

# **BOGGY CREEK IMPROVEMENT DISTRICT**

## **AUDITOR SELECTION COMMITTEE MEETING MINUTES**

### **FIRST ORDER OF BUSINESS**

The Auditor Selection Committee Meeting for the Boggy Creek Improvement District was called to order on Tuesday, June 16, 2020, at 3:30 p.m. via telephonic conferencing due to the COVID-19 Executive Orders 20-52, 20-69 & 20-112

Present via speakerphone:

Richard Levey	Committee Member
Jamie Bennett	Committee Member
Thad Czapka	Committee Member
Damon Ventura	Committee Member

Also, attending via phone:

Jennifer Walden	PFM
Lynne Mullins	PFM
Tucker Mackie	Hopping Green & Sams
Jeff Newton	Donald W. McIntosh Associates, Inc.
Larry Kaufmann	Construction Supervisor & Construction Committee Member
Scott Thacker	District Landscape Supervisor & Construction Committee Member

### **SECOND ORDER OF BUSINESS**

#### **Public Comment Period**

Dr. Levey called for any public comments on any agenda items. There were no comments provided.

### **THIRD ORDER OF BUSINESS**

#### **Review of Auditing Services Proposals**

- a) **Berger, Toombs, Elam, Gaines & Frank**
- b) **Carr, Riggs & Ingram**
- c) **Grau & Associates**

Ms. Walden noted the District received proposals from Berger, Toombs, Elam, Gaines & Frank, Carr, Riggs & Ingram, and Grau & Associates. District Management has worked with all of the proposers for various Districts they manage.

### **FORTH ORDER OF BUSINESS**

#### **Ranking of Auditing Services Proposals**

Ms. Walden noted for all evaluation criteria other than price that each of the Auditors scored 20 points. Berger, Toombs, Elam, Gaines & Frank came in at \$19,325.00, Carr, Riggs & Ingram came in at \$41,100.00. Grau & Associates came in at \$26,000.00 and the pricing is for a total of five years.

The recommended rankings are as follows;

1. Berger, Toombs, Elam, Gaines & Frank
2. Grau & Associates
3. Carr, Riggs & Ingram

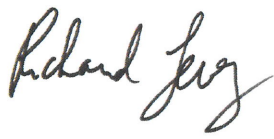
On Motion by Mr. Ventura, second by Mr. Czapka, with all in favor, the Auditor Selection Committee for the Boggy Creek District accepted the recommended rankings, ranking Berger, Toombs, Elam, Gaines & Frank as the No.1 bidder, Grau & Associates as the No. 2 bidder and Carr, Riggs & Ingram as the No. 3 bidder.

#### **FIFTH ORDER OF BUSINESS**

#### **Adjournment**

There was no further business to discuss. Ms. Walden requested a motion to adjourn.

On Motion by Mr. Ventura, second by Mr. Czapka, with all in favor, the June 16, 2020, Meeting of the Auditor Selection Committee for the Boggy Creek Improvement District was adjourned.

  
Secretary/Assistant Secretary  
Chair/Vice Chair