

# **BOGGY CREEK IMPROVEMENT DISTRICT BOARD OF SUPERVISORS' MEETING MINUTES**

## **FIRST ORDER OF BUSINESS**

The Board of Supervisors' Meeting for the Boggy Creek Improvement District was called to order on Tuesday, April 20, 2021 at 3:30 p.m. at Courtyard Orlando Lake Nona, 6955 Tavistock Lakes Blvd, Orlando, FL 32827.

Present:

Richard Levey	Chairperson
Jamie Bennett	Assistant Secretary
Thad Czapka	Assistant Secretary
Chad Tinetti	Assistant Secretary

Also attending:

Jennifer Walden	PFM	
Lynne Mullins	PFM	(via phone)
Tucker Mackie	Hopping Green & Sams	(via phone)
Deborah Sier	Hopping Green & Sams	(via phone)
Jeff Newton	Donald W. McIntosh Associates, Inc.	
Larry Kaufmann	Construction Supervisor & Construction Committee Member	(via phone)
Scott Thacker	District Landscape Supervisor	
Matthew McDermott	Construction Committee Member	

## **SECOND ORDER OF BUSINESS**

### **Roll Call to Confirm a Quorum**

Dr. Levey asked for any public comments. There were no comments at this time.

## **THIRD ORDER OF BUSINESS**

### **Consideration of the Minutes of the March 16, 2021 Board of Supervisors' Meeting**

Board Members reviewed the minutes from the March 16, 2021 Board of Supervisors' Meeting.

On Motion by Mr. Tinetti, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Minutes of the March 16, 2021 Board of Supervisors' Meeting.

## **FOURTH ORDER OF BUSINESS**

### **Review of Fiscal Year 2022 Operations and Maintenance Budget**

Ms. Walden stated there is no required action today but the budget was being brought back before the Board to receive any additional input prior to the preliminary budget being approved next month. She added that District Staff is still reviewing. Dr. Levey asked if Ms. Walden was still working with the majority landowner on the budget as well. She stated that the team is in contact with Tavistock concerning the budget. The Board reviewed the proposed budget. Dr. Levey asked about the Interchange miscellaneous line item increase. Mr. Thacker stated that the increase is for some landscape enhancement at the Interchange area. Ms. Walden added that the landscaping line item has historically been just for the contracted monthly maintenance amount. Dr. Levey requested that anything related to landscaping be shown with the landscaping line item and not in miscellaneous. Dr. Levey asked if this budget was about a \$27,000.00 increase. Ms. Walden said yes. Dr. Levey asked if that would increase assessments. Ms. Walden noted the District is not raising assessments because the District had a carry forward that it can utilize. There were no other questions or comments from the Board.

#### **FIFTH ORDER OF BUSINESS**

#### **Ratification of Release and Termination of Temporary Construction and Access Easement Agreement (Nemours Parkway West and Lift Station No. 10)**

Ms. Mackie explained the Release and Termination of Temporary Construction and Access Easement Agreement for Nemours Parkway West and Lift Station No. 10. For title purposes, the Grantor likes to have a recorded release to make clear that the easement has been released. She noted it was executed by the Chair and needs to be ratified by the Board.

On Motion by Mr. Czapka, second by Mr. Tinetti, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified the Release and Termination of Temporary Construction and Access Easement Agreement (Nemours Parkway West and Lift Station No. 10).

#### **SIXTH ORDER OF BUSINESS**

#### **Ratification of Requisition Nos. 2018-188R – 2018-190 Paid in March 2021 in an amount totaling \$1,996.25**

The Board reviewed Requisition Nos. 2018-188R – 2018-190 paid in March 2021 in an amount totaling \$1,996.25.

On Motion by Mr. Tinetti, second by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified Requisition Nos. 2018-188R – 2018-190 paid in March 2021 in an amount totaling \$1,996.25.

#### **SEVENTH ORDER OF BUSINESS**

#### **Ratification of Operation and Maintenance Expenditures Paid in March 2021 in an amount totaling \$58,309.73**

The Board reviewed the Operation of Maintenance Expenditures paid in March 2021 in an amount totaling \$58,309.73.

On Motion by Mr. Czapka, second by Mr. Tinetti, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified Operation of Maintenance Expenditures paid in March 2021 in an amount totaling \$58,309.73.

#### **EIGHTH ORDER OF BUSINESS**

#### **Recommendation of Work Authorizations/Proposed Services**

There were no work authorizations for this District at this time.

#### **NINTH ORDER OF BUSINESS**

#### **Review of District's Financial Position and Budget to Actual YTD**

Ms. Walden noted through March 31, 2021 the District has total expenses of just over \$343,000.00 versus an overall budget of \$920,500.00. No action is required by the Board.

Dr. Levey asked if the District was 50% through the Fiscal Year. Ms. Walden said that is correct. Dr. Levey asked if there is a way to add a percentage expenditure column to the financials to clarify what has been spent. Ms. Walden stated an additional column will be added for the percentage of the budget expended each month.

#### **TENTH ORDER OF BUSINESS**

#### **Staff Reports**

District Counsel –

No Report

District Manager –

Ms. Walden noted the next meeting is scheduled for Tuesday, May 18, 2021, at the Courtyard Orlando Lake Nona. The proposed budget will be considered at that meeting.

District Engineer –

No Report

Construction Supervisor –

Mr. Kauffman stated he is continuing to investigate the streetlighting along Lake Nona Blvd. He contacted OUC and they are willing to provide shorter streetlight poles. He spoke with Mr. Thacker about raising the canopy of the trees along the walks and will try to get pricing together for the next meeting.

District Landscape Supervisor- Mr. McDermott reported the yearly enhancements wrapped up at the beginning of the month. They continue to watch water pressure issues in the dry season, but the rain has helped, and everything is looking good.

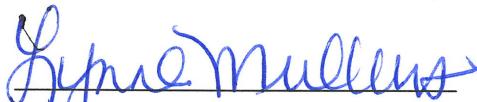
Irrigation Supervisor – No Report

#### **ELEVENTH ORDER OF BUSINESS**

#### **Supervisor and Audience Comments & Adjournment**

There were no Supervisor requests or audience comments. Dr. Levey requested a motion to adjourn.

On Motion by Ms. Bennett, second by Mr. Czapka, with all in favor, the April 20, 2021 meeting of the Board of Supervisors for the Boggy Creek Improvement District was adjourned.

  
Secretary/Assistant Secretary

  
Chair/Vice Chair