	-	30,279.60	(82,058.63)	202,659.74
2/1/2020	202,659.74	-	-	136,116.85	(217,768.87)	121,007.72
3/1/2020	121,007.72	-	-	27,264.41	(8,557.75)	139,714.38
4/1/2020	139,714.38	-	-	198,830.70	(93,008.82)	245,536.26
5/1/2020	245,536.26	-	-	78,175.42	(114,095.66)	209,616.02
6/1/2020	209,616.02	-	-	173,014.70	(26,123.73)	356,506.99
7/1/2020	356,506.99	-	-	20,537.14	(119,099.79)	257,944.34
8/1/2020	257,944.34	-	-	-	(727.30)	257,217.04 as of 08/06/2020
FY 20 Totals		1,032,427.18	(1,135,057.80)	1,144,439.40	(838,446.42)	

**Boggy Creek Improvement District
Construction Tracking - early August**

Amount

Series 2018 Bond Issue

Original Construction Fund - Not To Exceed	\$	25,000,000.00
Additions (Interest, Transfers from DSR, etc.)		161,063.69
Cumulative Draws Through Prior Month		(10,503,522.55)

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Construction Funds Available	\$	14,657,541.14
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Requisitions This Month

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Total Requisitions This Month	\$	-
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Construction Funds Remaining	\$	14,657,541.14
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Committed Funding

Helios Blvd @ Lake Nona Blvd - Florida Industrial Electric	\$	(96,950.15)
Lake Nona Medical City Drive Phase 2 – Developer-owned as of 03/2020		-

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Total Committed Funding	\$	(96,950.15)
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Net Uncommitted		14,560,590.99
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Highlighted projects are currently being billed and funded