

**BOGGY CREEK IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS' MEETING MINUTES**

FIRST ORDER OF BUSINESS

Roll Call to Confirm Quorum

The Board of Supervisors' Meeting for the Boggy Creek Improvement District was called to order on Tuesday, November 18, 2025, at 3:08 p.m. at 6900 Tavistock Lakes Blvd., Ste 200, Orlando, FL 32827.

Present:

Damon Ventura	Vice Chair
Ron Domingue	Assistant Secretary
Thad Czapka	Assistant Secretary
Chad Tinetti	Assistant Secretary

Also attending:

Jennifer Walden	PFM
Lynne Mullins	PFM (via phone)
Blake Firth	PFM (via phone)
Amanda Lane	PFM (via phone)
Bob Schanck	Donald W. McIntosh Associates
Tucker Mackie	Kutak Rock (via phone)
Carlos Negron	Berman
DJ Batten	Berman
Eddie Padua	Berman
Edgard Morales	Berman
Samantha Sharenow	Berman
Pete Fussell	Berman
Dan Young	Tavistock
Rudy Bautista	Tavistock
Will Stafford	Tavistock

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Walden called for public comments. There were no comments from the public at this time.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the September 16, 2025, Board of Supervisors' Meeting

The Board reviewed the minutes of the September 16, 2025, Board of Supervisors' Meeting.

On motion by Mr. Ventura, seconded by Mr. Domingue, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Minutes of the September 16, 2025, Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2026-01, Adopting an Amended Budget for Fiscal Year 2025

Ms. Walden stated the overall O&M budget has not changed, but the line items were adjusted as needed based on actual expenses. This is a cleanup item the auditor will be looking for

On motion by Mr. Ventura, seconded by Mr. Domingue, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved Resolution 2026-01, Adopting an Amended Budget for Fiscal Year 2025.

FIFTH ORDER OF BUSINESS

Ratification of Arbitrage Engagement Letter with LLS Tax Solutions Inc. for the Series 2023 Bonds

Ms. Walden gave an overview and noted this was executed by the Chair outside of a meeting.

On motion by Mr. Ventura, seconded by Mr. Domingue, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified the Arbitrage Engagement Letter with LLS Tax Solutions Inc. for the Series 2023 Bonds.

SIXTH ORDER OF BUSINESS

Presentation and Review of District Infrastructure Assessment Report

Mr. Schanck gave an overview of the report and requested that the Board review and bring back any questions to the next meeting.

Ms. Walden noted this will be an annual report moving forward and will be aligned with the budget process.

There was brief discussion about the report. It was requested that the report be provided to the Construction Committee to review and provide input.

SEVENTH ORDER OF BUSINESS

Review and Acceptance of Fiscal Year 2025 Goals, Objectives, and Performance Measures and Standards Report

Ms. Walden noted that the District has achieved all their goals and objectives for Fiscal Year 2025, and once accepted, the report will be posted on the District's website.

On motion by Mr. Domingue, seconded by Mr. Tinetti, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District accepted the Fiscal Year 2025 Goals, Objectives, and Performance Measures and Standards Report.

EIGHTH ORDER OF BUSINESS

Ratification of Egis Insurance Package for Fiscal Year 2026

Ms. Walden noted this was executed by the Chair outside of a meeting in order to maintain coverage. The total insurance cost was \$16,707.00, which is under the budgeted amount of \$19,387.10.

On motion by Mr. Ventura, seconded by Mr. Domingue, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified the Egis Insurance Package for Fiscal Year 2026.

NINTH ORDER OF BUSINESS

Ratification of Non-Ad Valorem Assessment Administration Agreement for Fiscal Year 2026

Ms. Walden Noted this is a standard Agreement with the County and was executed by the Chair outside of a meeting. This is solely for ratification.

On motion by Mr. Ventura, seconded by Mr. Domingue, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified the Non-Ad Valorem Assessment Administration Agreement for Fiscal Year 2026.

TENTH ORDER OF BUSINESS

Ratification of Agreement for Purchase of Autonomous Vehicles with Mozee

Ms. Walden noted this was previously discussed by the Board, the Board gave authority to the Chair to execute, and the Agreement is brought today for ratification.

It was noted the funds have not yet been received but District Counsel will be following up on any action needed.

On motion by Mr. Domingue, seconded by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified the Agreement for Purchase of Autonomous Vehicles with Mozee.

ELEVENTH ORDER OF BUSINESS

Ratification of Operation and Maintenance Expenditures Paid in September 2025 in an amount totaling \$101,595.09

Ms. Walden noted these have been approved and need Board ratification.

On motion by Mr. Ventura, seconded by Mr. Domingue, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified the Operation and Maintenance Expenditures Paid in September 2025 in an amount totaling \$101,595.09.

TWELFTH ORDER OF BUSINESS

Ratification of Operation and Maintenance Expenditures Paid in October 2025 in an amount totaling \$37,286.14

Ms. Walden noted these have been approved and need Board ratification.

On motion by Mr. Ventura, seconded by Mr. Domingue, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified the Operation and Maintenance Expenditures Paid in October 2025 in an amount totaling \$37,286.14.

THIRTEENTH ORDER OF BUSINESS

Ratification of Requisition Nos. 494 – 496 Paid in September 2025 in an amount totaling \$8,650.50

Ms. Walden noted these have been approved and need Board ratification.

On motion by Mr. Ventura, seconded by Mr. Domingue, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified Requisition Nos. 494 – 496 Paid in September 2025 in an amount totaling \$8,650.50.

FOURTEENTH ORDER OF BUSINESS

Ratification of Requisition Nos. 497 – 500 Paid in October 2025 in an amount totaling \$5,859.07

Ms. Walden noted these have been approved and need Board ratification.

On motion by Mr. Ventura, seconded by Mr. Domingue, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District ratified Requisition Nos. 497 – 500 Paid in October 2025 in an amount totaling \$5,859.07.

FIFTEENTH ORDER OF BUSINESS

Recommendation of Work Authorizations/Proposed Services

Ms. Walden noted there is a Work Authorization from McIntosh Associates for the Lake Nona South Lift Station No. 9 Additional Surveying Services, in the amount of \$5,800.00. Mr. Young added it is associated with the survey and easements for Lift Station No. 9, which is located on the south side of Lake Nona Boulevard and opposite Lake Nona West.

On motion by Mr. Tinetti, seconded by Mr. Ventura, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Work Authorization from McIntosh Associates, in the amount of \$5,800.00.

Ms. Walden noted the next two Work Authorizations are from Cepra for dead pine tree removals, in the amount of \$5,428.00 and \$2,428.00.

Mr. Batten explained the first proposal includes eight trees on the ramps of the Interchange and the second proposal is for seven trees. Brief discussion ensued.

On motion by Mr. Ventura, seconded by Mr. Czapka, with all in favor, the Board of Supervisors for the Boggy Creek Improvement District approved the Work Authorizations from Cepra, in the amount of \$5,428.00 and \$2,428.00, subject to sign off by Mr. Stafford and Mr. Tinetti.

SIXTEENTH ORDER OF BUSINESS

Review of District's Financial Position and Budget to Actual YTD

Ms. Walden stated the financials are updated through the end of the Fiscal Year 2025 and the beginning of the Fiscal Year 2026. The District has spent approximately 4% of the budget so far this year. No action was required.

SEVENTEENTH ORDER OF BUSINESS

Staff Reports

<u>District Counsel</u> –	No report.
<u>District Manager</u> –	Ms. Walden noted the required annual ethics training is due December 31, 2025 and the next meeting is scheduled for Tuesday, December 16, 2025. Additionally, the holiday décor has been approved by the Chair and is scheduled to go up the week after Thanksgiving and the annual power washing and monument sealing work authorizations have also been approved, and both will begin next week.
<u>District Engineer</u> –	No report.
<u>Landscape Supervisor</u> –	No report.
<u>Irrigation Supervisor</u> –	No report.
<u>Construction Supervisor</u> –	Mr. Batten noted there has been a complaint regarding line-of-sight issues coming out of the Nemours Hospital. It is being reviewed and a proposal will be brought to the Board once it is ready.

EIGHTEENTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor requests at this time.

NINETEENTH ORDER OF BUSINESS

Adjournment

Ms. Walden requested a motion to adjourn.

On motion by Mr. Domingue, seconded by Mr. Czapka, with all in favor, the November 18, 2025, Meeting of the Board of Supervisors for the Boggy Creek Improvement District was adjourned.


J. L. Walker
Secretary/Assistant Secretary


Richard O'Fley
Chair/Vice Chair