

**BOGGY CREEK IMPROVEMENT DISTRICT  
BOARD OF SUPERVISORS' MEETING MINUTES**

**FIRST ORDER OF BUSINESS**

**Roll Call to Confirm Quorum**

The Board of Supervisors' Meeting for the Boggy Creek Improvement District was called to order on Tuesday, February 18, 2025, at 3:00 p.m. at 6900 Tavistock Lakes Blvd., Ste 200, Orlando, FL 32827.

Present:

Richard Levey	Chair	
Damon Ventura	Vice Chair	
Thad Czapka	Assistant Secretary	
Julie Salvo	Assistant Secretary	
Chad Tinetti	Assistant Secretary	(via phone)

Also attending:

Jennifer Walden	PFM	
Lynne Mullins	PFM	
Amanda Lane	PFM	(via phone)
Gazmin Kerr	PFM	(via phone)
Jeffrey Newton	Donald W. McIntosh Associates	
Tucker Mackie	Kutak Rock	(via phone)
Katie Harmer	Berman	
Samantha Sharenow	Berman	(via phone)
DJ Batten	Berman	
Dan Young	Tavistock	

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Dr. Levey called for public comments. He noted there was no one from the public present.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the  
January 21, 2025, Board of  
Supervisors' Meeting**

The Board reviewed the minutes of the January 21, 2025, Board of Supervisors' Meeting.

On motion by Mr. Czapka, seconded by Ms. Salvo, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Minutes of the January 21, 2025, Board of Supervisors' Meeting.

**FOURTH ORDER OF BUSINESS**

**Consideration of the Minutes of the  
January 21, 2025, Auditor Selection  
Committee Meeting**

The Board reviewed the minutes of the January 21, 2025, Auditor Selection Committee Meeting.

On motion by Mr. Ventura, seconded by Ms. Salvo, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Minutes of the January 21, 2025, Auditor Selection Committee Meeting.

#### **FIFTH ORDER OF BUSINESS**

#### **Consideration of Appointment to Construction Committee**

Ms. Walden noted the Greenway ID Board approved this action at their earlier meeting and called for a motion to remove David Beyer from the Construction Committee and appoint Will Stafford.

On motion by Ms. Salvo, seconded by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved removing Mr. David Beyer from the Construction Committee and appointed Mr. Will Stafford to the Construction Committee.

#### **SIXTH ORDER OF BUSINESS**

#### **Ratification of Operation and Maintenance Expenditures Paid in January 2025 in an amount totaling \$154,450.50**

The Board reviewed O&M expenditures paid in January 2025. Dr. Levey noted that these expenditures have been approved and need to be ratified by the Board.

On motion by Ms. Salvo, seconded by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified the Operation and Maintenance Expenditures Paid in January 2025 in an amount totaling \$154,450.50.

#### **SEVENTH ORDER OF BUSINESS**

#### **Ratification of Requisition Nos. 471 – 472 Paid in January 2025 in an amount totaling \$3,064.66**

The Board reviewed Requisition Nos. 471 – 472.

On motion by Mr. Ventura, seconded by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified Requisition Nos. 471 – 472 Paid in January 2025 in an amount totaling \$3,064.66.

#### **EIGHTH ORDER OF BUSINESS**

#### **Recommendation of Work Authorizations/Proposed Services**

Ms. Walden stated there is a Work Authorization from AtkinsRealis for additional design services for the traffic signal at Laureate Blvd. and Veterans Way in the amount of \$5,923.00. Mr. Newton noted they have spent a lot of time working with the City and modifying their design to move the northwest signal pole out of the area of a gas line.

On motion by Ms. Salvo, seconded by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Work Authorization for additional design services for the signal at Laureate Blvd and Veterans Way in the amount of \$5,923.00.

Ms. Walden stated there is a Work Authorization from Berman for caulking along Lake Nona Blvd. at the 417 bridge. Ms. Harmer summarized the proposal which totals \$6,946.25. Discussion ensued surrounding the proposed work and the involvement of the City.

On motion by Mr. Ventura, seconded by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Work Authorization for caulking along Lake Nona Blvd. at the 417 bridge, subject to confirmation with the City, in the amount of \$6,946.25.

Ms. Walden noted the next Work Authorization is from Berman. Ms. Harmer requested an approval to troubleshoot ten out of one hundred and fifty-seven lights along the Lake Nona bridge to determine the need for replacement or repair with a not-to-exceed amount of \$2,000.00. Ms. Walden noted the Boggy Creek ID manages the Interchange area and the other Districts will be invoiced their portion. Ms. Sharenow inquired if repairs will be completed during troubleshooting and Ms. Harmer confirmed that they would.

On motion by Mr. Ventura, seconded by Ms. Salvo, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Work Authorization for maintenance services of the Interchange lighting with Berman for a not-to-exceed amount of \$2,000.00.

Ms. Walden presented a proposal from Berman with a not-to-exceed amount of \$10,055.00 to repair the stone wall along Lake Nona Blvd. She noted there is an attempt to go through insurance. Discussion ensued regarding the involvement of the insurance company of the driver involved.

On motion by Mr. Ventura, seconded by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Berman proposal to repair the stone wall along Lake Nona Blvd. for a not-to-exceed amount of \$10,055.00.

## **NINTH ORDER OF BUSINESS**

### **Review of District's Financial Position and Budget to Actual YTD**

Ms. Walden noted the financials are updated through January. The District has spent approximately 20% of the adopted budget. No action is required.

## TENTH ORDER OF BUSINESS

### Staff Reports

District Counsel – No report.

District Manager – Ms. Walden noted that the next meeting has been moved up a week due to Spring Break and is now on Tuesday, March 11, 2025. Dr. Levey noted that Ms. Salvo will be resigning as she is leaving Tavistock, and the Board will need to elect a replacement at that time.

District Engineer – No report.

Landscape Supervisor – No report.

Irrigation Supervisor – No report.

Construction Supervisor – No report.

## ELEVENTH ORDER OF BUSINESS

### Supervisor Requests

There were no Supervisor requests.

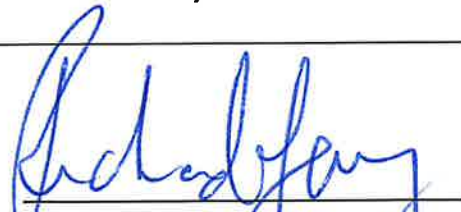
## TWELFTH ORDER OF BUSINESS

### Adjournment

Dr. Levey requested a motion to adjourn.

On motion by Mr. Czapka, seconded by Ms. Salvo, with all in favor, the February 18, 2025, Meeting of the Board of Supervisors for the Boggy Creek Improvement District was adjourned.

  
Secretary/Assistant Secretary

  
Chair/Vice Chair