

# Boggy Creek Improvement District

12051 Corporate Boulevard Orlando, FL 32817; Phone: 407-723-5900

[www.boggycreekid.org](http://www.boggycreekid.org)

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The following is the proposed agenda for the upcoming Meeting of the Board of Supervisors for the Boggy Creek Improvement District ("District"), scheduled to be held at **3:30 p.m. on Tuesday, January 21, 2020 at 6900 Tavistock Lakes Blvd., Suite 200, Orlando, FL 32827**. A quorum will be confirmed prior to the start of the meeting.

For those unable to attend in person, you may participate by telephone:

Phone: 1-844-621-3956

Participant Code: 796 580 192#

## BOARD OF SUPERVISORS' MEETING AGENDA

### Organizational Matters

- Roll Call to Confirm a Quorum
- Public Comment Period
- 1. **Consideration of the Minutes of the December 17, 2019 Board of Supervisors' Meeting**

### Business Matters

2. **Consideration of Resolution 2020-03, Adopting an Internal Controls Policy**
3. **Consideration of Resolution 2020-04, Election of Officers**
4. **Ratification of Requisition Nos. 2018-121 – 2018-124 in December in an amount totaling \$6,676.94**
5. **Ratification of Operation and Maintenance Expenditures Paid in December 2019 in an amount totaling \$62,791.46**
6. **Recommendation of Work Authorizations/Proposed Services (if applicable)**
7. **Review of District's Financial Position and Budget to Actual YTD**

### Other Business

- A. Staff Reports
  1. District Counsel
  2. District Manager
  3. District Engineer
  4. Construction Supervisor
- B. Supervisor Requests

### Adjournment



# **BOGGY CREEK IMPROVEMENT DISTRICT**

**Minutes of the December 17, 2019  
Board of Supervisors' Meeting**

# **BOGGY CREEK IMPROVEMENT DISTRICT BOARD OF SUPERVISORS' MEETING MINUTES**

## **FIRST ORDER OF BUSINESS**

The Board of Supervisors' Meeting for the Boggy Creek Improvement District was called to order on Tuesday, December 17, 2019, at 3:30 p.m. 6900 Tavistock Lakes Blvd., Suite 200, Orlando, FL 32827. Members listed below constituted a quorum.

Richard Levey	Chair
Chad Tinetti	Board of Supervisor
Thad Czapka	Assistant Secretary

Also, attending:

Jennifer Walden	PFM
Tucker Mackie	Hopping Green & Sams (via phone)
Jeff Newton	Donald W. McIntosh Associates
Larry Kaufmann	Construction Supervisor & Construction Committee member
Scott Thacker	District Landscape Supervisor & Construction Committee member

## **SECOND ORDER OF BUSINESS**

### **Public Comment Period**

Dr. Levey called for any public comments on any agenda items. There were no members of the public present.

## **THIRD ORDER OF BUSINESS**

### **Swearing in Newly Appointed Board Member**

Ms. Walden noted for the record that Chad Tinetti was already administered the oath of office prior to the start of the meeting to establish quorum.

## **FOURTH ORDER OF BUSINESS**

### **Consideration of the Minutes of the November 19, 2019 Board of Supervisors' Meeting**

Board Members reviewed the minutes from the November 19, 2019 Board of Supervisors' Meeting.

On Motion by Mr. Czapka, second by Mr. Tinetti, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Minutes of the November 19, 2019 Board of Supervisors' Meeting.

## **FIFTH ORDER OF BUSINESS**

**Consideration      Resolution  
2020-02,      Setting      Public  
Hearing to Adopt Amended  
and Restated Rules of  
Procedure**

- a) Memorandum of Updated  
Provisions of the District's  
Rules of Procedures**
- b) Redlined Rules of  
Procedure**

Ms. Mackie explained that this resolution would schedule the requisite public hearing the District needs to hold in order to adopt amended Rules of Procedure. Behind the resolution is the memorandum of updated provisions of the District's Rules of Procedure and the redlined Rules of Procedure that highlight the proposed changes that District Counsel is recommending.

The basic reason for the amendments is to implement changes that have been made over the years through legislative changes adopted under Florida Law and things District Counsel felt would facilitate greater efficiency in the operation of the District. District staff recommended February 18, 2020 as the public hearing date.

On Motion by Ms. Czapka, second by Mr. Tinetti, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved Resolution 2020-02, Setting Public Hearing date to Adopt Amended and Restated Rules of Procedure for February 18, 2020 at 3:30 p.m. at 6900 Tavistock Lakes Blvd., Suite 200, Orlando, FL 32827.

## **SIXTH ORDER OF BUSINESS**

**Ratification of Requisition  
Nos. 2018-119 – 2018-120 paid  
in November 2019 in an  
amount totaling \$10,041.50**

Board Members reviewed Requisition Nos. 2018-119 – 2018-120 paid in November 2019 in an amount totaling \$10,041.50. Ms. Walden noted that these have been approved and paid and just need to be ratified by the Board.

On Motion by Mr. Tinetti, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified Requisition Nos. 2018-119 – 2018-120 paid in November 2019 in an amount totaling \$10,041.50.

## **SEVENTH ORDER OF BUSINESS**

**Ratification of Operation and  
Maintenance Expenditures  
Paid in November 2019 in an  
amount totaling \$69,428.27**

Board Members reviewed the Operation & Maintenance expenditures paid in November 2019 in an amount totaling \$69,428.27. Ms. Walden noted that these have been approved and paid and just need to be ratified by the Board.

On Motion by Mr. Czapka, second by Mr. Tinetti, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified the Operation & Maintenance expenditures paid in November 2019 in an amount totaling \$69,428.27.

#### **EIGHTH ORDER OF BUSINESS**

#### **Recommendation of Work Authorizations/Proposed Services**

Mr. Kaufmann stated that there were no work authorizations for this Board.

#### **NINTH ORDER OF BUSINESS**

#### **Review of District's Financial Position and Budget to Actual YTD**

Board Members reviewed the Statement of Financial Position and Budget to Actual. Ms. Walden stated that the budget to actual and financials are through November 30, 2019. The District is currently under budget as total expenses spent are just over \$113,000.00 vs. a total budget of \$920,000.00. No action is required by the Board.

#### **TENTH ORDER OF BUSINESS**

#### **Staff Reports**

District Counsel –

No Report

District Manager –

Ms. Walden noted that the next Board Meeting is scheduled for Tuesday, January 21, 2020.

District Engineer –

Mr. Newton distributed the Construction Status Memorandum (Minutes Exhibit A). He explained that there are only two active projects with the District at this point. Nemours Parkway Phase 7 has been completed and is open to traffic. The only thing keeping the District from closing it out is the startup of the lift station in the Greenway District. He reminded the Board that this is a shared project. The second is the traffic signal at Helios and Lake Nona Boulevard which should be constructed in late January or early February.

Construction Supervisor –

Mr. Kauffmann stated that the company that is doing the signal at Helios and Lake Nona Boulevard is scheduled to be on site during the holidays to install the drill shafts. This is the first phase of their construction.

**ELEVENTH ORDER OF BUSINESS**

**Supervisor and Audience  
Comments & Adjournment**

There were no Supervisor requests or audience comments. Dr. Levey requested a motion to adjourn.

On Motion by Mr. Czapka, second by Mr. Tinetti, with all in favor, the December 17, 2019 Meeting of the Board of Supervisors for the Boggy Creek Improvement District was adjourned.

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**Secretary/Assistant Secretary**

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**Chair/Vice Chair**



**DONALD W. MCINTOSH  
ASSOCIATES, INC.**

# MEMORANDUM

DATE: December 17, 2019

TO: Boggy Creek Improvement District  
Board of Supervisors

FROM: Donald W. McIntosh Associates, Inc.  
District Engineer

RE: Construction Contract Status

Dear Board Members,

Please accept this correspondence as a current summary of our construction contract status. Listed below by project is a brief summary of recent contract activity. Copies of the latest Change Order logs are attached.

CIVIL ENGINEERS

## Nemours Parkway Phase 7 – Jr. Davis Construction, Inc.

LAND PLANNERS

**Construction Status:** Substantial completion of the project is anticipated in January, after the startup of the lift station. The Greenway Improvement District will be invoicing this District in an estimated amount of \$776,384.98 for improvements within the BCID boundary.

SURVEYORS

**Change Order (C.O.) Status:** None at this time.

**Recommended Motion:** None at this time.

## Traffic Signalization Improvements at the Intersection of Helios Boulevard and Lake Nona Boulevard – The New Florida Industrial Electric, Inc.

**Construction Status:** Installation of this traffic signal should be completed in late-January or early-February.

**Change Order (C.O.) Status:** None at this time.

**Recommended Motion:** None at this time.

Should there be any questions, please do not hesitate to call.

Thank you.

End of memorandum.

c: Larry Kaufmann  
Scott Thacker  
Troy Davidson  
Dan Young  
Tarek Fahmy

2200 Park Ave., North

Winter Park, FL

32789-2355

Fax 407-644-8318

**407-644-4068**

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<http://www.dwma.com>

**LAKE NONA SOUTH  
Greenway Improvement District  
Nemours Parkway Phase 7  
Change Order Log  
Jr. Davis**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
						<b>\$6,312,276.78</b>			
<u>1</u>	2/8/2019	Contract adjustment for revision to include scope of work for addendums/plans issued after bid date.		\$ 161,445.97	Approved	\$ 6,473,722.75	2/19/2019	2/19/2019	
<u>2</u>	5/20/2019	Add sanitary and reclaim service laterals intended to serve the Nemours Children's Hospital.		\$ 12,879.00	Approved	\$ 6,486,601.75	5/21/2019	5/21/2019	
<u>3</u>	9/12/2019	Contract Calendar Extension - Add 60 Days	60	\$ -	Approved	\$ 6,486,601.75	9/17/2019	9/17/2019	
<u>4</u>	9/19/2019	Landscaping and Irrigation Revisions		\$ 49,204.52	Approved	\$ 6,535,806.27	10/15/2019	10/15/2019	



**Boggy Creek Improvement District**  
**Traffic Signalization Improvements at the Intersection of Helios Boulevard and Lake Nona Boulevard**  
**Change Order Log**  
**The New Florida Industrial Electric, Inc.**

C.O. #	Date	Description of Revision	Additional Days	Amount	Status	New Contract Amount Original Contract Date	To Board	Approval Date	Notes
						\$496,199.44			
1	8/2/2019	Steel Mast Arm Assembly, furnished and installed	0	\$ 5,567.85	Approved	\$501,767.29	8/20/2019	8/20/2019	
2	9/17/2019	Plan Changes between NOA and Permit Approval	0	\$ 15,597.11	Approved	\$517,364.40	9/17/2019	9/17/2019	

# **BOGGY CREEK IMPROVEMENT DISTRICT**

**Resolution 2020-03,  
Adopting an Internal Controls Policy**

**RESOLUTION 2020-03**

**A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE  
BOGGY CREEK IMPROVEMENT DISTRICT ADOPTING AN  
INTERNAL CONTROLS POLICY CONSISTENT WITH SECTION  
218.33, FLORIDA STATUTES; PROVIDING AN EFFECTIVE  
DATE.**

**WHEREAS**, the Boggy Creek Improvement District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within the City of Orlando, Florida; and

**WHEREAS**, consistent with Section 218.33, *Florida Statutes*, the District is statutorily required to establish and maintain internal controls designed to prevent and detect fraud, waste, and abuse as defined in Section 11.45(1), *Florida Statutes*; promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices; support economical and efficient operations; ensure reliability of financial records and reports; and safeguard assets; and

**WHEREAS**, to demonstrate compliance with Section 218.33, *Florida Statutes*, the District desires to adopt by resolution the Internal Controls Policy attached hereto as **Exhibit A**.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF  
SUPERVISORS OF THE BOGGY CREEK IMPROVEMENT  
DISTRICT:**

**SECTION 1.** The attached Internal Controls Policy attached hereto as **Exhibit A** is hereby adopted pursuant to this Resolution.

**SECTION 2.** If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

**SECTION 3.** This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

**PASSED AND ADOPTED THIS 21<sup>st</sup> DAY OF JANUARY, 2020.**

**ATTEST:**

**BOGGY CREEK IMPROVEMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman, Board of Supervisors

## **EXHIBIT "A"**

### **BOGGY CREEK IMPROVEMENT DISTRICT INTERNAL CONTROLS POLICY**

#### **1. Purpose.**

- 1.1. The purpose of this internal controls policy is to establish and maintain internal controls for the Boggy Creek Improvement District.
- 1.2. Consistent with Section 218.33(3), *Florida Statutes*, the internal controls adopted herein are designed to:
  - 1.2.1. Prevent and detect Fraud, Waste, and Abuse (as hereinafter defined).
  - 1.2.2. Promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices.
  - 1.2.3. Support economical and efficient operations.
  - 1.2.4. Ensure reliability of financial records and reports.
  - 1.2.5. Safeguard Assets (as hereinafter defined).

#### **2. Definitions.**

- 2.1. "Abuse" means behavior that is deficient or improper when compared with behavior that a prudent person would consider a reasonable and necessary operational practice given the facts and circumstances. The term includes the misuse of authority or position for personal gain.
- 2.2. "Assets" means District assets such as cash or other financial resources, supplies, inventories, equipment and other fixed assets, real property, intellectual property, or data.
- 2.3. "Auditor" means the independent auditor (and its employees) retained by the District to perform the annual audit required by state law.
- 2.4. "Board" means the Board of Supervisors for the District.
- 2.5. "District Management" means (i) the independent contractor (and its employees) retained by the District to provide professional district management services to the District and (ii) any other independent contractor (and its employees) separately retained by the District to provide amenity management services, provided said services include a responsibility to safeguard and protect Assets.

- 2.6. “Fraud” means obtaining something of value through willful misrepresentation, including, but not limited to, intentional misstatements or intentional omissions of amounts or disclosures in financial statements to deceive users of financial statements, theft of an entity’s assets, bribery, or the use of one’s position for personal enrichment through the deliberate misuse or misapplication of an organization’s resources.
- 2.7. “Internal Controls” means systems and procedures designed to prevent and detect fraud, waste, and abuse; promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices; support economical and efficient operations; ensure reliability of financial records and reports; and safeguard assets.
- 2.8. “Risk” means anything that could negatively impact the District’s ability to meet its goals and objectives. The term includes strategic, financial, regulatory, reputational, and operational risks.
- 2.9. “Waste” means the act of using or expending resources unreasonably, carelessly, extravagantly, or for no useful purpose.

### **3. Control Environment.**

#### **3.1. Ethical and Honest Behavior.**

- 3.1.1. District Management is responsible for maintaining a work environment that promotes ethical and honest behavior on the part of all employees, contractors, vendors and others.
- 3.1.2. Managers at all levels must behave ethically and communicate to employees and others that they are expected to behave ethically.
- 3.1.3. Managers must demonstrate through words and actions that unethical behavior will not be tolerated.

### **4. Risk Assessment.**

- 4.1. Risk Assessment. District Management is responsible for assessing Risk to the District. District Management’s Risk assessments shall include, but not be limited to:
  - 4.1.1. Identifying potential hazards.
  - 4.1.2. Evaluating the likelihood and extent of harm.
  - 4.1.3. Identifying cost-justified precautions and implementing those precautions.

### **5. Control Activities.**

5.1. Minimum Internal Controls. The District hereby establishes the following minimum Internal Controls to prevent and detect Fraud, Waste, and Abuse:

5.1.1. Preventive controls designed to forestall errors or irregularities and thereby avoid the cost of corrections. Preventive control activities shall include, but not be limited to, the following:

5.1.1.1. Identifying and segregating incompatible duties and/or implementing mitigating controls.

5.1.1.2. Performing accounting functions in accordance with Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) standards.

5.1.1.3. Requiring proper authorizations to access and/or modify accounting software.

5.1.1.4. Implementing computerized accounting techniques (e.g. to help identify coding errors, avoid duplicate invoices, etc.).

5.1.1.5. Maintaining a schedule of the District's material fixed Assets.

5.1.1.6. Maintaining physical control over the District's material and vulnerable Assets (e.g. lock and key, computer passwords, network firewalls, etc.).

5.1.1.7. Retaining and restricting access to sensitive documents.

5.1.1.8. Performing regular electronic data backups.

5.1.2. Detective controls designed to measure the effectiveness of preventive controls and to detect errors or irregularities when they occur. Detective control activities shall include, but not be limited to, the following:

5.1.2.1. Preparing financial reports in accordance with Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) standards.

5.1.2.2. Reviewing financial statements and investigating any material variances between budgeted expenses and actual expenses.

5.1.2.3. Establishing and implementing periodic reconciliations of bank, trust, and petty cash accounts.

5.1.2.4. Establishing an internal protocol for reporting and investigating known or suspected acts of Fraud, Waste, or Abuse.

5.1.2.5. Engaging in periodic physical inventory counts and comparisons with inventory records.

5.1.2.6. Monitoring all ACH (electronic) transactions and the sequencing of checks.

5.2. Implementation. District Management shall implement the minimum Internal Controls described herein. District Management may also implement additional Internal Controls that it deems advisable or appropriate for the District. The specific ways District Management implements these minimum Internal Controls shall be consistent with Generally Accepted Accounting Principles (GAAP) and otherwise conform to Governmental Accounting Standards Board (GASB) and American Institute of Certified Public Accountants (AICPA) standards and norms.

## **6. Information and Communication.**

6.1. Information and Communication. District Management shall communicate to its employees (needing to know) information relevant to the Internal Controls, including but not limited to any changes to the Internal Controls and/or changes to laws, rules, contracts, grant agreements, and best practices.

6.2. Training. District Management shall regularly train its employees (needing the training) in connection with the Internal Controls described herein and promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices.

## **7. Monitoring Activities.**

7.1. Internal Reviews. District Management shall internally review the District's Internal Controls at least once per year. In connection with this internal review, District Management shall:

7.1.1.1. Review its operational processes.

7.1.1.2. Consider the potential risk of Fraud, Waste, or Abuse inherent in each process.

7.1.1.3. Identify the controls included in the process, or controls that could be included, that would result in a reduction in the inherent risk.

7.1.1.4. Assess whether there are Internal Controls that need to be improved or added to the process under consideration.

7.1.1.5. Implement new controls or improve existing controls that are determined to be the most efficient and effective for decreasing the risk of Fraud, Waste or Abuse.

7.1.1.6. Train its employees on implemented new controls or improvements to existing controls.

7.2. External Audits and Other Reviews. Audits and other reviews may be performed on various components of the District's Internal Controls by the Auditor consistent with Government Auditing Standards (GAS). Audits may identify material deficiencies in the Internal Controls and make recommendations to improve them. District Management shall communicate and cooperate with the Board and the Auditor regarding the potential implementation of Auditor recommendations.

**Specific Authority:** §§ 190.011(5), 218.33(3), *Florida Statutes*

**Effective date:**                     , 2020



# **BOGGY CREEK IMPROVEMENT DISTRICT**

**Resolution 2020-04,  
Election of Officers**

**RESOLUTION 2020-04**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
BOGGY CREEK IMPROVEMENT DISTRICT ELECTING THE  
OFFICERS OF THE DISTRICT AND PROVIDING FOR AN  
EFFECTIVE DATE**

**WHEREAS**, the **BOGGY CREEK IMPROVEMENT DISTRICT** (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

**WHEREAS**, the Board of Supervisors of the District desires to elect the Officers of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF  
SUPERVISORS OF THE BOGGY CREEK IMPROVEMENT DISTRICT:**

Section 1. \_\_\_\_\_ is elected Chair.

Section 2. \_\_\_\_\_ is elected Vice Chair.

Section 3. \_\_\_\_\_ is elected Secretary.

\_\_\_\_\_ is elected Assistant Secretary.

\_\_\_\_\_ is elected Assistant Secretary.

\_\_\_\_\_ is elected Assistant Secretary.

\_\_\_\_\_ is elected Assistant Secretary.

Section 4. \_\_\_\_\_ is elected Treasurer.

Section 5. \_\_\_\_\_ is elected as Assistant Treasurer.

Section 6. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 7. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 21<sup>st</sup> DAY of JANUARY, 2020.**

**ATTEST:**

**BOGGY CREEK  
IMPROVEMENT  
DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chair/Vice-Chair

# **BOGGY CREEK IMPROVEMENT DISTRICT**

**Requisition Nos. 2018-121 – 2018-124  
Approved in December 2019 in an  
amount totaling \$6,676.94**

# **BOGGY CREEK IMPROVEMENT DISTRICT**

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817  
PHONE: (407) 382-3256 • FAX: (407) 382-3254

## **Requisition Recap For Board Approval**

Attached please find the listing of requisitions approved to be paid from bond funds from December 1, 2019 through December 31, 2019. This does not include requisitions previously approved by the Board.

<b>REQUISITION NO.</b>	<b>PAYEE</b>	<b>AMOUNT</b>
2018-121	Orlando Sentinel	\$58.44
2018-122	Jon M Hall Company	\$4,680.00
2018-123	Hopping Green & Sams	\$1,881.00
2018-124	Orlando Sentinel	\$57.50
		<b>\$6,676.94</b>

## EXHIBIT D

### BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	November 15, 2019	REQUISITION NO:	2018-121
PAYEE:	Orlando Sentinel	AMOUNT DUE:	\$58.44
ADDRESS:	PO Box 100608 Atlanta, GA 30384-0608	FUND:	Acquisition/Construction
ITEM:	Invoice 12294981000 for Reference OSC12294981 (Ad #6475086) for Construction Legal Advertising Through 11/03/2019, Split Four Ways		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain

It is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable

Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

BOGGY CREEK IMPROVEMENT DISTRICT

BY

Richard J. Hervey  
CHAIRMAN or VICE CHAIRMAN

### DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer

BY

DISTRICT ENGINEER

RECEIVED DEC 12 2019

## EXHIBIT D

### BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	November 22, 2019	REQUISITION NO:	2018-122
PAYEE:	Jon M Hall Company	AMOUNT DUE:	\$4,680.00
ADDRESS:	1920 Boothe Circle, Suite 230 Longwood, FL 32750	FUND:	Acquisition/Construction
ITEM:	Pay Application #21 For Project 18007 (Lake Nona Nemours Pkwy West & Lift Station) Through 11/30/2019		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

It is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested

BOGGY CREEK IMPROVEMENT DISTRICT

BY:

CHAIRMAN or VICE CHAIRMAN

Richard L. Hervey

### DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer

BY

DISTRICT ENGINEER

RECEIVED DEC 12 2019

## EXHIBIT D

### BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	December 6, 2019	REQUISITION NO:	2018-123
PAYEE:	Hopping Green & Sams	AMOUNT DUE:	\$1,881.00
ADDRESS:	119 S. Monroe Street, Ste. 300 PO Box 6526 Tallahassee, FL 32314	FUND:	Acquisition/Construction
ITEM:	<ul style="list-style-type: none"><li>• Invoice 110288 for Project Construction Through 08/31/2019 – <b>\$1,105.50</b></li><li>• Invoice 111190 for Project Construction Through 10/31/2019 – <b>\$775.50</b></li></ul>		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

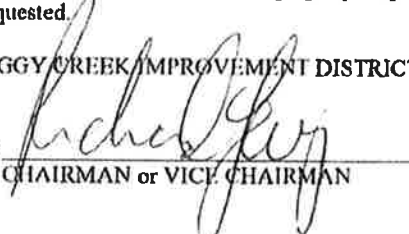
The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

It is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

BOGGY CREEK IMPROVEMENT DISTRICT

BY:   
CHAIRMAN or VICE CHAIRMAN

### DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and, (iii) the report of the District Engineer.

BY:

  
DISTRICT ENGINEER

## EXHIBIT D

### BOGGY CREEK IMPROVEMENT DISTRICT REQUISITION FOR PAYMENT AND 2018 NOTE REQUISITION AND CONSTRUCTION ACCOUNT

DATE:	December 13, 2019	REQUISITION NO:	2018-124
PAYEE:	Orlando Sentinel	AMOUNT DUE:	\$57.50
ADDRESS:	PO Box 100608 Atlanta, GA 30384-0608	FUND:	Acquisition/Construction
ITEM:	Invoice 13466957000 for Reference OSC13466957 (Ad #65129255) for Construction Legal Advertising Through 12/01/2019, Split Four Ways		

The undersigned hereby certifies that obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the 2018 Acquisition and Construction Account, referenced above, that each disbursement set forth above was incurred in connection with the acquisition and the construction of the 2018 Project (herein after the "Project") and each represents a Cost of the Project, and has not previously been paid.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the monies payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage, which the District is at the date of such certificate entitled to retain.

It is hereby represented by the undersigned that the Governing Body of the District has approved this requisition or has approved the specific contract with respect to which disbursements pursuant to this requisition are due and payable.

Attached hereto are photocopies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested.

BOGGY CREEK IMPROVEMENT DISTRICT

BY:



CHAIRMAN or VICE CHAIRMAN

### DISTRICT ENGINEER'S APPROVAL FOR PROJECT EXPENDITURES

The undersigned District Engineer hereby certifies that this disbursement is for a cost of the 2018 Project and is consistent with: (i) the applicable or construction contract; (ii) the plans and specifications for the portion of the 2018 Project with respect to which such disbursement is being made; and (iii) the project of the District Engineer.

BY:

DISTRICT ENGINEER



12/12/19  
Jeffrey S. Newton, P.E.



# **BOGGY CREEK IMPROVEMENT DISTRICT**

**Operation and Maintenance Expenditures  
Paid in December 2019 in an amount  
totaling \$62,791.46**

# **BOGGY CREEK IMPROVEMENT DISTRICT**

DISTRICT OFFICE • 12051 CORPORATE BLVD • ORLANDO, FL 32817

PHONE: (407) 382-3256 • FAX: (407) 382-3254

## **Operation and Maintenance Expenditures For Board Approval**

Attached please find the check register listing Operations and Maintenance expenditures paid from December 1, 2019 through December 31, 2019. This does not include expenditures previously approved by the Board.

The total items being presented:      **\$62,791.46**

Approval of Expenditures:

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\_\_\_\_ Chairman

\_\_\_\_ Vice Chairman

\_\_\_\_ Assistant Secretary

**Boggy Creek Improvement District**  
**AP Check Register (Current by Bank)**  
Check Dates: 12/1/2019 to 12/31/2019

Check No.	Date	Status*	Vendor ID	Payee Name	Amount
<b>BANK ID: SUN - CITY NATIONAL BANK</b>					<b>001-101-0000-00-01</b>
3511	12/11/19	P	AWC	Aquatic Weed Control, Inc.	\$835.00
3512	12/11/19	P	BERCON	Berman Construction	\$8,000.00
3513	12/11/19	P	CRBUSH	C & R Bushhog Services	\$150.00
3514	12/11/19	P	CEPRA	Cepra Landscape	\$20,324.30
3515	12/11/19	P	DTE	Down to Earth	\$20,200.67
3516	12/11/19	P	HGS	Hopping Green & Sams	\$2,210.58
3517	12/11/19	P	ORLSEN	Orlando Sentinel	\$200.00
3518	12/11/19	P	PFMGC	PFM Group Consulting	\$3,125.00
<b>BANK SUN REGISTER TOTAL:</b>					<b>\$55,045.55</b>
<b>GRAND TOTAL :</b>					<b>\$55,045.55</b>

55,045.55 Checks 3511 - 3518 cut  
7,745.91 PA 426 - OUC invoice paid

**62,791.46** Cash spent

# BOGGY CREEK IMPROVEMENT DISTRICT

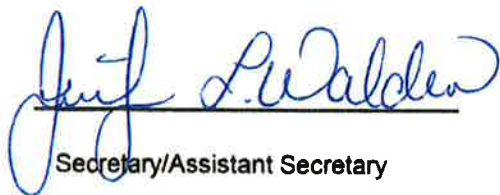
ment Authorization #422

11/2019 11/1/2019

Item No.	Payee	Invoice Number	General Fund	Fiscal Year
<b>1</b>	<b>Cepira Landscape</b>			
	Irrigation Repairs	12171	\$ 3,016.80	FY 2021
	Controller #12 Repairs	12264	\$ 994.85	FY 2021
	Controller #23 Conversion	12266	\$ 5,548.00	FY 2021
	November Landscape Maintenance - Sections 1 & 2	12548	\$ 19,048.00	FY 2021
<b>2</b>	<b>Hopping Green &amp; Sams</b>			
	General Counsel Through 09/30/2019	110755	\$ 2,023.41	FY 2011
<b>3</b>	<b>Michael's Lighting &amp; Electric</b>			
	Night Lighting Check	10947	\$ 81.25	FY 2021
<b>4</b>	<b>PFM Group Consulting</b>			
	DM Fee: October 2019	DM-10-2019-0012	\$ 3,125.00	FY 2021

**TOTAL \$ 33,837.31**

2,023.41 FY 2011  
31,813.90 FY 2021

  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson

 11/5/19

RECEIVED NOV 05 2019

## BOGGY CREEK IMPROVEMENT DISTRICT

Payment Authorization #424

11/15/2019

Item No.	Payee	Invoice Number	General Fund	Fiscal Year
1	Cepira Landscape			
	Sod Installation	12642	\$ 504.00	FY 2020
	Controller 12 Repairs	12683	\$ 420.00	FY 2020
	Controller 28 Repairs	12684	\$ 185.00	FY 2020
2	Down to Earth Landscape & Irrigation			
	November Interchange Landscaping	50327	\$ 20,200.67	FY 2020
3	PFM Group Consulting			
	Reimbursables: September 2019	OE-EXP-00479	\$ 17.65	FY 2019

TOTAL \$ 21,327.32

17.65 FY 2019  
21,309.67 FY 2020

  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson

  
11/18/19

RECEIVED NOV 18 2019

## BOGGY CREEK IMPROVEMENT DISTRICT

Payment Authorization #426

12/6/2019

Item No.	Payee	Invoice Number	General Fund
1	<b>Aquatic Weed Control</b> December Waterway Service	42597	\$ 835.00
2	<b>Berman Construction</b> Interchange Pressure Washing	5818	\$ 3,000.00
	Pressure Washing	5819	\$ 5,000.00
3	<b>C&amp;R Bushhog Services</b> Removal of Felt from Drains	526	\$ 150.00
4	<b>Cepra Landscaping</b> Controllers 11 & 12 Repairs	12869	\$ 840.00
	Planter Bed Irrigation Retrofit	12870	\$ 436.30
5	<b>Hopping Green &amp; Sams</b> General Counsel Through 10/31/2019	111189	\$ 2,210.58
6	<b>Orlando Sentinel</b> Legal Advertising Through 11/17/2019 (Ad: 6498510)	12828042000	\$ 200.00
7	<b>OUC</b> Acct: 2562183178 ; Service 11/01/2019 - 12/02/2019	--	\$ 7,745.91
8	<b>PFM Group Consulting</b> DM Fee: November 2019	DM-11-2019-0010	\$ 3,125.00
TOTAL			\$ 23,542.79

  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson

RECEIVED DEC 07 2019

# **BOGGY CREEK IMPROVEMENT DISTRICT**

**Recommendation of  
Work Authorization/Proposed Services  
*(if applicable)***

# **BOGGY CREEK IMPROVEMENT DISTRICT**

**District's Financial Position  
and Budget to Actual YTD**



**Boggy Creek Improvement District**  
Statement of Activities  
As of 12/31/2019

	General	Debt Service	Capital Projects	General Long-Term Debt	Total
<b>Revenues</b>					
Off-Roll Assessments	\$454,358.16				\$454,358.16
Other Assessments		\$1,269,201.80			1,269,201.80
Other Income & Other Financing Sources		334,157.29			334,157.29
Inter-Fund Group Transfers In		(4,094.42)			(4,094.42)
Other Income & Other Financing Sources			\$986,125.95		986,125.95
Inter-Fund Transfers In			4,094.42		4,094.42
<b>Total Revenues</b>	<b>\$454,358.16</b>	<b>\$1,599,264.67</b>	<b>\$990,220.37</b>	<b>\$0.00</b>	<b>\$3,043,843.20</b>
<b>Expenses</b>					
Supervisor Fees	\$1,600.00				\$1,600.00
Public Officials' Liability Insurance	3,331.00				3,331.00
Trustee Services	5,095.68				5,095.68
Management	6,250.00				6,250.00
Dissemination Agent	1,250.00				1,250.00
District Counsel	2,210.58				2,210.58
Assessment Administration	7,500.00				7,500.00
Postage & Shipping	16.88				16.88
Legal Advertising	652.50				652.50
Web Site Maintenance	105.00				105.00
Holiday Decorations	372.00				372.00
Dues, Licenses, and Fees	175.00				175.00
Electric	768.37				768.37
Water Reclaimed	5,743.95				5,743.95
General Insurance	3,779.00				3,779.00
Property & Casualty	3,422.00				3,422.00
Irrigation Parts	26,877.60				26,877.60
Landscaping Maintenance & Material	57,065.02				57,065.02
Landscape Improvements	6,523.20				6,523.20
Tree Trimming	7,320.00				7,320.00
Contingency	150.00				150.00
IME - Aquatics Maintenance	814.11				814.11
IME - Irrigation	2,116.36				2,116.36
IME - Landscaping	20,003.76				20,003.76
IME - Lighting	197.21				197.21
IME - Miscellaneous	3,454.75				3,454.75
IME - Water Reclaimed	109.43				109.43
Entry and Wall Maintenance	5,000.00				5,000.00
Streetslights	9,863.21				9,863.21
Personnel Leasing Agreement	5,000.01				5,000.01
Interest Payments		\$1,507,713.45			1,507,713.45
District Counsel			\$775.50		775.50
Legal Advertising			210.11		210.11
Contingency			14,040.00		14,040.00
<b>Total Expenses</b>	<b>\$186,766.62</b>	<b>\$1,507,713.45</b>	<b>\$15,025.61</b>	<b>\$0.00</b>	<b>\$1,709,505.68</b>
<b>Other Revenues (Expenses) &amp; Gains (Losses)</b>					
Interest Income	\$22.07				\$22.07
Interest Income		\$1,382.17			1,382.17
Interest Income			\$10.24		10.24
<b>Total Other Revenues (Expenses) &amp; Gains (Losses)</b>	<b>\$22.07</b>	<b>\$1,382.17</b>	<b>\$10.24</b>	<b>\$0.00</b>	<b>\$1,414.48</b>
<b>Change In Net Assets</b>	<b>\$267,613.61</b>	<b>\$92,933.39</b>	<b>\$975,205.00</b>	<b>\$0.00</b>	<b>\$1,335,752.00</b>
<b>Net Assets At Beginning Of Year</b>	<b>(\$12,079.28)</b>	<b>\$4,802,469.15</b>	<b>(\$835,771.43)</b>	<b>\$0.00</b>	<b>\$3,954,618.44</b>
<b>Net Assets At End Of Year</b>	<b>\$255,534.33</b>	<b>\$4,895,402.54</b>	<b>\$139,433.57</b>	<b>\$0.00</b>	<b>\$5,290,370.44</b>

**Boggy Creek Improvement District**  
Statement of Financial Position  
As of 12/31/2019

	General	Debt Service	Capital Projects	General Long-Term Debt	Total
<b><u>Assets</u></b>					
<b><u>Current Assets</u></b>					
General Checking Account	\$254,438.77				\$254,438.77
State Board of Administration	1,289.41				1,289.41
Due From Other Governmental Units	39,593.34				39,593.34
Deposits	4,550.00				4,550.00
Infrastructure Capital Reserve	20,173.22				20,173.22
Interchange Maintenance Reserve	2,360.10				2,360.10
Debt Service Reserve Series 2013		\$3,951,512.50			3,951,512.50
Debt Service Reserve Series 2018		942,453.96			942,453.96
Revenue Series 2013		10.57			10.57
Interest Series 2018		1,425.51			1,425.51
General Checking Account			\$13,127.86		13,127.86
Acquisition/Construction Series 2013			19,558.72		19,558.72
Acquisition/Construction Series 2018			123,007.37		123,007.37
Total Current Assets	\$322,404.84	\$4,895,402.54	\$155,693.95	\$0.00	\$5,373,501.33
<b><u>Investments</u></b>					
Amount Available in Debt Service Funds				\$4,895,402.54	\$4,895,402.54
Amount To Be Provided				69,639,597.46	69,639,597.46
Total Investments	\$0.00	\$0.00	\$0.00	\$74,535,000.00	\$74,535,000.00
<b>Total Assets</b>	<b>\$322,404.84</b>	<b>\$4,895,402.54</b>	<b>\$155,693.95</b>	<b>\$74,535,000.00</b>	<b>\$79,908,501.33</b>
<b><u>Liabilities and Net Assets</u></b>					
<b><u>Current Liabilities</u></b>					
Accounts Payable	\$66,870.51				\$66,870.51
Retainage Payable			\$16,260.38		16,260.38
Total Current Liabilities	\$66,870.51	\$0.00	\$16,260.38	\$0.00	\$83,130.89
<b><u>Long Term Liabilities</u></b>					
Revenue Bonds Payable - Long-Term				\$74,535,000.00	\$74,535,000.00
Total Long Term Liabilities	\$0.00	\$0.00	\$0.00	\$74,535,000.00	\$74,535,000.00
<b>Total Liabilities</b>	<b>\$66,870.51</b>	<b>\$0.00</b>	<b>\$16,260.38</b>	<b>\$74,535,000.00</b>	<b>\$74,618,130.89</b>
<b><u>Net Assets</u></b>					
Net Assets, Unrestricted	\$70,670.30				\$70,670.30
Net Assets - General Government	(82,749.58)				(82,749.58)
Current Year Net Assets - General Government	267,613.61				267,613.61
Net Assets, Unrestricted		(\$3,271,564.88)			(3,271,564.88)
Current Year Net Assets, Unrestricted		92,933.39			92,933.39
Net Assets - General Government		8,074,034.03			8,074,034.03
Net Assets, Unrestricted			(\$22,384,631.35)		(22,384,631.35)
Net Assets, Unrestricted			(5,148,116.24)		(5,148,116.24)
Current Year Net Assets, Unrestricted			975,205.00		975,205.00
Net Assets - General Government			26,696,976.16		26,696,976.16
<b>Total Net Assets</b>	<b>\$255,534.33</b>	<b>\$4,895,402.54</b>	<b>\$139,433.57</b>	<b>\$0.00</b>	<b>\$5,290,370.44</b>
<b>Total Liabilities and Net Assets</b>	<b>\$322,404.84</b>	<b>\$4,895,402.54</b>	<b>\$155,693.95</b>	<b>\$74,535,000.00</b>	<b>\$79,908,501.33</b>

**Boggy Creek Improvement District**  
**Budget to Actual**  
**For the Month Ending 12/31/2019**

	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>FY 2020 Adopted Budget</b>
<b><u>Revenues</u></b>				
Off-Roll Assessments	\$ 454,358.16	\$ 230,113.86	\$ 224,244.30	\$ 920,455.44
<b>Net Revenues</b>	<b>\$ 454,358.16</b>	<b>\$ 230,113.86</b>	<b>\$ 224,244.30</b>	<b>\$ 920,455.44</b>
<b><u>General &amp; Administrative Expenses</u></b>				
<b>Legislative</b>				
Supervisor Fees	\$ 1,600.00	\$ 1,800.00	\$ (200.00)	\$ 7,200.00
<b>Financial &amp; Administrative</b>				
Public Officials' Liability Insurance	3,331.00	875.00	2,456.00	3,500.00
Trustee Services	5,095.68	675.00	4,420.68	2,700.00
Management	6,250.00	9,375.00	(3,125.00)	37,500.00
Engineering	-	2,500.00	(2,500.00)	10,000.00
Dissemination Agent	1,250.00	1,250.00	-	5,000.00
District Counsel	2,210.58	7,500.00	(5,289.42)	30,000.00
Assessment Administration	7,500.00	1,875.00	5,625.00	7,500.00
Reamortization Schedules	-	62.50	(62.50)	250.00
Audit	-	1,625.00	(1,625.00)	6,500.00
Arbitrage Calculation	-	300.00	(300.00)	1,200.00
Travel and Per Diem	-	87.50	(87.50)	350.00
Telephone	-	87.50	(87.50)	350.00
Postage & Shipping	16.88	125.00	(108.12)	500.00
Copies	-	625.00	(625.00)	2,500.00
Legal Advertising	652.50	1,500.00	(847.50)	6,000.00
Miscellaneous	-	749.99	(749.99)	3,000.00
Property Taxes	-	125.00	(125.00)	500.00
Web Site Maintenance	105.00	675.00	(570.00)	2,700.00
Holiday Decorations	372.00	250.00	122.00	1,000.00
Dues, Licenses, and Fees	175.00	43.75	131.25	175.00
<b>Total General &amp; Administrative Expenses</b>	<b>\$ 28,558.64</b>	<b>\$ 32,106.24</b>	<b>\$ (3,547.60)</b>	<b>\$ 128,425.00</b>

**Boggy Creek Improvement District**  
**Budget to Actual**  
**For the Month Ending 12/31/2019**

	Actual	Budget	Variance	FY 2020 Adopted Budget
<b><u>Field Operations Expenses</u></b>				
<b>Electric Utility Services</b>				
Electric	\$ 768.37	\$ 500.00	\$ 268.37	\$ 2,000.00
Entry Lighting	-	125.00	(125.00)	500.00
<b>Water-Sewer Combination Services</b>				
Water Reclaimed	5,743.95	11,250.00	(5,506.05)	45,000.00
<b>Other Physical Environment</b>				
General Insurance	3,779.00	1,012.50	2,766.50	4,050.00
Property & Casualty	3,422.00	875.00	2,547.00	3,500.00
Other Insurance	-	125.00	(125.00)	500.00
Irrigation Repairs	26,877.60	7,500.00	19,377.60	30,000.00
Landscaping Maintenance & Material	57,065.02	63,348.38	(6,283.36)	253,393.50
Landscape Improvements	6,523.20	13,750.00	(7,226.80)	55,000.00
Other Landscape Maintenance	-	15,714.40	(15,714.40)	62,857.60
Tree Trimming	7,320.00	10,000.00	(2,680.00)	40,000.00
Contingency	150.00	5,000.00	(4,850.00)	20,000.00
Hurricane Cleanup	-	5,000.00	(5,000.00)	20,000.00
<b>Interchange Maintenance Expenses</b>				
IME - Aquatics Maintenance	814.11	861.25	(47.14)	3,445.00
IME - Irrigation Repair	2,116.36	2,437.50	(321.14)	9,750.00
IME - Landscaping	20,003.76	19,679.40	324.36	78,717.60
IME - Lighting	197.21	5,000.00	(4,802.79)	20,000.00
IME - Miscellaneous	3,454.75	374.97	3,079.78	1,499.88
IME - Water Reclaimed	109.43	750.00	(640.57)	3,000.00
<b>Road &amp; Street Facilities</b>				
Entry and Wall Maintenance	5,000.00	2,500.00	2,500.00	10,000.00
Streetlights	9,863.21	21,597.55	(11,734.34)	86,390.20
<b>Parks &amp; Recreation</b>				
Personnel Leasing Agreement	5,000.01	5,000.00	0.01	20,000.00
<b>Reserves</b>				
Infrastructure Capital Reserve	-	5,041.67	(5,041.67)	20,166.67
Interchange Maintenance Reserve	-	590.00	(590.00)	2,360.00
<b>Total Field Operations Expenses</b>	<b>\$ 158,207.98</b>	<b>\$ 198,032.62</b>	<b>\$ (39,824.64)</b>	<b>\$ 792,130.44</b>
<b>Total Expenses</b>	<b>\$ 186,766.62</b>	<b>\$ 230,138.86</b>	<b>\$ (43,372.24)</b>	<b>\$ 920,555.44</b>
<b>Income (Loss) from Operations</b>	<b>\$ 267,591.54</b>	<b>\$ (25.00)</b>	<b>\$ 267,616.54</b>	<b>\$ (100.00)</b>
<b><u>Other Income (Expense)</u></b>				
Interest Income	\$ 22.07	\$ 25.00	\$ (2.93)	\$ 100.00
<b>Total Other Income (Expense)</b>	<b>\$ 22.07</b>	<b>\$ 25.00</b>	<b>\$ (2.93)</b>	<b>\$ 100.00</b>
<b>Net Income (Loss)</b>	<b>\$ 267,613.61</b>	<b>\$ -</b>	<b>\$ 267,613.61</b>	<b>\$ -</b>

**Boggy Creek Improvement District**  
 Budget to Actual  
 For the Month Ending 12/31/2019

	Oct-19	Nov-19	Dec-19	YTD Actual
<b><u>Revenues</u></b>				
Off-Roll Assessments	\$ 376,547.63	\$ 23,739.48	\$ 54,071.05	\$ 454,358.16
Net Revenues	\$ 376,547.63	\$ 23,739.48	\$ 54,071.05	\$ 454,358.16
<b><u>General &amp; Administrative Expenses</u></b>				
<b>Legislative</b>				
Supervisor Fees	\$ 600.00	\$ 600.00	\$ 400.00	\$ 1,600.00
<b>Financial &amp; Administrative</b>				
Public Officials' Liability Insurance	3,331.00	-		3,331.00
Trustee Services	5,095.68	-		5,095.68
Management	-	3,125.00	3,125.00	6,250.00
Engineering	-	-		-
Dissemination Agent	-	-	1,250.00	1,250.00
District Counsel	-	-	2,210.58	2,210.58
Assessment Administration	7,500.00	-		7,500.00
Reamortization Schedules	-	-		-
Audit	-	-		-
Arbitrage Calculation	-	-		-
Travel and Per Diem	-	-		-
Telephone	-	-		-
Postage & Shipping	-	-	16.88	16.88
Copies	-	-		-
Legal Advertising	256.25	-	396.25	652.50
Miscellaneous	-	-	-	-
Property Taxes	-	-	-	-
Web Site Maintenance	105.00	-	-	105.00
Holiday Decorations	-	372.00	-	372.00
Dues, Licenses, and Fees	175.00	-	-	175.00
Total General & Administrative Expenses	\$ 17,062.93	\$ 4,097.00	\$ 7,398.71	\$ 28,558.64
<b><u>Field Operations</u></b>				
<b>Electric Utility Services</b>				
Electric	\$ -	\$ 384.18	\$ 384.19	\$ 768.37
Entry Lighting	-	-		-
<b>Water-Sewer Combination Services</b>				
Water Reclaimed	-	3,616.80	2,127.15	5,743.95
<b>Other Physical Environment</b>				
General Insurance	3,779.00	-		3,779.00
Property & Casualty Insurance	3,422.00	-		3,422.00
Other Insurance	-	-		-
Irrigation Repairs	1,997.65	10,164.65	14,715.30	26,877.60
Landscaping Maintenance & Material	19,048.00	19,008.51	19,008.51	57,065.02
Landscape Improvements	2,400.00	504.00	3,619.20	6,523.20
Other Landscape Maintenance	-	-		-
Tree Trimming	-	5,120.00	2,200.00	7,320.00
Contingency	-	-	150.00	150.00
Hurricane Cleanup	-	-		-

**Boggy Creek Improvement District**  
**Budget to Actual**  
**For the Month Ending 12/31/2019**

	Oct-19	Nov-19	Dec-19	YTD Actual
<b>Interchange Maintenance Expenses</b>				
IME - Aquatics Maintenance	271.37	271.37	271.37	814.11
IME - Irrigation	780.00	1,205.55	130.81	2,116.36
IME - Landscaping	6,565.22	6,565.22	6,873.32	20,003.76
IME - Lighting	53.62	75.88	67.71	197.21
IME - Miscellaneous	-	2,431.00	1,023.75	3,454.75
IME - Water Reclaimed	-	65.48	43.95	109.43
<b>Road &amp; Street Facilities</b>				
Entry and Wall Maintenance	-	-	5,000.00	5,000.00
Streetlights	-	4,972.23	4,890.98	9,863.21
<b>Parks &amp; Recreation</b>				
Personnel Leasing Agreement	-	-	5,000.01	5,000.01
<b>Reserves</b>				
Infrastructure Capital Reserve	-	-	-	-
Interchange Maintenance Reserve	-	-	-	-
<b>Total Field Operations Expenses</b>	<b>\$ 38,316.86</b>	<b>\$ 54,384.87</b>	<b>\$ 65,506.25</b>	<b>\$ 158,207.98</b>
<b>Total Expenses</b>	<b>\$ 55,379.79</b>	<b>\$ 58,481.87</b>	<b>\$ 72,904.96</b>	<b>\$ 186,766.62</b>
<b>Income (Loss) from Operations</b>	<b>\$ 321,167.84</b>	<b>\$ (34,742.39)</b>	<b>\$ (18,833.91)</b>	<b>\$ 267,591.54</b>
<b>Other Income (Expense)</b>				
Interest Income	\$ 8.21	\$ 6.70	\$ 7.16	\$ 22.07
<b>Total Other Income (Expense)</b>	<b>\$ 8.21</b>	<b>\$ 6.70</b>	<b>\$ 7.16</b>	<b>\$ 22.07</b>
<b>Net Income (Loss)</b>	<b>\$ 321,176.05</b>	<b>\$ (34,735.69)</b>	<b>\$ (18,826.75)</b>	<b>\$ 267,613.61</b>

Boggy Creek Improvement District  
FY 2020  
Cash Flow Analysis

	Beg. Cash	FY19 Inflows	FY19 Outflows	FY20 Inflows	FY20 Outflows	End. Cash
10/1/2018	78,082.40	304,920.95	(58,290.28)	-	-	309,428.74
11/1/2018	309,428.74	8,476.75	(12,010.78)	-	-	305,021.21
12/1/2018	305,021.21	22,112.34	(111,656.27)	-	-	207,407.39
1/1/2019	207,407.39	64,405.97	(82,263.20)	-	-	189,550.16
2/1/2019	189,550.16	158,727.97	(83,538.65)	-	-	264,739.48
3/1/2019	264,739.48	17,337.39	(76,939.42)	-	-	205,137.45
4/1/2019	205,137.45	41,746.34	(82,975.53)	-	-	163,908.26
5/1/2019	163,908.26	205,037.23	(123,667.47)	-	-	245,278.02
6/1/2019	245,278.02	16,924.06	(70,546.81)	-	-	191,655.27
7/1/2019	191,655.27	14,864.13	(80,143.61)	-	(1,728.49)	124,647.30
8/1/2019	124,647.30	28,850.11	(74,307.50)	-	-	79,189.91
9/1/2019	79,189.91	38,127.05	(141,678.90)	328,287.82	(13,899.19)	290,026.69
10/1/2019	290,026.69	84,137.22	(109,350.56)	48,264.15	(56,847.28)	256,230.22
11/1/2019	256,230.22	-	(27,688.82)	33,663.63	(41,739.45)	220,465.58
12/1/2019	220,465.58	26,759.67	-	70,004.98	(62,791.46)	254,438.77
1/1/2020	254,438.77	-	-	-	(82,058.63)	172,380.14 as of 01/15/2020
FY 20 Totals		1,032,427.18	(1,135,057.80)	480,220.58	(259,064.50)	

**Boggy Creek Improvement District  
Construction Tracking - mid-January**

Amount

**Series 2018 Bond Issue**

Original Construction Fund - Not To Exceed	\$ 25,000,000.00
Additions (Interest, Transfers from DSR, etc.)	160,412.59
Cumulative Draws Through Prior Month	(10,023,311.09)

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**Construction Funds Available**

**\$ 15,137,101.50**

**Requisitions This Month**

Requisition 2018-125: Hopping Green & Sams	\$ (1,680.49)
Requisition 2018-126: Jon M Hall Company	(4,680.00)
Requisition 2018-128: Orlando Sentinel	(58.44)

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**Total Requisitions This Month**

**\$ (6,418.93)**

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**Construction Funds Remaining**

**\$ 15,130,682.57**

**Committed Funding**

Lake Nona Nemours Parkway West and Lift Station No. 10 – Jon M. Hall Company	\$ (18,720.00)
Lake Nona Boulevard Traffic Signal Modifications at Tavistock Lakes Boulevard and Veterans Way – Traffic Control De	(40,025.00)
Lake Nona Boulevard Traffic Signal Modifications at Tavistock Lakes Boulevard and Veterans Way – Jon M. Hall Comp	(132,054.00)
Nemours Parkway & Lake Nona Boulevard - Traffic Control Devices	(18,251.28)
Lake Nona Medical City Drive Phase 2 – Bids Due April 6, 2018	-

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**Total Committed Funding**

**\$ (209,050.28)**

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**Net Uncommitted**

**14,921,632.29**